

PROCUREMENT
AND MATERIALS
MANAGEMENT



City of Myrtle Beach
SOUTH CAROLINA

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Addendum #01

April 3, 2023

Quote #033023A

Military Appreciation Day Tent Rental

The purpose of this Addendum #01 to Quote #033023A for Military Appreciation Day Tent Rental, dated March 30, 2023, is to answer the following questions:

1. 12x12 is not a standard tent size. Are you wanting this size replaced with 10x10 tents or 15x15 tents?

12x12 tents have been accommodated in the past. Preference will be given to rental companies who can accommodate this size. The City will accept 10x10 tents if no other company offers 12x12 tents.

2. 20x25 is not a standard tent size. Are you wanting this size replaced with 20x20 tents or 30x30 tents?

20x25 tents have been accommodated in the past. Preference will be given to rental companies who can accommodate this size. The City will accept one (1) 20x30 tent AND (1) 20x20 tent if no other company offers 20x25 tents.

3. Will the City provide close access to water to fill all water barrels?

Yes, the City will provide close access to water to fill all water barrels from the nearest fire hydrant.

4. Is the City wanting/expecting the rental company to setup and take down all tables and chairs?

Yes, the City requires the rental company to setup and take down all tables and chairs.

5. 8-foot round banquet tables are not a normal table size. Was this meant to be five (5) 8-foot rectangular banquet tables?

8-foot round banquet tables have been accommodated in the past. Preference will be given to rental companies who can accommodate this size.

6. Will the City be providing security of all items? Will the City be protecting the PA/sound system from the elements over the period of the rental?

Yes, the City will be providing security of all items. The PA/sound system will be under a tent at all times and the Traveling Vietnam Veteran Wall site will be guarded 24/7 during its stay. The City can put a cover of the PA/sound system when not in use.

7. What is the approximate/expected time that tear down could begin?

Tear down could begin at the conclusion of all ceremonies and when the majority of patrons have left the venue.

8. Please confirm that it is acceptable to have two (2) 10x10 tents side-by-side to account for the 10x20 tent need.

The City will accept two (2) 10x10 tents side-by-side in lieu of 10x20 tents at a reduced price.

9. Is there a color requirement for the folding chairs? Do you want standard plastic folding chairs or white padded resin chairs?

The City wants standard plastic folding chairs without padding. White is preferred, but black is also acceptable. All chairs must be of the same color.

Additional questions are due no later than 12:00 noon (local time) on Tuesday, April 4, 2023. All questions received by the established deadline will be answered via addendum.

Quotes are due no later than 2:00PM (local time) on Thursday, April 6, 2023. Quotes must be sent via e-mail to asowers@cityofmyrtlebeach.com Official time of receipt will be marked by the time the e-mail is received, and not by the time that it is sent. E-mail messages can take up to ten (10) minutes or more to be delivered to the intended recipient.

Thank you,
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