



**DORCHESTER COUNTY BUSINESS SERVICES**

**Rebecca Dantzler, Purchasing Services Manager**

201 Johnston Street

St. George, SC 29477

Phone: (843) 563-0142

December 9, 2019

To: Selection Committee Members

Re: Summary of Meeting Held After Interviews  
RFQ No. 2020-3282-3306-26

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After interviews with the top two companies for the Poplar Grove Pump Station project, the selection committee discussed the strengths and weaknesses of each firm.

Subsequent to hearing each company's proposed plan and schedule for the project, four of the five committee members recommended that it was in Dorchester County's best interest to proceed with ESP Associates, Inc., as the company "demonstrated greater knowledge of the project and stakeholders currently involved in the Poplar Grove area and would be able to expedite the job more efficiently."

Attached, you will find a Letter of Intent addressed to ESP Associates, Inc., dated December 9, 2019. Please let me know if you have any questions or concerns.



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Phone: (843) 563-0142

December 9, 2019

Mr. Scott Ritchie  
ESP Associates, Inc.  
2154 N. Center Street, Suite E-503  
North Charleston, SC 29406

VIA EMAIL TRANSMISSION  
EMAIL: [sritchie@espassociates.com](mailto:sritchie@espassociates.com)

RE: Request for Qualifications No. 2020-3282-3306-26

Closed November 04, 2019

Dear Mr. Ritchie:

This correspondence is Notice of Intent to Award to the following offeror:

**ESP Associates, Inc.**

This is a letter of Intent to Award only. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to Dorchester County is executed. Dorchester County further reserves the right to cancel this Notice of Intent to Award at any time prior to the execution of a written contract.

Thank you for participating in this solicitation. For information about this notice, please contact the undersigned.

Sincerely,

Rebecca M. Dantzler  
Purchasing Services Manager