



**Addendum 2**

**Beaufort County School District**

Solicitation Number: 21-020  
 Date Printed: October 19, 2020  
 Date Issued: November 20, 2020  
 Procurement Officer: Kaylee Yinger, CPPB  
 Phone: 843-322-2349  
 Email: Kaylee.Yinger@beaufort.k12.sc.us

**Request for Proposals (RFP)**

DESCRIPTION: **On-Line Student Registration System**  
 SUBMIT OFFER BY (Opening Date & Time): **December 1, 2020 2:00 PM EST**  
 QUESTIONS MUST BE RECEIVED BY: November 24, 2020  
 NUMBER OF COPIES TO BE SUBMITTED: **Six (6) Original Signed Copies and One (1) Redacted Version on CD**

**Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.**

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:  
 Beaufort County School District  
 Procurement Office  
 P.O. Drawer 309  
 Beaufort, SC 29901-0309

PHYSICAL ADDRESS:  
 Beaufort County School District  
 Procurement Office  
 2900 Mink Point Blvd  
 Beaufort, SC 29902

CONFERENCE TYPE: DATE & TIME:	LOCATION:

**AWARDS & AMENDMENTS:**  
 Award will be posted at the Physical Address stated above on or after December 1, 2020. The award, this solicitation, and any amendments will be posted at the following web address: <http://beaufortschools.net> must submit a signed copy of this form with Your Offer. By submitting a proposal or bid, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of ninety (90) calendar days after the Opening Date.

NAME OF OFFEROR: _____ (Full legal name of business submitting the offer)	ENTITY TYPE: _____

**AUTHORIZED SIGNATURE** (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above)

_____ PRINTED NAME	_____ TITLE
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Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. An offer may be submitted by only one legal entity. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

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**(Return Page Two with Your Offer)**

<b>HOME OFFICE ADDRESS</b> (Address for Offeror's home office/ Principal place of business):    	<b>NOTICE ADDRESS</b> (Address to which all procurement and contract related notices should be sent):    
<b>PHONE NUMBER:</b>	
<b>EMAIL ADDRESS:</b>	

<b>PAYMENT ADDRESS</b> (Address to which payments will be sent):          <input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Home Notice Address (check one only)	<b>ORDER ADDRESS</b> (Address to which all purchase orders will be sent):          <input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Notice Address (check one only)
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<b>ACKNOWLEDGEMENT OF AMENDMENTS:</b>	<u>Amendment Number</u>	<u>Amendment Issue Date</u>
<p>Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue.</p>		

<b>MINORITY PARTICIPATION-</b> Are you a Minority Business Enterprise: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please include a copy of your certification.
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## Questions and Answers:

1. Is there an anticipating launch timeline you are looking to adhere to? Can you determine which portion of the platform will need to launch first? (Registration, Re-Enrollment, Applications, or Transfers?)  
**Choice will be first, and we anticipate a 4 – 6 week implementation timeline.**
2. Are custom translations needed or will translations be provided by district personnel? Google Translate is currently being used on your district site, with this functionality or a similar automated translation service be an agreement for this requirement?  
**We have used custom translation on our forms in the past.**
3. In the district's student assignment rules, it notes that parents are able to appeal a transfer decision, are you looking for families to appeal online?  
**Families can appeal, and we would like those handled within the system.**
4. Is the district looking to notify families via email and text or are other communication methods necessary as well?  
**We are looking to have the system notify of completion, approval, denial and waitlist.**
5. Does your transfer process require a lottery as well or is it more of an approval/denial process?  
**Transfers only occur when a family moves residential zones. If they wish to transfer for choice, they will be run through the lottery.**
6. Do you have any documentation or details on the lottery process used for your choice programs?  
**Lottery must be able to be weighted and meet all Office of Civil Rights requirements.**
7. Does the current support package include support via web, chat, and phone? Or can you elaborate on the channels you are expecting for support for families and administrators?  
**Current support is available via chat, email and phone. We expect the same level in a new solution**
8. Are there specific functional limitations with the existing online registration / re-registration / choice/transfers solution you are attempting to remedy or gain by selecting a new platform? Is the ability to update and build your own forms an essential need for the district?  
**The ability to update and add documents throughout the process. We would like to be able to build our own forms.**
9. What version of PowerSchool is the district currently using?  
**20.4.5**