



**Addendum 1**

**Beaufort County School District**

Solicitation Number: 21-020  
Date Printed: October 19, 2020  
Date Issued: November 12, 2020  
Procurement Officer: Kaylee Yinger, CPPB  
Phone: 843-322-2349  
Email: Kaylee.Yinger@beaufort.k12.sc.us

**Request for Proposals (RFP)**

DESCRIPTION: **On-Line Student Registration System**  
SUBMIT OFFER BY (Opening Date & Time): **December 1, 2020 2:00 PM EST**  
QUESTIONS MUST BE RECEIVED BY: November 24, 2020  
NUMBER OF COPIES TO BE SUBMITTED: **Six (6) Original Signed Copies and One (1) Redacted Version on CD**

**Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.**

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:  
Beaufort County School District  
Procurement Office  
P.O. Drawer 309  
Beaufort, SC 29901-0309

PHYSICAL ADDRESS:  
Beaufort County School District  
Procurement Office  
2900 Mink Point Blvd  
Beaufort, SC 29902

CONFERENCE TYPE: DATE & TIME:	LOCATION:
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**AWARDS & AMENDMENTS:**  
Award will be posted at the Physical Address stated above on or after December 1, 2020. The award, this solicitation, and any amendments will be posted at the following web address: <http://beaufortschools.net> must submit a signed copy of this form with Your Offer. By submitting a proposal or bid, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of ninety (90) calendar days after the Opening Date.

NAME OF OFFEROR: _____ (Full legal name of business submitting the offer)	ENTITY TYPE: _____
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**AUTHORIZED SIGNATURE** (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above)

_____ PRINTED NAME	_____ TITLE
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Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. An offer may be submitted by only one legal entity. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

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**(Return Page Two with Your Offer)**

<b>HOME OFFICE ADDRESS</b> (Address for Offeror's home office/ Principal place of business):	<b>NOTICE ADDRESS</b> (Address to which all procurement and contract related notices should be sent):
<b>PHONE NUMBER:</b>	
<b>EMAIL ADDRESS:</b>	

<b>PAYMENT ADDRESS</b> (Address to which payments will be sent):  <input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Home Notice Address (check one only)	<b>ORDER ADDRESS</b> (Address to which all purchase orders will be sent):  <input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Notice Address (check one only)
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<b>ACKNOWLEDGEMENT OF AMENDMENTS:</b>	<u>Amendment Number</u>	<u>Amendment Issue Date</u>
Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue.		

<b>MINORITY PARTICIPATION-</b> Are you a Minority Business Enterprise: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please include a copy of your certification.
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Questions and Answers:

1. An SFTP integration would mean that we would exchange information with PowerSchool on a daily basis. Instead of using an API to push data, it is connected with SFTP integration between PowerSchool and our product. The last thing I meant to add was that the integration is seamless. We'd ask you to install a plugin into PowerSchool and then it would run behind the scenes.  
[This would be acceptable.](#)
2. Page 42, Section 7.1.19: Performance Bond Required. The section is labeled "Non-Applicable" but the language says a bond "will" be required for projects that exceed \$50,000. Is a Performance Bond required?  
[No.](#)
3. Exceptions, Sections 2.1.4 and 3.0.5 – are we allowed to submit exceptions? If so, do you want them in a separate document, per Section 4.0.1.9, or in a separate section of the RFP.  
[A separate section of your Proposal.](#)
4. What is your holiday schedule, and will someone be at the office to accept packages? If so, on what days and times?  
[The District Office will be closed on November 25<sup>th</sup>, 26<sup>th</sup>, and 27<sup>th</sup>. Proposals are not due until December 1<sup>st</sup> 2020 and there will be someone present to accept packages.](#)
5. Can the amendment, Page 1, and the Business Utilization Report be signed via DocuSign?  
[No, all proposals must be received via UPS, FedEx, or hand delivery as a sealed proposal.](#)
6. Will you accept an electronic submission rather than paper copies?  
[No.](#)
7. What are you hoping to accomplish with a School Choice Solution?  
[The ability to capture school choice applications electronically. Once an application is submitted, the decision process would be electronic as well and would follow our existing process which includes input from both district and school level staff. We require the ability to send decision correspondence through the solution via email or customer portal.](#)
8. How many School Choice applications do you process in a year?
9. [Approximately 2,000.](#)
10. Do you want an integrated payment system?  
[We do not require a payment system.](#)
11. Will the District sign a non-disclosure prior to the vendor releasing the financials?  
[Anyone who will review your financials will sign a BCSD Confidentiality and Conflict of Interest form.](#)