

EVALUATION COMMITTEE CONSENSUS MEMORANDUM



To: Melanie Ortiz, Buyer
From: Steve Rockefeller, Major of Police Department
Evaluation Committee Chairperson
Date: May 16, 2018
Subject: Evaluation of RFQ 180232 – Digital Evidence Management Systems

The intention of this solicitation is to establish an agreement with one firm to provide Digital Evidence Management Systems as an on premises system.

On May 16, 2018 an Evaluation Committee meeting was properly noticed and held to review proposals and determine a Final Ranking of proposals submitted by two (2) firms. The Committee reached a consensus on the Final Ranking of the firms as stated here.

Ranking	Firm Name
1	SoleraTec, LLC
2	QueTel Corporation

The Committee directs the Purchasing Manager to arrange for the purchase of the selected product from SoleraTec, LLC.

Respectfully,

Steve Rockefeller, Major of Police Department
Evaluation Committee Chairperson