



COMMISSION ORDER

STATE OF MISSOURI }
County of Franklin } ss.

Tuesday, June 28, 2022
Bid Award

**IN THE MATTER OF AWARDING THE BID FOR EQUIPMENT
SPECIALIST FOR COMMISSIONING AND DECOMMISSIONING
EMERGENCY VEHICLES TO PUBLIC SAFETY UPFITTERS, LLC**

WHEREAS, a Public Notice to Bidders asking for sealed bids for Equipment Specialist for Commissioning and Decommissioning Emergency Vehicles was published in the Washington Missourian May 18, 2022 edition for receipt by June 14, 2022; and

WHEREAS, two (2) bids were received from VIP Distributing Co. and Public Safety Upfitters, LLC; and

WHEREAS, after due deliberation and consideration, it is the recommendation of the Franklin County Purchasing Department that the contract for Equipment Specialist for Commissioning and Decommissioning Emergency Vehicles be awarded to the lowest and most qualified bidder, Public Safety Upfitters, LLC; and

WHEREAS, the Franklin County Commission hereby finds and determines it is in the best interest of Franklin County to award the bid for Equipment Specialist for Commissioning and Decommissioning Emergency Vehicles to Public Safety Upfitters, LLC.

IT IS THEREFORE ORDERED by the Franklin County Commission that the contract for Equipment Specialist for Commissioning and Decommissioning Emergency Vehicles is hereby awarded to Public Safety Upfitters, LLC and that Tim Brinker, Presiding Commissioner, is authorized to execute any and all documents as may be necessary or desirable to carry out and comply with the intent of this Order, for and on behalf of the County of Franklin, Missouri.

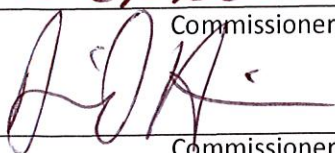
IT IS FURTHER ORDERED that a copy of this Order be provided to Public Safety Upfitters, LLC; Sheriff Steve Pelton; Mandy Warnecke, Sheriff's Office; Melissa Dahms, Sheriff's Office; Shakara Bray, Purchasing Director; Lynne Maloney, Accounts Payable; and to Angela Gibson, Auditor.



Presiding Commissioner



Commissioner of 1st District



Commissioner of 2nd District



FRANKLIN COUNTY
PURCHASING DEPARTMENT

June 16, 2022

Tim Brinker, Presiding Commissioner
Todd Boland, 1st District Commissioner
Dave Hinson, 2nd District Commissioner

RE: 2022-27 Equipment Specialist for Commissioning and Decommissioning
Emergency Vehicles RFP

Dear Commissioners,

The Purchasing Department, on behalf of Franklin County, posted a Request for Proposals for Equipment Specialist for Commissioning and Decommissioning Emergency Vehicles. Two companies responded to the request; Vip Distributing Co. and Public Safety Upfitters, LLC.

After review of the proposals, the review team found that Public Safety Upfitters, LLC to be the lowest and most qualified company.

The contract start date is July 1, 2022 and the period is good for one year, with two one year optional renewals.

If it pleases the Commission, an order to award Public Safety Upfitters, LLC is respectfully requested.

Thank you,


Shakara Bray, Purchasing Agent



**FRANKLIN COUNTY
PURCHASING DEPARTMENT
REQUEST FOR PROPOSAL (RFP) COVER PAGE**

RFP NO: 2022-27

TITLE: Equipment Specialist for Commissioning and Decommissioning Emergency Vehicles

RFP Schedule & Deadlines:

May 18, 2022	Bid Release/Advertising Date
May 31, 2022 8:00AM	Deadline for Submitting Questions
June 2, 2022 4:30 PM	Deadline to post Addendum
June 14, 2022 2:00pm	Deadline to Submit RFP

Responses must be received no later than "Deadline to Submit Response"

June 14, 2022 2:00PM

Shakara Bray, Purchasing Agent

Meagan Cowsert, Assistant Purchasing Agent

Phone: 636-584-6274 Email: purchasing@franklinmo.net

Submittal Instructions: Print this Packet in its entirety and complete all pages per instructions. Print the SEALED LABEL found in Attachment 1 of this packet and attach to the front of your envelope.

Company Name: Public Safety Upfitters

SUBMISSION CHECKLIST

- I have reviewed the bid schedule and deadlines, located on the solicitation cover page
- I have read ALL Terms and Conditions and Bid documents closely

(Located at www.franklinmo.org)

THE ITEMS LISTED BELOW ARE THE REQUIRED DOCUMENTATION FOR SUBMITTING A RESPONSE

- Solicitation Cover page
- Contractual Terms and Conditions Acknowledgement
- Company Profile
- Schedule of Fees, completed and signed
- Certificate of Insurance (COI)
- Affidavit for Work Authorization is completed and Notarized
- Vendor Information
- I have one original and three copies that are labeled accordingly
- Envelope is sealed and label attached

PURPOSE/ INTRODUCTION/ BACKGROUND

Franklin County is soliciting a Request for Proposals from qualified Vendors to be an Equipment Specialist for Commissioning and Decommissioning Emergency vehicles.

Contract period is for one year, with the option of two, one -year renewals. Starting July 1, 2022 thru June 30, 2023.

PROPOSAL REQUIREMENTS

It is the responsibility of the vendor by careful personal examination of the sites, to satisfy themselves as to the location of the work, worksite conditions, and the quantity of staff required. The Vendor shall examine carefully the proposal and all other documents and data pertaining to the Project. Failure to do so shall not relieve the awarded Vendor of obligation to perform the provisions of the agreement. The Vendor shall not at any time after the execution of the agreement make any claims alleging insufficient data, incorrectly assumed conditions or claim any misunderstanding with regard to the nature, conditions or character of the work to be done under the agreement.

The County will consider proposals from Vendors with specific experience and success as an Equipment Specialist for Commissioning and Decommissioning Emergency Vehicles.

All proposals shall include:

1. Vendor name, address, telephone number and contact persons(s) email address.
2. Brief history of Vendor, including number of years of experience. Include information on the staff members that will be utilized for this service, including their years of experience, any held certificates, and a level of expertise.
3. Description of the Vendor's processes, method of approach, and timeline, including identification of specific services to be provided.
 - Vendor to include method of inventory documentation utilized
4. List of recent organizations that have used the Vendor's services on similar projects, with contact names and contact information for reference checks.
5. Pricing page, see attached

INSURANCE REQUIREMENTS

1. The Contractor shall furnish County with a certificate of insurance indicating proof of the following insurance from company's license in the State of Missouri:

A. Worker's Compensation and Employers' Liability: Worker's Compensation Statutory in compliance with the Compensation law of the State and Employers' Liability Insurance with a limit no less than \$1,000,000.00 each accident.

B. Comprehensive or Commercial General Liability with a minimum limit of \$1,000,000.00 per occurrence, \$3,000,000.00 aggregate combined Single Limit for Bodily Injury and Property Damage Liability. This insurance shall include, but not be limited to, the following coverage.

1. Premises – Operations
2. Products and Completed Operations
3. Broad Form Property Damage
4. Contractual
5. Personal Injury

C. Automobile Liability with a minimum limit of \$1,000,000.00 per occurrence, \$3,000,000.00 aggregate Combined Single Limit for Bodily Injury and Property Damage Liability. This insurance shall include coverage for all the following:

1. Owned Automobiles
2. Hired Automobiles
3. Non-Owned Automobiles

D. The certificate shall list the Certificate Holder and Address as follows: Franklin County, 400 E Locust Street, Room 206, Union, Mo 63084. The services provided to Franklin County shall be listed under "Description of Operations."

E. Such insurance shall include under the General Liability and Automobile Liability policies Franklin County, its employees, elected officials, representatives, and members of its board and/or commissioners as "Additional Insured's".

2. The Agreement of Insurance shall provide for notice to the County of amendment or cancellation of insurance policies 30 days before such amendment or cancellation is to take effect.

ADDITIONAL REQUIREMENTS

1. E-Verify

Completion of Affidavit of Work Authorization and provide acceptable documentation of enrollment in the program.

2. Employment of Unauthorized Aliens Prohibited

a.) Vendor agrees to comply with Missouri Revised Statute Section 285.530.1 in that it shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri.

b.) As a condition for the award of this contract, the Vendor shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. The Vendor shall also sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

c.) Vendor shall require each subcontractor to affirmatively state in its contract with Vendor that the subcontractor shall not knowingly employ, hire for employment or continue to employ an unauthorized alien to perform work within the State of Missouri and shall not henceforth do so. Alternatively, Vendor shall require each subcontractor to provide Contractor with a sworn affidavit under penalty of perjury attesting to the fact that the subcontractor's employees are lawfully present in the United States.

Anti-Discrimination Against Israel Act Requirement

A public entity shall not enter into a contract with a company to acquire to dispose of services, supplies, information technology, or construction unless the contract includes a written certification that the company is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel. This section shall not apply to contracts with a total potential value of less than one hundred thousand dollars or to contractors with fewer than ten employees.

SCOPE OF SERVICES

The awarded Vendor shall perform services consisting of removing and installing new and/or used equipment for new and/or used vehicles.

Franklin County's current Emergency vehicle fleet is considered to be a standard police package. The standard police package includes, but not limited:

- Cages/Partitions
- Light Bar
- Tinting
- Bed Liners
- Mobile Storage Boxes
- Siren/Siren Control Heads
- Radio
- Camera
- Docking Station for Mobile Laptop
- Ticket Writer and Printer
- Gun Racks
- Radar Units
- GPS Equipment
- Spot Lights

Vendor must be able to provide standard police package for new and used vehicles. (Make, Model, Year)

Any and all work pertaining to Exhibit A and B, see attached

SPECIFIC REQUIREMENTS

- Vendor must be within 70 miles one way from Franklin County Sheriff's office 1 Bruns Ln, Union, Mo. 63084
- Vendor must be able to install and/or remove any vehicle equipment included but not limited to the standard police package as specified therein.
- When vendor removes any equipment, it is not acceptable for any factory plugs or wires to be cut off unless they are damaged.

- Vendor must be capable of providing service for fleet in an acceptable time frame as deemed necessary by Franklin County included but not limited to the vehicle list referred to as Exhibit A.
- Vendor capability to include any tools and incidentals for the installation of equipment.
- Franklin County reserves the right to use another Vendor for completion of work if the timeline with the approved Vendor is unacceptable and/ or the performance is unsatisfactory. Franklin County Sheriff's Office's normal timeframe for allowing new build of a vehicle is 2 weeks and 2 days for decommission.
- Equipment to be installed may be purchased from awarded Vendor, owned by Franklin County, or purchased from any other Vendor. (Franklin County reserves the right to utilize other contracts to purchase equipment.)
- Vendor must be able to seal off exterior wire connections as follows: Using a weather-pack connector or solder and heat shrink tubing.
- Vendor must use original equipment manufacturer grounding points.
- Vendor must use corrosion inhibiting paint or sealer on exterior holes that are drilled for antennas, light heads, etc.
- All wire passthroughs must have grommets either plastic or rubber.
- Vendor must be familiar with the following systems; Watch Guard Camera Systems, Whelen, Stalker Radar, Gamber Johnson, Axon, Code 3, Havis, and Jotto.
- Warranty must be offered on any and all parts purchased from the vendor.
- Vendor must keep detailed records of all equipment removed from County vehicles and or any County owned stock kept on site at the Vendor's location.
- Vendor shall submit itemized invoices detailing a breakdown of all charges.

All duties and frequencies as described above are at the discretion of Franklin County.

OFFER AND SCHEDULE OF FEES

The undersigned has thoroughly examined the entire RFP, including all addenda thereto, hereby offers to furnish all services in accordance with the requirements of the Request for Proposal, as described in the proposal attached hereto and incorporated herein.

The offeror is to make a written proposal which presents an understanding of the work to be performed. The proposal should demonstrate and provide evidence that the Vendor has the capacities, professional expertise and experience to provide the necessary services as described in this RFP. The Vendor shall ensure that all information required is submitted with

the proposal All information provided should be verifiable by documentation requested by the County. Failure to provide all information, in accuracy or misstatement may be sufficient cause for rejection.

FEE SCHEDULE

Schedule of Fees Commissioning and Decommissioning Emergency Vehicles		
Item	Description	Amount
Labor	Hourly rate for Install, uninstall, and repair	\$197.00
Authorized Distributor Items		
Vendor	Types of products	Discount from MSRP
Whelen	Emergency Lighting	25%
Havis	Console, Cases, Computer	31%
Pro-guard	Cases, Bumpers, Seats, Gun Racks	15%
All others		
Non Authorized Distributor Items		
		Discount from MSRP
All Vendors	Code 3, Emergency Lighting	43.3%
Jotto & Sound of Signal	Consoles, Lighting, Cases	35%

EVALUATION CRITERIA

The criteria used to select a Firm include the following factors:

- A. Ability, capacity, and experience of the contractor to perform the services; qualifications of staff proposed for the project. (50%)
- B. Type of equipment and availability. Vendor Process. (15%)
- C. Price to provide the services requested. (20%)
- D. Responses to the Vendor's references. (15%)

Each of the criteria above will be rated and weighted according to the information submitted

SELECTION PROCESS

The County will review and evaluate the proposals based on the evaluation criteria. Vendors may be selected for interviews or questions for clarification. However, the County may choose to proceed without interviewing any Firms.

The County reserves the right, in its sole discretion, to reject any or all proposals, or portions thereof, to waive technicalities or deficiencies in any or all the proposals. The County reserves the right to cancel this RFP in part or in its entirety.

AFFIDAVIT OF WORK AUTHORIZATION

The grantee, sub grantee, contractor or subcontractor who meets the section 285.525, RSMo definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now SUSAN HELTZERBRAND (Name of Business Entity Authorized Representative)
as CO-OWNER (Position/Title)

first being duly sworn on my oath, affirm Public Safety Upfitters (Business Entity Name) is enrolled and will continue to participate in the E-Verify Federal Work Authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to Bid (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contractor, or subcontractor, if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that Public Safety Upfitters (Business Entity Name)

does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services related to BID (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contract, or subcontract, if awarded.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

[Signature]
Authorized Representative's Signature

SUSAN HELTZERBRAND
Printed Name

CO-OWNER
Title

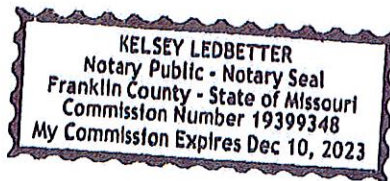
June 13, 2022
Date

Subscribed and sworn to before me this 13 of June, 2022. I am
Day Month, Year

commissioned as a notary public within the County of Franklin, State of Missouri and my commission expires on Date 12.10.2023

[Signature]
Signature of Notary

06.13.2022
Date



AFFIDAVIT OF WORK AUTHORIZATION

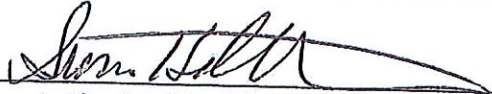
(Continued)

CURRENT BUSINESS ENTITY STATUS

I certify that Public Safety Upfitters (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above.

Susan HELTE BRAND

Authorized Business Entity
Representative's Name
(Please Print)



Authorized Business Entity
Representative's Signature

Public Safety Upfitters

Business Entity Name

June 13, 2012

Date

As a business entity, the grantee, sub grantee, contractor, or subcontractor must perform/provide the following. The grantee, sub grantee, contractor, or subcontractor shall check each to verify completion/submission:

- o Enroll and participate in the E-Verify Federal Work Authorization Program (Website: <http://www.dhs.gov/e-verify>; Phone: 888-464-4218 Email: e-verify@dhs.gov) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein;

AND

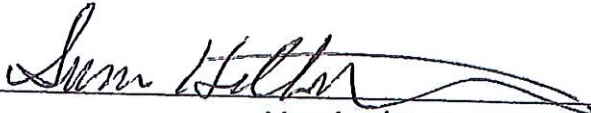
- o Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify Federal Work Authorization Program. Documentation shall include a page from the E-Verify Memorandum of Understanding (MOU) listing the grantee's, subgrantee's, contractor's, or subcontractor's name and the MOU signature page completed and signed, at minimum, by the grantee, subgrantee, contractor, or subcontractor and the Department of Homeland Security – Verification Division; (if the signature page of the MOU lists the grantee's, subgrantee's, contractor's, or subcontractor's name, then no additional pages of the MOU must be submitted).

CONTRACTUAL TERMS AND CONDITIONS ACKNOWLEDGEMENT

The undersigned Vendor/Contractor has read, understood, and accepted the Terms and Conditions as published in the Vendor Information Packet on the Franklin County Official Website located at:

<http://www.franklinmo.org/bidopps>

All terms and conditions as stated shall be adhered to by Vendor/Contractor upon acceptance of contract. Vendor/Contractor enters into this agreement voluntarily, with full knowledge of its effect.



Vendor/Contractor Signature

June 13, 2022

Date

Susan HELTERBRAND CO-OWNER

Vendor/Contractor Name and Title

VENDOR INFORMATION

Company Name Public Safety Upfitters

Mailing Address P.O. Box 539

Eureka, Missouri 63025

Phone number 636-326-8090 / cell 314-807-5480

Contact Name Scott Duerfahrd

Contact Name Title Regional Sales Manager

Email Address sduerfahrd@psustl.com

May we send Bid Packet and Bid Information via email? Yes



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/09/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Weiss Insurance 683 Trade Center BLVD STE 130 Chesterfield MO 63005		CONTACT NAME: Kevin Smith PHONE (A/C, No, Ext): (636) 534-7223 E-MAIL ADDRESS: kevin.smith@weiss-ins.com		FAX (A/C, No): (636) 534-7923	
INSURED Public Safety Upfitters LLC PO Box 539 Eureka MO 63025		INSURER(S) AFFORDING COVERAGE		NAIC #	
		INSURER A: Ohio Security Insurance Company		24082	
		INSURER B: Trumbull Insurance Company		27120	
		INSURER C:			
		INSURER D:			
		INSURER E:			
		INSURER F:			

COVERAGES CERTIFICATE NUMBER: CL2110445616 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			BKS58298389	10/10/2021	10/10/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPI/OP AGG Package Modification \$ COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			BAS58298389	10/10/2021	10/10/2022	BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			USO58298389	10/10/2021	10/10/2022	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	84WBCAC1SG0	10/10/2021	10/10/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER		CANCELLATION	
Franklin Co Missouri 400 East Locust Street Union MO 63084		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 	

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Company ID Number: 1337000

Information Required for the E-Verify Program

Information relating to your Company:

Company Name	Public Safety Upfilters, LLC
Company Facility Address	1724 West Park Center, Suite B & C Fenton, MO 63026
Company Alternate Address	PO Box 539 Eureka, MO 63025
County or Parish	SAINT LOUIS
Employer Identification Number	900651270
North American Industry Classification Systems Code	811
Parent Company	
Number of Employees	5 to 9
Number of Sites Verified for	1