

## ADDENDUM NO. 1

DATE: August 11, 2020

TO: All Bidders

FROM: Penny Owens, Purchasing Agent

SUBJECT: Addendum No. 1 – Atlantic Avenue Sidewalk Project

LOIs TO BE OPENED: **August 14, 2020, at 11:00:00 a.m. Eastern Time**

This addendum is published to respond to questions from potential submitters. This addendum becomes a part of the Contract Documents and modifies the original specifications as noted.

**Question #1:** Is the cover letter counted as one of the five pages?

**Response:** Yes, the LOI's shall be limited to a maximum of five (5), single-sided pages, with a minimum font size of 10.

**Question #2:** Under STEP 2: Where it talks about submitting files as 2 files to the website, and beneath that it starts "The City prefers only one (1) submission file per submission", should we fit all of our information in one submission?

**Response:** Yes, the preference is that each electronic submission contain one file uploaded through the portal. The two file process refers to bid openings where a bid envelope with license number is needed and is not applicable to this LOI advertisement.

**Question #3:** Was the design done by COK Staff or Consultant (if consultant, who), and also can you provide a PDF of the Construction Plans?

**Response:** Please find the preliminary plans in the uploaded file named: "PIN 126946.00 Atlantic Avenue Sidewalk Plans" prepared by Cannon & Cannon, Inc.

**Question #4:** The RFQ states that 2 hard copies plus an electronic copy on CD or USB are required. Then it says firms may *also* submit online. If we choose to submit online, are the hard copies still required?

**Response:** No, hard copies are not required if you submit online.

**Question #5:** In the online submittal process, Step Two says to submit all materials electronically as 2 files. Then later it says the City prefers only 1 submission file. Could you please clarify?

**Response:** The preference is that the online submission be contained in one file.