



MEMORANDUM

To: Raton City Commission

From: Michael Anne Antonucci, Treasurer/Chief Procurement Officer MAA

Date: February 25, 2019

Subject: Recommendation for Award
RFP # 2019-1 On-Call Engineering Services

A legal notice was published in the Huerfano World Journal and also on the City of Raton website seeking proposals for On-Call Engineering Services and were due on February 14, 2019. Three proposals were received and evaluated by a committee consisting of Dan Campbell, Scott Berry and Jason Phillips. It was determined by the cumulative scores of the committee that Engineering Analytics, Inc. scored the highest and met all of the criteria to be considered a responsive proposer. The following is a summary of the cumulative scores:

PROPOSERS	CUMULATIVE SCORE
Engineering Analytics, Inc.	380
Huitt-Zollars	360
Bohannon Huston	368

Based on the outcome of the scoring I would recommend that the City Commission approve award of contract to Engineering Analytics, Inc.