



Beaufort County School District

Addendum 1

Solicitation Number: 21-040
Date Printed: June 22, 2021
Date Issued: June 29, 2021
Procurement Officer: Kaylee Yinger, CPPB
Phone: 843-322-2349
Email: Kaylee.Yinger@beaufort.k12.sc.us

Request for Proposals (RFP)

DESCRIPTION: **Classification and Compensation Study**
SUBMIT OFFER BY (Opening Date & Time): **July 19, 2021 @ 4:00 PM**
QUESTIONS MUST BE RECEIVED BY: **July 12, 2021 by 5:00 PM**
NUMBER OF COPIES TO BE SUBMITTED: **Five (5) Original Signed Copies and One (1) Redacted Version on CD/USB**

Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:
Beaufort County School District
Procurement Office
P.O. Drawer 309
Beaufort, SC 29901-0309

PHYSICAL ADDRESS:
Beaufort County School District
Procurement Office
2900 Mink Point Blvd
Beaufort, SC 29902

CONFERENCE TYPE: _____ LOCATION: _____
DATE & TIME: _____

AWARDS & AMENDMENTS:
Award will be posted at the Physical Address stated above on or after July 19, 2021. The award, this solicitation, and any amendments will be posted at the following web address: <http://beaufortschools.net> must submit a signed copy of this form with Your Offer. By submitting a proposal or bid, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of ninety (90) calendar days after the Opening Date.

NAME OF OFFEROR: _____ (Full legal name of business submitting the offer) ENTITY TYPE: _____

AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above)

PRINTED NAME _____ TITLE _____

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. An offer may be submitted by only one legal entity. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

PAGE TWO
(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for Offeror's home office/ Principal place of business):	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent):
PHONE NUMBER:	
EMAIL ADDRESS:	

PAYMENT ADDRESS (Address to which payments will be sent): <input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Home Notice Address (check one only)	ORDER ADDRESS (Address to which all purchase orders will be sent): <input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Notice Address (check one only)
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ACKNOWLEDGEMENT OF AMENDMENTS:	<u>Amendment Number</u>	<u>Amendment Issue Date</u>
Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue.		

MINORITY PARTICIPATION- Are you a Minority Business Enterprise: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please include a copy of your certification.

Questions and Answers:

The total headcount was disclosed (2,300 full time) which will impact the overall analysis and benchmarking. How many duplicated roles within the district are there? In other words, how many unique jobs and job descriptions are applicable to the bid?

Position	Qty	Position	Qty	Position	Qty
INTERVENTIONIST	1.00	DIR OF SPECIAL ED	1.00	PARENT EDUCATOR	6.00
ACCOUNT SPECIALIST	2.00	DIR OF TEACH & LEARN	1.00	PARENT LIAISON	9.04
ACCOUNTANT	4.00	DIR OF TRANSPORT	1.00	PAYROLL MANAGER	1.00
ACCOUNTANT - SODEXO	1.00	DIR STUDENT SERV	1.00	PAYROLL SPECIAL II	2.00
ACCT PAYABLE ASST I	1.00	DISPATCHER	8.00	PERS SPECIALIST I	1.00
ACCT PAYABLE ASST II	1.00	DIST RECEPTIONIST	1.00	PERS SPECIALIST II	3.00
ADEPT COORDINATOR	1.00	DRAMA	6.00	PHYSICAL EDUCATION	57.00
ADMIN ASSISTANT	23.42	DRIVERS EDUCATION	2.00	PHYSICAL THERAPIST	3.00
ADMIN ASSOCIATE	28.92	EARLY CHILDHOOD COAC	2.00	PHYSICS	1.00
ADMIN SUPPORT	3.00	EARLY CHILDHOOD ED	1.00	PRE-KINDER ASSISTANT	33.05
AEROSPACE TEACHER	1.00	EARLY CHILDHOOD EVAL	2.00	PRE-KINDERGARTEN	49.00
AGRISCIENCE	1.00	ED TECH INTEGRAT SPE	0.92	PRINCIPAL	31.00
AMES - LEAD TEACHER	14.00	ED TECHNOLOGY COACH	8.00	PROCURE SPECIALIST	1.00
AREA SUPV OF TRANS ART	4.00 48.00	EDUCATIONAL INTERP	3.89	PROCUREMENT COORD	1.00
ASSISTANT PRINCIPAL	47.77	ENGINEERING - PLTW	4.00	PROF GROWTH / PCS	1.00
ASST DIR ALT PROG	0.85	ENGLISH	57.00	PROGRAM EDUCATOR	1.00
ATHLETIC DIRECTOR	5.08	ESOL	61.00	PROGRAM SPECIALIST	1.00
AUTISM SPECIALIST	0.73	ESOL - INSTR COACH	2.00	PROJ DIR OF MAGNET S	1.00
AUTOMOTIVE TECH	1.00	ESOL TITLE 1	1.00	PROJ MGT CONST	2.00
BAND	14.00	ESOL WELCOME CENTER	0.50	PROJECT MGT TECH	1.00
BEHAVIOR INTERVENT	11.73	EX DIR CLUSTERS	1.00	PSP ALTERNATIVE PROG	3.00
BEHAVIOR MGT SPEC	25.58	EX DIR ELEMENTARY ED	1.00	PSP BEHAVIOR MGT SPE	0.73
BENEFITS SPECIALIST	3.00	EX DIR SECONDARY ED	1.00	PSYCHOLOGIST	16.00
BILINGUAL LIAISON	14.89	EXECUTIVE ADMIN ASST	2.00	PSYCHOLOGY INTERN	2.00
BILINGUAL LIAISON L.	2.00	EXECUTIVE ASST SUPT	1.00	PUBLIC SAFETY/FIRE	1.00
BIOLOGY	11.00	FAMILY & CONSUME SCI	4.00	PUBLIC SAFETY/LAW	2.00
BOOKKEEPER I	12.00	FIFTH GRADE	79.00	QUALITY ENHANCE DIR	1.00
BOOKKEEPER II	16.00	FINANCIAL SERV OFF	1.00	READING INTERVENTION	3.00
BUDGET COORDINATOR	1.00	FIRST GRADE	75.00	REG BEHAVIOR TECH	0.73
BUSINESS EDUCATION	29.50	FOOD SER SPEC I	1.00	REGION CAREER SPEC	1.00
BUSINESS SYS MNGR	1.00	FOOD SERVICE MANAGER	3.50	ROBOTICS	1.00
CAD - DRAFTING PLTW	1.00	FOURTH GRADE	79.00	SCHOOL BOARD MEMBER	13.00
CAP PROG ED MANAGER	1.00	FRENCH	5.00	SCHOOL BUS DRIVER	73.21
CAREER DEVELOP FAC	4.00	GATEWAY TO TECH	6.00	SCHOOL BUS MONITOR	16.61
CHEMISTRY	1.00	GIFTED & TALENTED	20.00	SCHOOL COUNSELOR	62.00
CHF ADMIN/HR SVC OFF	1.00	GRANTS ACCOUNTANT	1.00	SCHOOL LIBRARIAN	31.00
		HEAD CUSTODIAN	2.00	SCIENCE	95.00

CHIEF FINANCE OFFICE	1.00	HEALTH	1.00	SCIENCE - STEAM CORD	1.00
CHIEF INSTR SERV OFF	1.00	HEALTH SCIENCE TECH	7.00	SCIENCE LAB	8.00
CHIEF LEGAL OFFICER	1.00	HEARING IMPAIRED	3.80	SCIENCE TITLE 1	1.00
CHIEF OPS OFFICER	1.00	HR FACILITATOR	2.00	SECOND GRADE	81.00
CHINESE TEACHER	13.00	HR MANAGER	1.00	SERVICE DESK LEAD	1.00
CHORUS	7.00	HUMAN RESOURCES OFF	1.00	SOCIAL MEDIA/WEB MGR	1.00
CHORUS ITINERANT	1.00	INSTR SERV OFFICER	1.00	SOCIAL STUDIES	103.00
COMMUNITY HLTH WORK	2.00	INSTRUCTIONAL COACH	4.50	SOCIAL WORKER	28.00
COMPLIANCE MGT SPEC	4.00	INTERVENTIONIST	1.00	SPANISH	33.00
COMPUTER TEACHER	7.00	JOB COACH	2.89	SPECIAL ED - AEA	33.49
COORD CAPITAL PROJ	1.00	JROTC INSTRUCTOR	11.00	SPECIAL ED ASSISTANT	73.85
COORD COMMUNITY SERV	1.00	KINDER ASSISTANT	51.48	SPECIAL ED-ECSE	14.00
COORD FEDERAL PROG	1.00	KINDERGARTEN	72.00	SPECIAL ED-ED	5.00
COORD MATH / STEM	0.92	LANGUAGE ARTS	59.00	SPECIAL ED-ID	23.00
COORD MEDIA PRODUCT	1.00	LANGUAGE ARTS TITLE1	1.00	SPECIAL ED-LD	91.00
COORD OF ASSESSMENT	1.00	LEAD MENTOR TEACHER	4.00	SPECIAL ED-SD	3.00
COORD OF ENERGY MGT	1.00	LEGO LAB	3.00	SPECIALIST - IT TRAN	1.00
COORD OF PLANNING	1.00	LITERACY COACH	5.00	SPECIALIST - TECH	1.00
COORD PARENT ED	1.00	LITERACY COACH - ISD	1.00	SPEECH LANGUAGE ASST	0.69
COORD RISK MGT	1.00	LITERACY INTERV T-1	1.00	SPEECH LANGUAGE PATH	29.00
COORD SCHOOL NURSES	1.00	LITERACY INTERVENT	0.66	SPORTS MEDICINE	4.00
COORD SPECIAL ED	5.54	LITERACY TEACHER	50.50	STATE READING COACH	20.00
COORD WORLD LANG	0.92	MARKETING COORD-MSAP	1.00	STEM TEACHER	1.00
COORDINATOR OF CATE	1.00	MATH	115.50	STRINGS	1.00
COORDINATOR TITLE 1	1.00	MATH / LITERACY	1.00	STUDENT DATA SPECIAL	1.00
COURIER	1.00	MATH INTERVENTION T1	1.00	STUDENT RESOURCE COR	0.92
CREATIVE WRITING	1.00	MATH INTERVENTIONIST	8.00	STUDENT SERV SPEC	1.00
CULINARY ARTS	2.00	MATH LAB	1.50	SUPERINTENDENT	1.00
CUSTODIAN	2.00	MECHANIC	2.00	SYS SUPPORT SPEC I	23.00
DANCE	13.00	MEDIA ASSISTANT	20.82	SYS SUPPORT SPEC II	3.00
DATA CLERK	30.00	MEDIA TECHNOLOGY	2.00	SYS SUPT AREA SUPV	2.00
DATA COORDINATOR	1.00	MEDICAID BILL SPEC	1.00	SYSTEMS ENGINEER	3.00
DATA SUPPORT COORD	1.00	MONTESSORI - LOWER	5.00	TALENT ACQUISIT SPEC	1.00
DATA TECHNICIAN	1.00	MONTESSORI - MIDDLE	1.00	TCL-COMP AIDE DESIGN	1.00
DEAN OF STUDENTS	2.85	MONTESSORI - UPPER	4.00	TCL-ENGLISH	1.00
DEPUTY SUPT/CHIEF	1.00	MONTESSORI ASSISTANT	2.63	TCL-PROTECTIVE SERV	1.00
DIR NETWORK OPS	1.00	MULTI-AGE	17.00	TCL-SCIENCE	1.00
DIR OF ADULT ED	1.00	MULTI-AGE ASSISTANT	0.66	TCL-SOCIAL STUDIES	1.00
DIR OF ALT PROGRAMS	1.00	MUSIC	19.00	TEACHER ADULT ED	1.00
DIR OF BUDGET/PROCUR	1.00	MYP COORDINATOR	1.00	TEACHER ASSISTANT	11.81
DIR OF CAREER & TECH	1.00	NUMERACY COACH	14.50	TECH SERV OFFICER	1.00

DIR OF COMMUNICATION	1.00	NURSE - LPN	5.12	TECHNOLOGY EDUCATION	6.00
DIR OF DATA SERVICES	1.00	NURSE - RN	34.00	TELECOMM SPEC	1.00
DIR OF ED TECH	1.00	NURSE - RN COVID	1.00	TESTING LEAD TEACHER	3.50
DIR OF FINANCE	1.00	NURSE - RN DISTRICT	1.00	THEATER	3.00
DIR OF GRANTS MGT	1.00	NURSE ASSISTANT	2.77	THEATER TECHNICIAN	1.00
DIR OF GUIDANCE	1.00	OCCUPATION THERAPIST	13.00	THIRD GRADE	79.00
DIR OF LITERACY	1.00	OFFICE MANAGER I	16.00	VIRTUAL ONLINE FAC	1.00
DIR OF PERSONNEL	1.00	OFFICE MANAGER II	18.00	VISION ITINERANT	3.00
DIR OF PROTECT SERV	1.00	OPERATIONS SPECIAL	1.00	WELDING	2.00
DIR OF READINESS	1.00	ORCHESTRA	1.00		
DIR OF SECONDARY ED	1.00	PARALEGAL	1.00		

Grand Total: 2,752.47