

**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT**

INVITATION TO BID NO. 23-DES-ITBPW-335

**Non-Mandatory Prebid Conference held November 26, 2022, at 1:00 PM
for
Washington Blvd and N Sycamore St. Traffic Signal Upgrade
via Microsoft Teams**

- Started @ 1:02 pm.
- Two (2) vendors and four (4) Arlington County Government employees were in attendance.
- Introduction of Arlington County Employees.
- Tomeka Price, Procurement Officer, reviewed ITB 23-DES-ITBPW-335 with emphasis on requirements and submission deadlines.
 - Any questions regarding the Scope of Work/Solicitation must be submitted via Vendor Registry for a formal response by the due date.
 - SCC Registration is required for award but not for submission to the ITB.
 - Business License may be required for award but not for submission to the ITB.
 - Insurance checklist Requirement must be sent to Insurance Agent for verification and signature of requirements.
 - Oral representations made at the pre-bid conference are not binding upon the County.
 - All Communications during the process must go through the Purchasing Office.
 - ***This is a Prevailing Wage (PW) solicitation:*** *The wage determination incorporated into the bid solicitation and related contract award establishes the wages rates and fringe benefit rates which DOLI has determined to be prevailing in a given area for a particular type of construction. The Contractor shall be required to pay wages in compliance with the pw determination and submit certified wage report to the County on monthly basis.*

We suggest that all bidders review the sample contract attached to the solicitation as early as possible, so no time is lost after the award.

- Tomeka turned over the meeting to the Project Officers for an overview of the Scope of Work. Project Officers explained the project and highlighted the work to be done.
 - *The County is seeking a qualified Contractor to furnish all labor, materials, and equipment for the construction services of Washington Blvd. & N. Sycamore Street Traffic Signal Upgrade project. The project will consist of streetscape and signal improvements at the intersection of Washington*

Blvd. & N. Sycamore Street. The project will upgrade the traffic signals from the span wire to mast arms. Additional improvements include ADA-accessible ramps, sidewalks, pavement marking and signage, landscaping, asphalt pavement, utility work, and all other incidental work described and required in the contract documents.”.

- Once the overview was completed, Tomeka reiterated the Question deadline date and the Bid due date.

Event	Timeframe
Question Deadline	November 4, 2022, at 5:00 p.m.
BID Due Date and Time	November 21, 2022, at 1:00 p.m.

- Meeting was adjourned.

Bidders in attendance:

Eric Rodriguez – Richardson Wayland Electric Company LLC – erodriguez@rwec.com

Melanie Turner – A&M Concrete Corp., – mturner@amconcrete.net