



## ATTENDANCE and MINUTES

☐ BID OPENING      ☒ PRE-BID/PROPOSAL CONFERENCE      ☐ SITE VISIT  
☐ PRESENTATION      ☐ MANDATORY      ☐ MANDATORY  
                                 ☒ NON-MANDATORY      ☐ NON-MANDATORY

BID/RFP NUMBER: 23-DES-ITBPW-415

DATE: October 27, 2022

BID/RFP TITLE: CHILDCARE CENTER INTERIOR RENOVATION

COUNTY CONTACT: Sy Gezachew

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### Minutes

1. Introductions:
2. Disclosure: Oral representations made at the pre-proposal conference are not binding upon the County.
3. SCC Registration required for award.
4. Any questions asked today, please submit to Vendor Registry by the question deadline for a formal response from the County.
5. All Communications during the process must go through the Purchasing Office

6. Important Dates:

**ITB No 23-DES-ITBPW-415 – TENTATIVE SCHEDULE**

ITB ISSUANCE	October 14, 2022
PRE-BID CONFERENCE (Optional)	October 27, 2022 at 11 a.m.
SITE VISITs (Optional)	Oct 28 at 10-12pm & Oct 31 at 2-5PM
QUESTION DEADLINE	November 4, 2022 at 5:00 p.m.
<b>BIDS DUE</b>	<b>November 17, 2022 at 2p.m.</b>
CONTRACT AWARD	TBD

7. Prevailing Wage discussions

The wage determination incorporated into the bid solicitation and related contract award establishes the wages rates and fringe benefit rates which DOLI has determined to be prevailing in a given area for a particular type of construction. The contractor shall be required to pay wages in compliance with the pw determination and submit certified wage report to the County on monthly basis.

After the award of the contract, but before contract execution, the County will resolicit DOLI for the same report to determine if there has been a change in the rates since the bid solicitation was advertised. If there has been any changes to the rates, we will provide these new rates to the awardee for the purpose of adjusting the line items/unit prices which may have been affected due to change in such rates. The awardee will be required to provide documentation to substantiate this change. In no case shall the awardee's profit margin as established by the original bid increase due to the increase in labor rates per the wage determination report. Contractor may not increase any unit or lump sum pricing except as indicated above.

We suggest that all bidders review the contract form attached to the solicitation bid as early as possible, so no time is lost after the award.