



Oconee County Board of Commissioners

Addendum 2

DATE: June 12, 2018

TO: All Prospective Bidders/Offerors

FROM: Purchasing Officer

RE: Addendum 2, RFP#1907-04 ERP System Software and Implementation Services

The following items shall take precedence over the specifications for the above named project and shall become a part of the contract documents.

Where any item called for in the specifications is supplemented hereby, the original requirements shall remain in effect.

Where any original item is amended, voided, or superseded hereby the provisions of such item not specifically amended, voided, or superseded shall remain in effect.

The following changes are to be incorporated into the solicitation documents dated **June 5, 2018**. All those receiving this addendum should modify their documents to show the below described changes. Below you will find changes to various areas of this solicitation included in this amendment.

All questions shall be directed to the Owner Contact, Karen Barnett, Procurement Officer, Email: kbarnett@oconee.ga.us. The questions/answers deadline is **June 12, 2018** at 10:00 a.m. local time. RFP submittal date is **June 19, 2018**. Proposals will be received at the Oconee County Finance Department, 23 N. Main St. Suite 203, Watkinsville, GA 30677 prior to 2:00 p.m. local time. At precisely 2:00 p.m., in Suite 205, the proposals will be opened and only the names of the Respondents will be announced / recorded.

The following questions were received by email between the issue date of June 5, 2018 and June 12, 2018 at 10:00 a.m. Answers to the following questions are in **RED**.

1. Whether companies from Outside USA can apply for this? (like,from India or Canada)
Answer: No.
2. Whether we need to come over there for meetings?
Answer: If requested, yes.

3. Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)

Answer: No.

4. Can we submit the proposals via email?

Answer: No.

5. Since we are the current financial software vendor for Oconee County, would we need to submit a full response to the RFP or would our standard quote documents be sufficient.

Answer: I suggest that you submit a full response. Some committee members are not familiar with our current software.

6. Please confirm I understand this correctly. The county is uncertain as to whether they would continue to outsource payroll or purchase as part of a new ERP system. The county like pricing for both payroll and HR.

Answer: That is correct – we currently outsource payroll, but we are considering all options for integration into the ERP system. Please provide pricing for both Payroll and HR.

7. How many w2s did the county issue in 2017?

Answer: 492

8. How many utility accounts does the county bill?

Answer: Approximately 12,000

9. Are you looking for a hosted or on-premise solution? If hosted, how many users will you have?

Answer: Hosted or on-premise software solutions are both welcome. User number is currently TBD.

10. How many payment windows do you offer where a citizen can pay a utility account? I.e. counter, drive up window, etc.

Answer: We offer online payment, and 1 payment counter with two clerks.

All other terms and conditions remain unchanged.

Oconee County Board of Commissioners reserves the right to reject any and all solicitations, to waive any technicalities or irregularities and to award the solicitation based on the highest and best interest of the Oconee County Board of Commissioners. Please be sure to acknowledge all addenda by utilizing the Addenda Acknowledgement Form located in Attachment A.

Sincerely,

Karen T. Barnett, CPPB
Purchasing Officer
Oconee County Board of Commissioners

(End of Addendum 1)