



## REQUEST FOR STATEMENT OF QUALIFICATION

Wastewater System Professional Engineering Services

PW 20-051

### Addendum No. 2

Date: June 18, 2020

From: Jill Lin, Senior Buyer

Subject: Addendum No. 2 to Solicitation No. PW 20-051

Bid Deadline: June 24, 2020 5:00 p.m. (local time, Phoenix, Arizona)

### **PURPOSE**

This Addendum forms a part of the Contract and clarifies, corrects, or modifies the original Invitation for Bids document prepared by the City of Avondale. Acknowledge receipt of this Addendum in the space provided on the attached “Acknowledgment of Addenda Received” form; this acknowledgement must accompany the submitted bid. Failure to do so may subject the bidder to disqualification.

This Addendum No. 2 consists of Q&A as of 06/18/2020:

**Question 1. RFQ page 4, paragraph 1.2.C.(1-6) states that our firm should supply an original ink signature on the cover letter, vendor information form, and addendum acknowledgment page(s). However, as this proposal is being submitted electronically, is the requirement for an original signature waived?**

Answer Waived. Electronic signature in compliance with Uniform Electronic Signature Act is acceptable. If a traditional wet ink signature on a piece of paper is scanned in to an electronic device, the scanned version is an electronic signature.

**Question 2. RFQ page 6, paragraph 1.9 states that “The Vendor shall provide licensure information with the SOQ. Corporations and limited liability companies shall be able to provide a Certificate of Good Standing from the Arizona Corporation Commission.” Can you please clarify whether a Certificate of Good Standing is required with our submittal? Additionally, can you please confirm that both the firm license documentation and Certificate of Good Standing (if required) are excluded from the overall page count?**

Answer You will only be required to registered with Arizona Corporation Commission and provide us the Certificate of Good Standing as one of the requiemened documents prior to the award, therefore you don't need to submit the Certificate of Good Standing as a part of your submittal. The licensure information is required and you must include that in your submittal. They are excluded from the maximum 12 pages requirement.

**Question 3. City of Avondale Public Works RFQ PW20-051 for Wastewater System Professional Engineering Services Section C – Past Performance Verification Form (PPVF) Page 40 – 1st Paragraph (Directions) The directions for completing the PPVF state, “Request Public/Private Agencies, for which you have substantially completed (Professional Services, CM@R or Design-Build projects) similar work...” Can you please confirm that “substantially completed” is not in reference to the entire project (design & construction) but rather completion of the design or engineering phase of the services?**

**Question 4.** That depends on the contract you have with your client and the definition in that contract. If your contract is for design only, then “substantially completed” will appy to design only, and vice versa. If your contract includes both, it will apply to the entire project unless the Contract has different substantial completion definitions for design and construction.

**Question 5. City of Avondale Public Works RFQ PW20-051 Section A – 1.2 Preparation/Submission of SOQ Page 4 – Bullets (1), (2), and (6) The RFQ indicates that original ink signatures are required; however, this must be submitted electronically via the City’s Solicitation Webpage. Will paper copies also be required to meet this requirement?**

Answer Please see the answer for Question 1.

**CITY OF AVONDALE**  
**ACKNOWLEDGMENT OF ADDENDA RECEIVED**  
**REQUEST FOR QUALIFICATION**

Wastewater System Professional Engineering Services

PW 20-051

**Addendum No. 2**

\_\_\_\_\_, affirms that ADDENDUM No. 2 has been  
(Name of Vendor/Designee)  
received and that the information contained in ADDENDUM No. 2 has been incorporated in  
formulating the Vendor's Offer.

\_\_\_\_\_, \_\_\_\_\_ 2020  
Signed Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

END OF ADDENDUM No. 2