



ADDENDUM NO. 3

Issue Date: February 22, 2024

Project Name: Annual Custodial Services for County Buildings

ITB Number: 2024038

ITB Opening Date: **March 1, 2024**

This addendum is being released to answer questions received to date. Duplicate questions may not be responded to. The information and documents contained in this addendum are hereby incorporated in the invitation to bid. **This addendum must be acknowledged where indicated on the Bid form, or the bid may be declared non-responsive.**

Questions and Answers

1.	Is there going to be a mandatory meeting?
	There is no mandatory or non-mandatory meeting scheduled.
2.	Would there be any day available to make a walkthrough in the buildings?
	There is no scheduled walk through. Please reference the "Address and Description of Buildings" section on page 19 of the bid documents for contact information to schedule a walk through.
3.	I am seeking clarification on whether an occupational license is required to conduct specific activities or duties within Indian River County as stated on page 21 of the Bid solicitation, I currently have one in the County my business is registered in.
	We will accept other governmental occupational licenses so long as they are active and in good standing.
4.	Pg. 12 of the RFP states that, "all personnel of the Contractor will be subjected to a criminal background check prior to beginning work." Who will be responsible for the cost of the background checks, the Contractor, or the County?
	The Contractor is responsible for the cost of background checks for all employees on the Contractor's list. The conducted background checks should cover the entire State of Florida, not just Indian River County.
5.	What background check results would disqualify an employee from working at these locations?
	Some results that would disqualify an employee include but are not limited to; fugitive/active warrant, firearms/weapons charge, robbery, sexual assaults etc. The County reserves the right to

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	exclude these employees from working on County property.
6.	Are badges or keys required for employees? If so, are they provided by the County or by the Contractor?
	Per item 3 under "Owners Responsibility" The owner shall provide access cards for buildings with electronic access. These cards shall include a picture of the contractor's employee and shall not be used by others.
7.	Is there a possibility of awarding a group to more than one vendor as well, or will each group only have one vendor each?
	Each group will be awarded to a single vendor.