



## WILLIAMSON COUNTY GOVERNMENT

**October 9, 2018**

**Addendum # 4**  
**PBA Owner's Representative**  
**RFP Due October 16, 2018**

Williamson County has received the following questions:

1. One activity listed for the owner rep is to provide project accounting. Can you give some detail around what will be required? My assumption is budget tracking but wanted to ask for clarification.

**It would be tracking budget to actual and analyzing invoices when submitted for payment to make sure the work was completed to contract. This would involve working with the PBA and County finance.**

2. Will the design team already be in place prior to the selection of the owner rep or will the owner rep prepare the RFP for the design of the project?

Yes

