

**HAMILTON COUNTY DEPARTMENT OF EDUCATION**  
**3074 Hickory Valley Road**  
**Chattanooga, TN 37421**  
**Main Line: (423) 498-7030**  
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**Posted Date:** April 6, 2023

**Solicitation No.:** Bid 24-06

**Solicitation Name:** Computer Software (Instructional)

**Subject:** Addendum Number 1

The following represents clarification, additions, deletions, and/or modifications to the above referenced bid. This addendum shall hereafter be regarded as part of the solicitation. Items not referenced herein remain unchanged, including the response date. Words, phrases, or sentences with a strikethrough represent deletions to the original solicitation. Underlined words and bolded phrases or sentences represent additions to the original solicitation.

**1. ATTACHMENT: NONE**

**2. QUESTIONS/ANSWERS**

1.	Is there a list or description of the types of software HCDE is pursuing? Our company offers ACT prep software, but I'm not sure if that falls under this category as it's intended.
<b>Answer</b>	<b>This agreement is for a broad variety of instructional computer software. ACT prep software is acceptable and may be purchased under this agreement.</b>
2.	Does the term for Bid 23-06 Yearly Contract for Instructional Computer Software for 2022-2023 end 6/30/23 or will it be extended?
<b>Answer</b>	<b>Bid 23-06 expires 6-30-2023 with no renewal options.</b>
3.	We received a notification that bid number 24-06 has been released. Should we respond to 24-06 in order to renew the Instructional Computer Software contract, or are there other options to renew without responding to the bid?
<b>Answer</b>	<b>Vendors seeking to be awarded an agreement under 24-06 must provide a complete submission for Bid 24-06. The prior agreement for Computer Software (Instructional) is set to expire 6-30-2023.</b>
4.	How do we go about being added to your vendor/bidder list for future needs?
<b>Answer</b>	<b>Vendors seeking to be awarded an agreement under 24-06 must provide a complete submission for Bid 24-06.</b>
5.	Can you please send us a copy of this pending IT/TELCOM RELATED BID, or is there a web link you can provide?
<b>Answer</b>	<b>All HCS formal solicitations may be found on <a href="#">Vendor Registry</a>.</b>
6.	Also, what about smaller non-bid items (p-card type purchases, refurbished parts, hard to find items, end of life band-aids, etc)?
<b>Answer</b>	<b>This bid/agreement is for Computer Software (Instructional). Band-aids are not an authorized purchase under this Agreement.</b>
7.	Does that go through the IT folks directly, or, does it funnel back around to the Procurement side?
<b>Answer</b>	<b>All purchases will be processed through the HCS Procurement department.</b>
8.	Form 1 in the packet asks for a business license number and/or certificate to be attached. We are an online supplemental curriculum provider. What type of business license are you looking for?
<b>Answer</b>	
9.	I see there is a blank to fill in your Hamilton County Business License Number. In researching the process of obtaining one, I saw that <a href="https://www.countyclerkanytime.com/business.aspx">https://www.countyclerkanytime.com/business.aspx</a> says that you have to obtain the license within 20 days of commencing business. Do we need to apply for the license prior to submitting or just once awarded?

<b>Answer</b>	<b>Where this business license requirements applies to the proposing entity such license number is requested to be listed at this location. Please see the following webpage for additional information. <a href="https://www.countyclerkanytime.com/business.aspx">https://www.countyclerkanytime.com/business.aspx</a></b>
10.	We are a current contractor on Hamilton County's contract number 23-06. Do we need to respond to bid no. 24-06 in order to renew this contract?
<b>Answer</b>	<b>Bid 23-06 expires 6-30-2023 with no renewal options.</b>
11.	I was wondering exactly what computer software y'all are looking for in this bid. Are there particular subjects? What is the goal of the computer software?
<b>Answer</b>	<b>This agreement is for a broad variety of k-12 student and staff instructional computer software.</b>
12.	Could you clarify the content areas that are associated with this bid?
<b>Answer</b>	<b>See question and answer 11.</b>
13.	Could you please clarify by what you mean Computer Software? Would this include for example Digital textbooks?
<b>Answer</b>	<b>See question and answer 11. Digital textbook related material may be eligible.</b>
14.	Can you clarify, what is needed for the HCS Digital Material Certification and compliance is? Is this a form you provide, or we have to create one?
<b>Answer</b>	<b>This form is provided within the solicitation package – see Form 9.</b>
15.	We see that the bid documents need to be mailed but wanted to ask for permission to email the document. We don't have a physical office as we are a fully remote company, so mailing hard copies is difficult for us.
<b>Answer</b>	<b>HCS does not currently accept electronics bids. Vendors must follow the bidding instructions as detailed within the solicitation.</b>
16.	We offer an award-winning, online research-based personalized learning platform for grades 6-12 with English (standard writing conventions and ability to revise and edit texts), Math (content from Algebra I through Trigonometry), Reading (ability to read closely, synthesize information from multiple sources, and logically reason about texts), Writing (ability to evaluate multiple perspectives and craft an essay response), and Science (ability to interpret, analyze, evaluate, reason, and problem solve from texts, figures, tables, and diagrams) curriculum and platform features that emphasize the skills and content knowledge needed for college and career readiness (CCR) and 16 full-length ACT and SAT practice exams testing CCR content knowledge along with Professional Development.  Do we qualify for this bid?
<b>Answer</b>	<b>Such material is eligible for purchase under this Agreement.</b>
17.	Where can addendums be located, if any, from now until the due date?
<b>Answer</b>	<b>All addendums are published to the Vendor Registry platform.</b>

**BIDDER/PROPOSER IS ADVISED, YOU ARE REQUIRED TO ACKNOWLEDGE RECEIPT OF THIS ADDENDUM WHEN SUBMITTING A BID/PROPOSAL. FAILURE TO COMPLY WITH THIS REQUIREMENT MAY RESULT IN THE BIDDER/PROPOSER BEING CONSIDERED NON-RESPONSIVE.**

**ALL OTHER TERMS AND CONDITIONS OF THE SOLICITATION DOCUMENTS ARE AND SHALL REMAIN THE SAME.**

*Leah Batten*

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