



ATTENDANCE and MINUTES

- BID OPENING PRE-BID/PROPOSAL CONFERENCE SITE VISIT
 PRESENTATION MANDATORY MANDATORY
 NON-MANDATORY NON-MANDATORY

BID/RFP NUMBER: 23-DES-ITBPW-341

DATE: November 10, 2022

BID/RFP TITLE: ETHAN ALLEN GENERATOR REPLACEMENT

COUNTY CONTACT: Sy Gezachew

TELEPHONE: 703.228.0649

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Sy Gezachew	sgezachew@arlingtonva.us	ArlingtonCounty
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Katrina Corkadel	KCorkadel@FHPaschen.com	FH Paschen
Todd Burgreen	TBurgreen@FHPaschen.com	FH Paschen

Minutes

1. Introductions:
2. Disclosure: Oral representations made at the pre-proposal conference are not binding upon the County.
3. SCC Registration required for award.
4. Any questions asked today, please submit to Vendor Registry by the question deadline for a formal response from the County.
5. All Communications during the process must go through the Purchasing Office
6. Important Dates:

ITB No 23-DES-ITBPW-341 – TENTATIVE SCHEDULE

ITB ISSUANCE	November 1, 2022
PRE-BID CONFERENCE (Optional)	November 10, 2022 at 2 p.m.
SITE VISITs (Optional)	Nov 14 at 1-3pm & Nov 15 at 9-1130am
QUESTION DEADLINE	November 18, 2022 at 5:00 p.m.
BIDS DUE	December 5, 2022 at 2p.m.
CONTRACT AWARD	TBD

7. Prevailing Wage discussions

The wage determination incorporated into the bid solicitation and related contract award establishes the wages rates and fringe benefit rates which DOLI has determined to be prevailing in a given area for a particular type of construction. The contractor shall be required to pay wages in compliance with the pw determination and submit certified wage report to the County on monthly basis.

After the award of the contract, but before contract execution, the County will resolicit DOLI for the same report to determine if there has been a change in the rates since the bid solicitation was advertised. If there has been any changes to the rates, we will provide these new rates to the awardee for the purpose of adjusting the line items/unit prices which may have been affected due to change in such rates. The awardee will be required to provide documentation to substantiate this change. In no case shall the awardee's profit margin as established by the original bid increase due to the increase in labor rates per the wage determination report. Contractor may not increase any unit or lump sum pricing except as indicated above.

We suggest that all bidders review the contract form attached to the solicitation bid as early as possible, so no time is lost after the award.