



ADDENDUM # 1

RFP # 2018-72 Historical Resource Survey Services

This addendum is being issued to announce, revise, clarify and address questions or certain issues that have occurred since the solicitation was originally issued. All contents of this addendum shall be incorporated into the solicitation documents and the ensuing contract with the awarded Firm. It is the Firm's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial bid response. Acknowledgement may be confirmed by inclusion of a signed copy of this addendum with the initial RFP response. Failure of a Firm to acknowledge each addendum may prevent the proposal from being considered for award and deem the Firm as non-responsive.

Questions and Answers:

Question 1 – “The submittal of proposal date states Monday, May 22 - however this date is a Tuesday. Are the proposals due the 21st or 22nd?”

Answer 1 – *Proposals are due on Tuesday, May 22, 2018 at 2:00 p.m.*

Question 2 – “Does the town of Bluffton have their own GIS mapping division?”

Answer 2 – *Yes. The Town does have their own GIS mapping divisions. It is maintained by the Town's IT Department.*

Question 3 – “Under scope of work section, under the first bullet point, "deliverables expected are a paper copy and digital copy of the completed survey sheets." Will survey forms need to be entered into the SC ArchGIS system as well?”

Answer 3 – *A sample of the survey form has been provided by the SHPO and is attached to this addendum for reference. Additionally, the State is now accepting the surveys in a digital format where the data is uploaded to an Access file and can be exported right from the survey form. Technically, the Town is not required to supply survey information to the State in a SC ArchGIS system. However, the Town does feel that its IT department may be able to help in putting together information that may be useful to the State.*

All prospective Respondents are reminded and hereby instructed not to contact any member of the Town of Bluffton Council, Town Manager or Town of Bluffton staff members, other than the noted contact person OR the Town's Purchasing Administrator regarding this RFP or their response at any time during the solicitation and award process. Any such contact shall be cause for rejection of your submittal.

**ALL OTHER SPECIFICATIONS, TERMS AND CONDITIONS REMAIN UNCHANGED
RECEIPT OF THIS ADDENDMU IS HEREBY ACKNOWLEDGED**

NAME OF BUSINESS

BY: _____
SIGNATURE

NAME AND TITLE