

1	<p>If a firm is proposing to multiple Specialization Areas, should each Specialization have its own org chart in the proposal?</p> <p><b>Answer:</b> It's up to the offeror.</p>
2	<p>Q&amp;A #29 indicates that DBE goals can be met "By way of incidental work within the Specialized Services Area." Could you please confirm that DBE goals can also be met by subs providing the other allowed services below:</p> <ul style="list-style-type: none"> <li>-Optional Project Support Service " General Civil Engineering Design</li> <li>-Services requiring provision of specialized equipment, infiltration and groundwater intrusion testing, wetland delineation, and vegetation measurements and analysis. (RFP pg. 9)</li> <li>-Fabrication and field installation services (RFP pg. 19, Item J.3.)</li> </ul> <p><b>Answer:</b> Yes</p>
3	<p>Q&amp;A #49 states that "The FTA Certifications on pages 61-65 should be signed and submitted with the proposal." RFP page 63 is blank. Could you please confirm if this was intentional and whether we should include pg. 63 in our submittal?</p> <p><b>Answer:</b> Since page 63 is blank, it does not need to be returned in the submittal.</p>
4	<p>Since Q&amp;A #106 stated that DBE goals will be specific to various task order assignments, could you please confirm that we do not need to include DBE commitment letters in our submittal?</p> <p><b>Answer:</b> Confirmed, DBE commitment letters are not required in the submittal.</p>
5	<p>Could you please confirm that we do not need to include any of the VDOT Civil Rights Forms in our submittal?</p> <p><b>Answer:</b> Confirmed, the VDOT Civil Rights Forms are not required in the submittal.</p>
6	<p>The revised Section V. PROPOSAL REQUIREMENTS, 4. Firm Description says we are allowed one page per specialization area. Are we also allowed one page for Optional Support Services category: A. General Civil Engineering Design Services since we are required to qualify for this service as well?</p> <p><b>Answer:</b> See answer # 27</p>
7	<p>In Section 7, Skills and Experience of the Project Team, the RFP states that there is one page for the organizational chart. Would you consider allowing one page for the org chart per specialization area, in addition to the two pages for the summary for each? With the number of tasks in the scope of services, the org chart is large, and may be difficult for the reviewer to read if we cannot split it up per specialization area.</p> <p><b>Answer:</b> Yes.</p>
8	<p>In the Revised Section V.7. Proposal Submittal Elements attachment, section 4. Firm Description, there is now a one page maximum per specialization area (previously listed as three pages plus one per sub-contractor). Where should items b and c be answered in this section? Should we answer these on each page of the separate specialization areas, or will you allow one additional page in section 4 to answer b and c? If we answer b and c on the first page of this section, it will leave less space for the overview of that particular specialization area.</p> <p><b>Answer:</b> See answer to # 27. Accommodate everything within the page limits specified in # 27</p>
9	<p>The RFP calls for CM and CA identified as Project Support Services. CA is routinely covered by design staff (i.e. Project Manager, Engineer of Record, etc.) to answer design related questions from the field. CM normally is staff that is dedicated to cover construction operations in the field and are independent and uniquely separate from the design team and/or Engineer of Record (i.e. Inspectors, Office Engineer, etc.). As assignment of CM staff are very specific to the project location, needs and duration, will showing a limited number of individuals with</p>

	<p>qualifications related to CM services of the Specialization Area be sufficient with additional staff to be identified when task orders are evaluated?</p> <p><b>Answer:</b> Yes</p>
10	<p>Revised Section V Proposal Requirements ---&gt; #7 Revised Proposal Submittal Elements ---&gt; #6 Project References ---&gt; a. (Maximum of five pages per Specialization Area, Project Support Service and Optional Support Services, plus one page for the resume per Specialization Area, Project Support Service and Optional Support Services.) -- It is unclear if the page limit is 5 Each for Specialization Area, 5 for Project Support Service and 5 for Optional Support Service Areas i.e. Total 15 ; or Total of 5 Pages inclusive of all.</p> <p>Also, do you want a separate resume for PM for specialization area, one for Project Support Service and one for Optional Support Services? The PM for a specialization area will not be able to fulfil all three services.</p> <p><b>Answer:</b> Its 5 pages total inclusive of all.</p>
11	<p>Revised Section V Proposal Requirements ---&gt; #7 Revised Proposal Submittal Elements ---&gt; #5 Understanding of Scope ---&gt; b. (Maximum of two pages per the Project Support Service and Optional Support Service Areas) -- It is unclear if the page limit is 2 for Project Support Service and 2 for Optional Support Service Areas i.e. Total 4 ; or Total of 2 Pages inclusive of both Services.</p> <p><b>Answer:</b> See answer to # 16</p>
13	<p>Please clarify page limit under 5. Understanding of Scope for Project Support Service and Optional Support Service Areas. Is the limit 2 pages per support service, and therefore 8 pages total, or 2 pages total for all support service areas?</p> <p><b>Answer:</b> See answer to # 16</p>
14	<p>1. Per the Scope of Services, the listed incidental tasks appear to be specialization areas for this contract. Are additional subconsultants required or is it assumed that these roles will be completed by the teams that are awarded that specialized area? Also, will the incidental work that is not listed as a specialized area such as survey, environmental (tree surveys), construction services and right-of-way services require subconsultants?</p> <p><b>Answer:</b> All tasks for specific Specialization Area except incidental work (under that specific Specialization Area) shall be performed by the Prime.</p>
15	<p>Should a task order come out that would require a niche subconsultant, can we add them to our team later?</p> <p><b>Answer:</b> No</p>
16	<p>For "5. Understanding of Scope" under the Proposal Requirements, should b. be 2 pages total or 2 pages for each individual Project Support Service and Optional Support Service Area?</p> <p><b>Answer:</b> 2 pages total</p>
17	<p>Are we allowed to use subconsultants for incidental work not specifically identified by category in the RFP?</p> <p><b>Answer:</b> No</p>
18	<p>Per Section V.7.5.b. Understanding of Scope, are we allowed two pages for Optional Project Support Services, two pages for Construction Administration and 2 pages for Construction Management? Or we only allowed two pages in total for those services?</p> <p><b>Answer:</b> 2 pages total to include Project Support Services and Optional Support Services</p>
19	<p>The revised requirement for Section 8 states Maximum of two pages for the management plan, plus one page for the quality assurance/quality control per Specialization Area, Project Support Services and Optional Project Support Services. Please confirm if this applies per specialization area.</p>

	<b>Answer:</b> Yes
20	<p>If submitting for multiple specialization areas, may we organize the submission as follows:</p> <ol style="list-style-type: none"> <li>1. Sections not broken out by specialization area (Sections 1, 2, &amp; 3)</li> <li>2. Specialization Area A (Sections 4-8)</li> <li>3. Specialization Area B (Sections 4-8)</li> </ol> <p><b>Answer:</b> See Section V. Proposal Requirements</p>
21	<p>If we have a subconsultant on the team for data collection, can we use that sub for multiple specialization areas?</p> <p><b>Answer:</b> Yes</p>
22	<p>As utility owners are typically responsible for dry utility design, does Dry Utility Design incidental work relate to coordination with the utility companies?</p> <p><b>Answer:</b> See Revised Section IV, Specialization Area B, for tasks to be performed under Dry Utilities Design Services</p>
23	<p>Vendor Q&amp;A document Question 12 states "Optional Project Support Services and Incidental work can be a separate section with its own Org chart and resumes as subs can be used for it." Does the County intend for the Offeror to provide specific projects completed within the last three years on which the team members have performed similar tasks, as noted in items 7.b. If so, will the County allow an additional page for the Offeror to show these projects?</p> <p><b>Answer:</b> Yes, use one additional page (for subs) to provide specific projects completed by them within the last 3 years for Optional Project Support Services and Incidental work.</p>
24	<p>Revised Section V.7 6. a. states "Maximum of five pages per Specialization Area, Project Support Service and Optional Support Services, plus one page for the resume per Specialization Area, Project Support Service and Optional Support Services." Vendor Q&amp;A document Question 12 states "Optional Project Support Services and Incidental work can be a separate section with its own Org chart and resumes as subs can be used for it." If the Offeror is providing subconsultants to perform Optional Support Services work and/or Incidental Work, does the Project Manager's resume have to include these services? It is uncommon for one person to have all the experience listed in these categories. Will the resume be evaluated as if these services are not applicable to the Project Manager?</p> <p><b>Answer:</b> As subs will be used for Optional Project Support Services and/or incidental work, Prime PM's resume will be evaluated for experience related to applied Specialization Area and Project Support Services.</p>
25	<p>Does the County anticipate assigning tasks with FTA and/or FHWA funding that only require services from Specialization Area and do not include services listed in Incidental Work and/or Optional Project Support Services? If so, how is a non-DBE Offeror to achieve the DBE requirement if a FTA or FHWA funded project is exclusively traffic engineering and does not include scope items meeting the Incidental Work?</p> <p><b>Answer:</b> Prime who will work on projects with FTA and/or FHWA funding for a specific Specialization Area can use subs for Incidental work (specified under that Specialization Area) and/or Optional Project Support Services to meet the DBE requirements</p>
26	<p>Can you consider traffic counts to add it as incidental under category F? It would help to meet DBE goal.</p> <p><b>Answer:</b> No as it is one of the tasks that falls under Traffic Analysis.</p>
27	<p>In the original RFP, the "Firm Description" section allotted three pages plus a page per subcontractor to address the three criteria in that section (a. Provide a brief overview of the Offeror's experience in the Specialization Area and in each Project Support Services category. If the proposal includes -subcontractors to cover the Project Support Services, then provide a</p>

	<p>brief overview of the sub -contractors experience in each Project Support Service category. b. Specify the location(s) of the Offerors main, local and branch offices and when they were established. c. Describe the Offerors familiarity with state and local standards, procedures and requirements.)</p> <p>However, the revised version only allows for one page, plus a subcontractor page. Was this change intentional? If so, will the County please reconsider the page limitation? It will be difficult to address all three required components within a one page limit.</p> <p><b>Answer:</b> For Firm Description, Page requirements revised to 2 pages for each Specialization Area and Project Support Services category combined and 2 pages for subs to cover Optional Project Support Services and Incidental work.</p>
28	<p>There are two different titles used for Category F. One focuses on streetlight, and one does not. Will you please confirm that this is the correct title to use in our proposal: "Traffic Engineering, Traffic Analysis, Design"?</p> <p><b>Answer:</b> Correct title is "Traffic Engineering, Traffic Analysis, Design"</p>
29	<p>Will you please clarify the difference between "Project Support Services" (including Construction Administration Services, Construction Management and Inspection Services, and Staff Augmentation) and "Optional Project Support Services (including Civil Engineering Design Services)?</p> <p><b>Answer:</b> Please refer to Addendum 1- III. Revised Introduction to Request For Proposal and IV Revised Scope of Services.</p> <p>Will you please confirm these are all additional services we have to address and that none are optional?</p> <p><b>Answer:</b> Please refer to Addendum 1</p>
30	<p>The Vendor Q&amp;A indicated that the following answer was included under items 12 &amp; 16, but it was not.</p> <p>Are we able to use an 11x17 page for the organizational chart?</p> <p><b>Answer:</b> Please refer to Addendum 1. See answer # 60</p>