

**COUNCIL LETTER
CITY OF GALESBURG
JANUARY 17, 2017**

AGENDA ITEM: Approve bid for necessary repairs to Wells 1, 2, and 3

SUMMARY RECOMMENDATION: The City Manager, Director of Planning and Public Works, Water Superintendent, and Purchasing Agent recommend that the City Council approve the bid submitted by Municipal Well & Pump in the amount of \$42,640.00 to complete necessary repairs to Wells 1, 2, and 3 for the Galesburg Water Division.

BACKGROUND: In September of 2016, the City Council authorized the televising, inspecting and cleaning of the three wells at the City water facility in Oquawka, IL. As a part of this process, the well components are removed and cleaned as well as having the well inspected and televised.

Upon removal and inspection of the well components of all three wells, it was determined that there were necessary repairs that were needed on each of the well components outside the scope of a normal cleaning. The company tasked with the original approval delivered the components to Galesburg so that a separate bid request could be completed for the necessary repairs to the well components.

Bid specifications were developed and this new project was advertised in the local paper as well as being posted to the City website and provided to vendors who regularly perform this type of specialty work for the City. Two bids were received as follows:

Company	Municipal Well & Pump	Cahoy Group
City/State	Waupin, WI	Sumner, IA
Amount	\$42,640.00	\$46,157.00

Both companies have worked with the City Water Division in the past. Staff recommend approval of the low and best bid from Municipal Well & Pump in the amount of \$42,640.00. The firm will complete the necessary repairs on the components and then return them to Oquawka, IL where they will be reinstalled by the original contractor tasked with performing the inspection, televising, and cleaning.

BUDGET IMPACT: The Water Division has sufficient funds in their budget for this work.

SUPPORTING DOCUMENTS: None