

August 31, 2018

To: All Prospective Vendors
RFP- 2018 Telephone System

ADDENDUM #1

Consider this addendum as an integral part of the above referenced RFP. ***This addendum must be signed and returned with the RFP submissions as part of the required forms. If you have already submitted your sealed bid, please sign this form and email it back to acollins@citybellemeade.org prior to September 6, 2018 at 10:00 a.m.*** This is a response to questions submitted in writing on August 30, 2018.

1. "I wanted to confirm the type and number of handsets you are needing"

I have included a chart below with the exact model, locations, and types of handsets that we currently have. We need the same number of handsets that we currently have. As for the model or type, that is up to the vendor. However, the phones must meet the specifications as outlined in the RFP in regards to features.

2. "Do you want additional Bluetooth phones for Executive type personnel"

We only need Bluetooth or a Wireless Headset for the Court Clerk's phone. The Dispatch phone needs to be compatible with the Plantronics switch that is currently in place. We do not need this technology at any other location.

Authorized Representative

Date

Current Equipment

(6 Line Package T Lines)							
	Building	Location	Model	Console	Data Port Available	Needs Console	Needs Bluetooth or Wireless Headset
1	City Hall	Kitchen	Avaya 18D	n/a	NO	NO	NO
2	City Hall	Commissioner Office	Avaya 18D	n/a	YES	NO	NO
3	City Hall	Mayor Office	Avaya 6D	n/a	YES	NO	NO
4	City Hall	City Manager Office	Avaya 18D	n/a	YES	NO	NO
5	City Hall	Asst. City Manager Office	Avaya 18D	n/a	YES	NO	NO
6	City Hall	Building Official Office	Avaya 18D	n/a	YES	NO	NO
7	City Hall	Admin Asst. Office	Avaya 18D	n/a	YES	NO	NO
8	City Hall	Conference Room	Avaya 18D	n/a	YES	NO	NO
9	City Hall	Court Clerk Office	Avaya 18D	n/a	YES	NO	YES- MUST NOT BE AN OVER THE HEAD DEVICE. PREFERS EAR PIECE ONLY.
10	City Hall	Copier Room	Avaya 18D	n/a	YES	NO	NO
11	City Hall	City Recorder Office	Avaya 34D	Partner CA48	YES	YES	NO
12	City Hall	City Hall Lobby	Avaya 6D	n/a	YES	NO	NO
13	Police Dept	Police Dept Lobby	Avaya 6D	n/a	NO	NO	NO
14	Police Dept	Dispatch Office	Avaya 34D	Partner CA48	YES	YES	NEEDS TO BE COMPATIBLE WITH THE CURRENT HEADSET SWITCH IN PLACE PLANTRONICS DEVICE
15	Police Department Cordless Phone	Dispatch Office	EnGenius Freestyl 1	n/a	NO	NO	CORDLESS PHONE MAY BE REPLACED WITH AN ALTERNATIVE SOLUTION IF INCLUDED IN BID. OTHERWISE IT WILL BE ASSUMED THAT THE PROPOSED SOLUTION WILL INTEGRATE WITH THE CURRENT CORDLESS PHONE.
16	Police Dept	Squad Room	Avaya 18D	n/a	YES	NO	NO
17	Police Dept	Lieutenant Office	Avaya 18D	n/a	YES	NO	NO
18	Police Dept	Investigator Office	Avaya 18D	n/a	YES	NO	NO
19	Police Dept	Sergeant Office	Avaya 18D	n/a	YES	NO	NO
20	Police Dept	Chief of Police Office	Avaya 18D	n/a	YES	NO	NO
21	Public Works Bldg	Public Works Director Office	Avaya 18D	n/a	YES	NO	NO
22	Public Works Bldg	Sewer Operator Office	Avaya 18D	n/a	YES	NO	NO
Analog Lines (Fax only)							
1	City Hall Fax	Copier Room	Konica Minolta C258	n/a	YES	NO	NO
2	Police Department Fax	Dispatch Office	Brother Fax	n/a	YES	NO	NO