

## ADDENDUM NO. I

**DATE:** August 25, 2020

**TO:** All Potential Proposers

**FROM:** James McKeehan, Assistant Purchasing Agent, City of Knoxville

**SUBJECT:** Addendum No. I to RFQ - Design Build Playground and Outdoor Fitness Equipment

**PROPOSALS TO BE OPENED:** September 4<sup>th</sup>, 2020 at 11:00 AM (Eastern Time)

This addendum is being published to provide clarification regarding the above referenced RFP. This addendum becomes a part of the contract documents and modifies the original specifications as follows:

### Items for Clarification:

1. Can you confirm the due date?

**The deadline for submissions is September 4<sup>th</sup> 2020 at 11:00 am EST**

2. Submission Name

### **Section 8.2 (Step 2) pg. 15 should read:**

Step Two: Submit all materials electronically as one (1) file to City's Procurement website PRIOR to 11:00:00 a.m. (Eastern Time) on August 28, 2020. To submit electronic file: Visit the procurement website at [www.knoxvilletn.gov/bids](http://www.knoxvilletn.gov/bids) Click "**Design and Installation of Play Structure and Outdoor Fitness Equipment**" Click "Submit Bid" (red button located at top of screen) Follow the prompts to upload and submit electronic file. Submit only one (1) submission file (see notes below if you must submit additional files) Files MUST be named as the firm's name followed by the title of the project. Example: ABC Company-Battery Disposal Program RFP.pdf Should you need to merge multiple documents into one PDF, please utilize Google to download a free software intended for merging PDF documents.

**END OF ADDENDUM I**