



CITY OF BURLINGTON

“Connecting the Triad & the Triangle”

Davis Montgomery
Capital Projects Manager

November 3, 2023

To: Interested Bidders on the Pickleball Project

Re: Clarification on Owner's Allowance

Bidders:

This letter serves to provide clarification on Owner's Allowance for the project. The draft AIA contract in the RFP shows a \$30,000 Owner's Allowance, however, the bid form does not have any reference to an Owner's Allowance. The City of Burlington will not have an Owner's Allowance on the project so bidders do not need to factor that into their base bid. The final contract will not include any Owner's Allowance.

We appreciate everyone's interest in this project and hope this information has been helpful.

Sincerely,

Davis Montgomery

Davis Montgomery
Capital Projects Manager

c: Sonjia Cross, City Purchasing Manager
Nolan Kirkman, Assistant City Manager