

**ADDENDUM ONE**  
**ON-CALL WATERSHED MODELING & FLOODPLAIN ANALYSIS PROJECT**  
**CONTRACT NO. S-20-004**  
**CITY OF CHATTANOOGA, TENNESSEE**

The following changes shall be made to the Contract Documents, Specifications, and Drawings:

**Q&A**

**Q?** We have two questions we'd like to submit for the above referenced RFQ:

1. The COVID19 outbreak is certainly causing some unique times, and we have a unique question that we hope you will consider. Our company, like many others, has initiated a "work from home" policy to go along with many Tennessee counties that are issuing Stay-at-Home Orders. We respectfully request that submitters be allowed to submit proposals electronically (email, Dropbox, etc.) to the City by the April 16 due date. Then, as originally requested, proposers can follow-up with the 1 unbound original + 5 bound copies once the various cautionary measures have been lifted.

May we submit the electronic copy of our proposal in PDF format, rather than Word as the RFQ states?

- A. In an effort to accommodate the unprecedented effects of COVID-19 outbreak, with social distancing in effect and many companies telecommuting, submitters will be allowed to submit proposals electronically to [bidinfo@chattanooga.gov](mailto:bidinfo@chattanooga.gov) to the City by the April 16 due date. If deemed necessary, submitters may be requested to provide the 1 unbound original and 5 bound copies once the various cautionary measures have been lifted.

Proposals may be submitted in PDF format, rather than MS Word format as stated in the RFQ..

March 27, 2020

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/s/ Justin C. Holland, Administrator  
City of Chattanooga  
Department of Public Works