



# St. Johns River Water Management District

Michael A. Register, P.E., Executive Director

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DATE: May 16, 2023  
TO: Interested Firms  
FROM: Kendall Matott, Sr. Procurement Specialist  
SUBJECT: Two-Step Invitation for Bid 38732, Addendum 1  
Black Creek Water Resource Development Aquifer Recharge Area Project

Please be advised of the following changes to the subject Two-Step Invitation for Bid:

1. The time and date for the submittal of qualifications submittals remains: **2:00 p.m., June 9, 2023.**
2. The time and date for the receipt of competitive sealed bids remains: **2:00 p.m., July 6, 2023.**
3. **Question:** For Part 8.a, can you further clarify the qualification process? The specification seems to indicate the prime contractor must have performed two similar projects with lined basins, earthwork and storage tanks. My question is if we are the prime and intend on subcontracting out the tank, would that be acceptable assuming our subcontractor meets the qualifications required for installation of storage tanks??

**Answer:** The intent of qualification was that the Respondent (or a combination of the contractor or project manager assigned to the work) have successfully completed projects which included the key elements.

The District acknowledges the Respondent (i.e., prime contractor) may have used subcontractors to complete electrical and other work. In such instance, the Respondent must have been managing the subcontractor(s) performing completing that work (i.e., electrical and other work).

4. **Question:** Then in Part 8.b, please explain this additional storage tank qualification. Aren't we already qualifying in part 8.a?

**Answer:**

The ground storage tank and liner requirements have been removed from minimum qualification 8.a.

The ground storage tank minimum qualification requirement is to be met under minimum qualification 8.b.1. If the Respondent's qualifying project under 8.a includes the installation of a 250,000-gallon ground storage tank, the Respondent may also use that qualifying project to meet the 8.b.1 minimum qualification requirement. Otherwise, a separate qualifying project must be used to meet minimum qualification 8.b.1.

Furthermore, if one of the Respondent's qualifying projects under 8.a includes the installation of at least 5,000 LF of 24" (or larger) diameter water main piping, the Respondent may also use that qualifying project to meet the 8.b.2 minimum qualification requirement. Otherwise, a separate qualifying project must be used to meet minimum qualification 8.b.2.

Furthermore, if one of the Respondent's qualifying projects under 8.a. includes the installation of at least eight acres of liner in earthen basins, the Respondent may use that qualifying project to also meet the

8.b.3 minimum qualification requirement. Otherwise, a separate qualifying project must be used to meet minimum qualification 8.b.3.

The District acknowledges the Respondent (i.e., prime contractor) may have used subcontractors to install the basin liner. In such instance, the Respondent must have been managing the subcontractor(s) installing the liner.

5. On Pages 7 & 8, delete Paragraph 8. MINIMUM QUALIFICATIONS in its entirety and replace it with the following:

**“8. MINIMUM QUALIFICATIONS**

Respondent must use the “Qualification” forms (General, Similar Projects, and Client References) provided in these documents to document the minimum qualifications listed below. If Respondent fails to include these forms and the Respondent-provided documentation requested below for Step 1 of the solicitation process, Respondents submittal may be considered non-responsive.

- a. Similar Projects (Two Projects – Similar Nature): Respondent (or a combination of the contractor or project manager assigned to the work) must have **successfully completed** as the prime Contractor at least two projects of a similar nature that included (earthen basins, earthwork, mechanical/piping work, and electrical work within the 10 years immediately preceding the date for receipt of Qualification submittals. The District recognizes that subcontractors may have performed portions of the qualifying projects.
1. One of the qualifying Similar Projects must also have had a project value of at least \$5,000,000.
  2. The other qualifying Similar Project must also have had a project value of at least \$3,000,000.
  3. For each qualifying Similar Project, Respondent must have performed approximately 50% of the work with its own workforce (i.e., not a subcontractor) on each Similar Project (exclusive of lining for the earthen basins and electrical work).
  4. For each qualifying Similar Project under Step 1 of the Solicitation process, Respondent is responsible to provide all the information requested. Respondent is cautioned to ensure that the contact information (names, email addresses, and phone numbers) is correct, and that the proposed contact is amenable to speak with District representatives and/or respond to a written inquiry. The District will contact the individuals named to verify the Similar Project information as it relates to this solicitation. If the information provided by Respondent is not of a similar nature, cannot be verified by the District, or the proposed contact person fails to respond to the District’s inquiry, Respondent’s Qualification submittal may be considered non-responsive.

*(Complete the District-provided forms)*

- b. Other Projects (one or more projects with a ground storage tank, water main piping, and lined earthen basins): In addition to the Similar Projects under paragraph 8.a above, Respondent (or a combination of the Contractor or project manager assigned to the work) must have **successfully completed** at least one or more other projects (within ten years prior to the date for receipt of Qualification submittals) that include a ground storage tank of at least 250,000-gallon capacity; at least 5,000 LF of 24” (or larger) diameter water main piping; and eight acres of earthen basin liner.

**Note:** If Respondent does not have a single project with Items 1, 2, and 3 below, Respondent may submit separate projects to meet each minimum requirement:

1. At least one project must have included the installation of a ground storage tank of at least 250,000-gallon capacity.
2. At least one project must have included the installation of at least 5,000 LF of 24” (or larger) diameter water main piping.
3. At least one project must have included the installation of at least eight acres of liner in earthen basins.

*(Complete the District-provided forms)*

**Note: If a Similar Project provided under 8.a. also satisfies the requirements for the Other Projects in 8.b., then the project may be submitted for both Similar Project 8.a. and the Other Project 8.b. requirements.**

- c. License: Respondent shall currently employ a Florida Licensed General Contractor who shall serve as Respondent’s qualifying agents and who shall have at least four years of experience on projects of the nature specified under subparagraph (a) above.  
*(Respondent-provided documentation – license), and*  
*(Respondent-provided documentation to substantiate experience)*
- d. Client References: Respondent must provide three client references who can verify Respondent’s qualifications and performance record. Respondent must have completed a project for the client reference within the past 10 years. Up to two of the client references may be from the similar projects listed in response to subparagraph (a), above. For each client reference cited, Respondent is responsible to provide all the information requested. Respondent is cautioned to ensure that the contact information (names, email addresses, and phone numbers) is correct, and that the proposed contact is amenable to speak with District representatives and/or respond to a written inquiry. The District will contact the references to verify the information as it relates to this solicitation. If the information provided by Respondent cannot be verified by the District, or the proposed contact person fails to respond to the District’s inquiry, Respondent’s Qualification submittal may be considered non-responsive.  
*(Complete the District-provided forms)*

Irrespective of the minimum qualifications stated above, the District may make such investigations as it deems necessary to determine the ability of the Respondent to perform the Work. The District reserves the right to reject any Submittal (Step 1) or Bid (step 2) if the evidence submitted by such Respondent and/or the District’s independent investigation of such Respondent fails to satisfy the District that such Respondent is properly qualified to carry out the obligations of the Agreement and complete the Work in a manner acceptable to the District within the time period specified.

6. Delete Pages 21 & 22: QUALIFICATIONS — SIMILAR PROJECTS forms in its entirety, and replace them with the attached Pages 21 & 22: REVISED QUALIFICATIONS — SIMILAR PROJECTS forms.
7. Delete Pages 23 & 24: QUALIFICATIONS — OTHER PROJECTS forms in its entirety, and replace them with the attached Pages 23, 24, and 24a: REVISED QUALIFICATIONS — OTHER PROJECTS forms.

**NOTE:** Please acknowledge receipt of this Addendum in your submittal.

If you have any questions regarding this addendum, contact Kendall Matott at (386) 312-2324 or via email at kmatott@sjrwmd.com.

REVISED QUALIFICATIONS — SIMILAR PROJECTS

Include this form in the Qualifications Submittal

Respondent (or a combination of the Contractor or project manager assigned to the work) must have **successfully completed** as the prime Contractor at least two projects of a similar nature that included (lined earthen basins, earthwork, mechanical and electrical work) within the 10 years immediately preceding the date for receipt of Qualification submittals. The District recognizes that subcontractors may have performed portions of the qualifying projects.

Completed Similar Project 1 must also have had a project value of at least \$5,000,000; and include at least eight acres of liner. Respondent must have performed approximately 50% of the work with its own workforce (i.e., not a subcontractor) on each Similar Project as described in Paragraph 8 – MINIMUM QUALIFICATIONS of the INSTRUCTIONS TO RESPONDENTS.

**Completed Similar Project 1 (Qualification 8.a):**

Agency/company: \_\_\_\_\_

Current contact person at agency/company: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Address of agency/company: \_\_\_\_\_

Name of project: \_\_\_\_\_

Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are any of the min. requirements of 8.b.1, 8.b.2, or 8.b.3 met by this project (if yes, provide details): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Percentage of work Respondent performed its own workforce (must be approximately 50%): \_\_\_\_\_

Project value: \_\_\_\_\_ Start date: \_\_\_\_\_ Completion date: \_\_\_\_\_  
(min. \$5,000,000) (month/year) (month/year: prior to June 9, 2023)

**Name(s) of assigned personnel:**

Project Manager: \_\_\_\_\_

Project/Construction Superintendent: \_\_\_\_\_

Contractor Quality Control Manager, if applicable: \_\_\_\_\_

Safety Officer, if applicable: \_\_\_\_\_

Others: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

REVISED QUALIFICATIONS — SIMILAR PROJECTS (continued)

Include this form in the Qualifications Submittal

Respondent (or a combination of the Contractor or project manager assigned to the work) must have **successfully completed** as the prime Contractor at least two projects of a similar nature that included (lined earthen basins, earthwork, mechanical and electrical work) within the 10 years immediately preceding the date for receipt of Qualification submittals. The District recognizes that subcontractors may have performed portions of the qualifying projects.

Completed Similar Project 2 must also have had a project value of at least \$3,000,000; and include at least five acres of liner. Respondent must have performed approximately 50% of the work with its own workforce (i.e., not a subcontractor) on each Similar Project as described in Paragraph 8 – MINIMUM QUALIFICATIONS of the INSTRUCTIONS TO RESPONDENTS.

**Completed Similar Project 2 (Qualification 8.a):**

Agency/company: \_\_\_\_\_

Current contact person at agency/company: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Address of agency/company: \_\_\_\_\_

Name of project: \_\_\_\_\_

Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are any of the min. requirements of 8.b.1, 8.b.2, or 8.b.3 met by this project (if yes, provide details): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Percentage of work Respondent performed its own workforce (must be approximately 50%): \_\_\_\_\_

Project value: \_\_\_\_\_ Start date: \_\_\_\_\_ Completion date: \_\_\_\_\_  
(min. \$3,000,000) (month/year) (month/year: prior to June 9, 2023)

Name(s) of assigned personnel:

Project Manager: \_\_\_\_\_

Project/Construction Superintendent: \_\_\_\_\_

Contractor Quality Control Manager, if applicable: \_\_\_\_\_

Safety Officer, if applicable: \_\_\_\_\_

Others: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

REVISED QUALIFICATIONS — OTHER PROJECTS

Include this form in the Qualifications Submittal

In addition to the qualifying Similar Projects under paragraph 8.a above, Respondent (or a combination of the Contractor or project manager assigned to the work) must have **successfully completed** at least one or more other project (within the ten years prior to the date for receipt of Qualification submittals) that include a minimum 250,000-gallon capacity ground storage tank; at least 5,000 LF of 24” (or larger) diameter water main piping; and eight acres of liner in earthen basins. As described in Paragraph 8 – MINIMUM QUALIFICATIONS of the INSTRUCTIONS TO RESPONDENTS.

**Notes:** If Respondent does not have a single project with both Items 1, 2 and 3 below, Respondent may submit separate projects to meet each minimum requirement:

1. At least one project must have included the installation of a ground storage tank of at least 250,000-gallon capacity.
2. At least one project must have included the installation of at least 5,000 LF of 24” (or larger) diameter water main piping.
3. At least one project must have included the installation of at least eight acres of liner in earthen basins.

If a Similar Project provided under 8.a. also satisfies the requirements for the Other Project in 8.b., then the project may be submitted for both Similar Project 8.a. and the Other Project 8.b. Requirements.

**Completed Other Project 1 (Qualification 8.b.1):**

Agency/company: \_\_\_\_\_

Current contact person at agency/company: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Address of agency/company: \_\_\_\_\_

Name of project: \_\_\_\_\_

Description: \_\_\_\_\_

\_\_\_\_\_

Confirm which of the following are included in this qualifying project:

1. Ground Storage Tank Capacity (min. 250,000 gallons) \_\_\_\_\_
2. Water Main Piping (min. 5,000 LF of 24” dia. or larger) \_\_\_\_\_
3. Eight or more acres of earthen basin liner \_\_\_\_\_

Project value: \_\_\_\_\_ Start date: \_\_\_\_\_ Completion date: \_\_\_\_\_  
(no minimum) (month/year) (month/year: prior to June 9, 2023)

**Name(s) of assigned personnel:**

Project Manager: \_\_\_\_\_

Project/Construction Superintendent: \_\_\_\_\_

Contractor Quality Control Manager, if applicable: \_\_\_\_\_

Others: \_\_\_\_\_

\_\_\_\_\_

QUALIFICATIONS — OTHER PROJECTS (continued)

Include this form in the Qualifications Submittal

In addition to the qualifying Similar Projects under paragraph 8.a above, Respondent (or a combination of the Contractor or project manager assigned to the work) must have **successfully completed** at least one or more other project (within the ten years prior to the date for receipt of Qualification submittals) that include a minimum 250,000-gallon capacity ground storage tank; at least 5,000 LF of 24” (or larger) diameter water main piping; and eight acres of liner in earthen basins. As described in Paragraph 8 – MINIMUM QUALIFICATIONS of the INSTRUCTIONS TO RESPONDENTS.

**Notes:** If Respondent does not have a single project with both Items 1, 2 and 3 below, Respondent may submit separate projects to meet each minimum requirement:

1. At least one project must have included the installation of a ground storage tank of at least 250,000-gallon capacity.
2. At least one project must have included the installation of at least 5,000 LF of 24” (or larger) diameter water main piping.
3. At least one project must have included the installation of at least eight acres of liner in earthen basins.

If a Similar Project provided under 8.a. also satisfies the requirements for the Other Project in 8.b., then the project may be submitted for both Similar Project 8.a. and the Other Project 8.b. Requirements.

**Completed Other Project 2 (Qualification 8.b.2):**

Agency/company: \_\_\_\_\_

Current contact person at agency/company: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Address of agency/company: \_\_\_\_\_

Name of project: \_\_\_\_\_

Description: \_\_\_\_\_

\_\_\_\_\_

Confirm which of the following are included in this qualifying project:

1. Water Main Piping (min. 5,000 LF of 24” dia. or larger) \_\_\_\_\_
2. Ground Storage Tank Capacity (min. 250,000 gallons) \_\_\_\_\_
3. Eight or more acres of earthen basin liner \_\_\_\_\_

Project value: \_\_\_\_\_ Start date: \_\_\_\_\_ Completion date: \_\_\_\_\_  
(no minimum) (month/year) (month/year: prior to June 9, 2023)

Name(s) of assigned personnel:

Project Manager: \_\_\_\_\_

Project/Construction Superintendent: \_\_\_\_\_

Contractor Quality Control Manager, if applicable: \_\_\_\_\_

Others: \_\_\_\_\_

\_\_\_\_\_

QUALIFICATIONS — OTHER PROJECTS (continued)

Include this form in the Qualifications Submittal

In addition to the qualifying Similar Projects under paragraph 8.a above, Respondent (or a combination of the Contractor or project manager assigned to the work) must have **successfully completed** at least one or more other project (within the ten years prior to the date for receipt of Qualification submittals) that include a minimum 250,000-gallon capacity ground storage tank; at least 5,000 LF of 24” (or larger) diameter water main piping; and eight acres of liner in earthen basins. As described in Paragraph 8 – MINIMUM QUALIFICATIONS of the INSTRUCTIONS TO RESPONDENTS.

**Notes:** If Respondent does not have a single project with both Items 1, 2 and 3 below, Respondent may submit separate projects to meet each minimum requirement:

1. At least one project must have included the installation of a ground storage tank of at least 250,000-gallon capacity.
2. At least one project must have included the installation of at least 5,000 LF of 24” (or larger) diameter water main piping.
3. At least one project must have included the installation of at least eight acres of liner in earthen basins.

If a Similar Project provided under 8.a. also satisfies the requirements for the Other Project in 8.b., then the project may be submitted for both Similar Project 8.a. and the Other Project 8.b. Requirements.

**Completed Other Project 3 (Qualification 8.b.3):**

Agency/company: \_\_\_\_\_

Current contact person at agency/company: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Address of agency/company: \_\_\_\_\_

Name of project: \_\_\_\_\_

Description: \_\_\_\_\_

\_\_\_\_\_

Confirm which of the following are included in this qualifying project:

1. Eight or more acres of earthen basin liner \_\_\_\_\_
2. Water Main Piping (min. 5,000 LF of 24” dia. or larger) \_\_\_\_\_
3. Ground Storage Tank Capacity (min. 250,000 gallons) \_\_\_\_\_

Project value: \_\_\_\_\_ Start date: \_\_\_\_\_ Completion date: \_\_\_\_\_  
(no minimum) (month/year) (month/year: prior to June 9, 2023)

**Name(s) of assigned personnel:**

Project Manager: \_\_\_\_\_

Project/Construction Superintendent: \_\_\_\_\_

Contractor Quality Control Manager, if applicable: \_\_\_\_\_

Others: \_\_\_\_\_

\_\_\_\_\_