



**HIGHLANDS COUNTY
BOARD OF COUNTY COMMISSIONERS
(HCBCC)
PURCHASING DIVISION**

DATE: 8/07/2017

RFP NO. 17-038 ADDENDUM No. 1

Project.: ARCHITECTURAL AND ENGINEERING SERVICES FOR THE HIGHLANDS
COUNTY SHERIFF'S OFFICE DETENTION RECONFIGURATION

Owner: Highlands County BCC
Attn: Purchasing Department
4320 George Blvd; Sebring, FL 33875-5803

Please see the follow question and answers regarding RFP 17-038

1. Page 15 – TAB B, 4. Location/Accessibility: Indicates a maximum of 10 points. Can you provide additional detail of the breakdown of points – Is there a point breakdown by County, distance, etc? **There is no point break down, each evaluator must score individually and must have a reasonable, rational and consistent basis for their scores.**
2. Have there been studies, preliminary programming or design work completed for this project? **NO**
If “yes”, please confirm the name(s) of the firms involved, and if possible, when their work was performed. Also, if “yes”, can/will this information be provided prior to submittal?
3. Who was the Architect for the existing facility? **The facility has been constructed in many phases over the last 60 years. The most recent additions have been designed by DLR Group, HOK, and Watson & Co.**
4. Can you provide a list of the committee members evaluating the proposals and what entities they represent?

**Olimpia Lonsdale – Highlands County Purchasing Department
JD Langford, PE – Highlands County Engineering Department
Bob Diefendorf – Highlands County Engineering Department
Captain Bobby Green – Highlands County Sheriff's Office
Major Tim Lethbridge – Highlands County Sheriff's Office**
5. What is the Facilities Department's preference and/or typical negotiated frequency for site visits during the construction phase by the Architect? What do you prefer for this project, once a month, once a week? **Once a month is typical.**
6. Of the 10 points allotted for location scoring is there a mileage chart associated with corresponding point assignments used by the selection committee and if so may we have a copy? For example 0-100 miles away gets 10 points, 101-200 gets 9 points etc? **There is no mileage chart, each evaluator must score individually and must have a reasonable, rational and consistent basis for their scores.**

7. Does the 10 points allotted for MWE participation only apply to the prime firm so if you are a MWE firm you get 10 points and if you are not you get 0? Or if a non MWE firm is prime but does include MWE CONSULTANTS are they eligible to receive a portion of the 10 points? **The prime firm must have the MWE certificate in order to receive the points for this criteria.**
8. If two architects partner to pursue this project will the scoring of location points be only for the prime firm or for a combination of the two firms? **This is up to each evaluator and they must score individually and must have a reasonable, rational and consistent basis for their scores.**
9. Will site visits be allowed for the shortlisted firms? **Yes, we will give the opportunity to have a site visit.**
10. Who are the MEP engineers who have worked on the Highlands County Detention Facility, either original designers or anyone who has worked in/on the facility since? **Watson & Co., HOK, TLC.**
11. Who was the Civil engineers who have worked on the Highlands County Detention Facility, either original designers or anyone who has worked in/on the facility since? **Watson & Co., Highlands County Engineering Department, PBS&J.**
12. When was the facility last worked on and who did the work? 2002 (architect and engineers)? **DLR Group and TLC.**
13. Has any programming or feasibility studies been done for this project and if so may we have a copy? **No programming has been done.**
14. The RFQ references “additional housing space for female inmates.” How many additional beds do you anticipate? **32**
15. Can a tour be scheduled to visit the current facility? **Tours will be permitted for short-listed firms.**
16. In order to provide our understanding of the project and relevant experience, can additional information be given on the scope of renovated and new construction? **Portions of the existing facility have recently been vacated due to the construction of a new law enforcement facility. It is anticipated that all of the expansion and relocation will occur within the existing facility and no new construction will be required.**
17. Are there previous studies or master planning that can be provided? **No**
18. Has a project budget been established? **The project budget is \$2,150,000, but this is total project budget including construction cost and professional fees and project management costs.**
19. Page 14 – Requirements under Tab A refers to a Local Preference Affidavit in Section VII. Is that in a separate attachment? – we couldn’t find that form in the RFQ. **Local Preference is not applicable for the RFP, therefore, a Local Preference Affidavit is not required.**
20. What is the delivery method for this project? **Design-Bid-Build**