



Oconee County Board of Commissioners

Addendum 3

DATE: September 9, 2020
TO: All Prospective Bidders/Offerors
FROM: Finance Director
RE: Addendum 3, RFP# 21-08-001 Roadside Maintenance

The following items shall take precedence over the specifications for the above named project and shall become a part of the contract documents.

Where any item called for in the specifications is supplemented hereby, the original requirements shall remain in effect.

Where any original item is amended, voided, or superseded hereby the provisions of such item not specifically amended, voided, or superseded shall remain in effect.

The following changes are to be incorporated into the solicitation documents dated **August 18, 2020**. All those receiving this addendum should modify their documents to show the below described changes.

1. Mandatory Pre-Proposal Meeting Minutes
2. Mandatory Pre-Proposal Meeting Questions and Answers

All questions shall be directed to Jessica Ellis, Procurement Officer, via email to ocbids@oconee.ga.us.

1. Mandatory Pre-Proposal Meeting Minutes

- Jessica Ellis opened the meeting. Listed below are notes from the meeting and additional procurement procedures.
- Due to a clerical error, this meeting was inadvertently advertised at 11:00 AM and 2:00 PM. Therefore, this meeting will be held at both times. Attendance to only 1 of the meetings is required.

- The first meeting was held in the Board of Commissioner’s Chambers at the Oconee County Courthouse. The meeting began at approximately 11:00 AM and ended at approximately 11:35 AM. The bid number, description, and timeline were announced.
- County representatives included Jessica Ellis Procurement Officer, Wes Geddings Finance Director, Michael Weathers Road Superintendent, and Jody Woodall Public Works Director.
- This meeting was mandatory and attendance was required to qualify as a respondent. Minutes from the meeting will be posted on the county’s website via an addendum.
- This meeting was available via Zoom. Virtual participation does meet the mandatory attendance requirements. Zoom participants were instructed during the meeting to send an email to ocbids@oconee.ga.us to confirm attendance. They will be added to the sign in roster by the Procurement Officer.
- Any additional questions should be emailed to ocbids@oconee.ga.us. The deadline for these questions is September 8, 2020 at 2:00 PM.
- Any questions received will be answered via addendum posted to the county’s website by September 11, 2020 at 2:00 PM.
- The deadline for sealed proposals is September 17, 2020 at 11:00 AM. Proposals received after this time will not be accepted. The bid opening will follow and the submissions will be opened and names read out loud.
- Each sealed proposal should be marked on the outside with ‘Response for Roadside Maintenance’ and should contain the respondent’s name and address.
- Michael Weathers reviewed the technical specifications.
 - a. Our ultimate goal in roadside maintenance is the removal of undesirables that cause sight distance issues.
 - b. Any sides of the roads that are visibly maintained by a resident are be avoided with both mowing and spraying.
 - c. The 60 foot of right away is an average based on the areas throughout the county. It can range anywhere from 20 to 80 feet.
 - d. The County will be responsible for removing any large debris. Ex. dead animals, tires, furniture, etc.
 - e. Contractor will be held responsible for any damage to county or private property.

2. Mandatory Pre-Proposal Meeting Questions and Answers

*Questions and answers listed below are a combination from both meetings.

Q1 : What height does the roadside need to be mowed to?
 A1 : 4-5 inches

Q2 : Does the spraying include the full width of the right of way?

A2 : Only right beyond the ditch line is required to be sprayed.

Q3 : Is it contractor's choice on which herbicides are used for spraying?

A3 : The use of 24D is prohibited, but yes, it is the contractor's choice. The County would like to review a list of what is being used prior to spraying.

Q4 : Does a list of herbicides need to be submitted with the bid?

A4 : No.

Q5 : Are any raised concrete median areas required to be sprayed?

A5 : No, this will be done in house.

Q6 : Is spraying required on the unpaved roads?

A6 : No, just mowing.

Q7 : Is spraying herbicides around guardrails allowed?

A7 : Yes, as long as it doesn't cause an erosion issue.

Q8 : Is the awarded contractor guaranteed 2 sprayings and 3 mowing cycles?

A8 : That is the intent. Weather conditions will play a factor if all get completed.

Q9 : What is the expected mowing cycle length?

A9 : Strictly depends on weather. Cycle lengths can flexible as long as last cycle ends by late October.

Q10 : Are bid bonds or liquated damages applicable to this bid?

A10 : No

Q11 : Can you clarify the non-compliance clause under the mowing section of the bid?

A11 : If the contractor fails to meet the performance requirements of the contract, the non-compliance clause gives the County the ability to withhold payment until those requirements are met. Our overall intent is to get a quality product. If performance is not up to the contract's standards, the contractor will have the opportunity to correct before payment is withheld.

Q12 : When does this contract start?

A12 : Calendar year 2021.

Q13 : How long does it take the County to complete a mowing cycle in house?

A13 : Running 3 tractors takes approximately 6 weeks to complete a cycle.

Q14 : What are the traffic control requirements for roadside spraying?

A14 : Trucks needs to have all required safety lights and arrows and temporary signs are recommended.

Q15 : Will there need to be a shadow truck when spraying?

A15 : No.

Q16 : Will tractors need a shadow truck when mowing?

A16 : No. Tractors will need to follow all appropriate safety precautions and no bat wing dragging on the white or yellow line.

Q17 : Is contractor responsible for removing debris from bush hog?

A17 : If a limb or rock is thrown, yes. Grass can be left alone.

Q18 : Are any additional litter removal cycles required?

A18 : Yes. One additional litter removal is required in January that does not coincide with a mowing cycle. Any bulk debris between mowing cycles will be removed in house.

Q19 : Is Oconee County included in MS4?

A19 : Yes, portions of the county are.

Q20 : When will the last in house mowing be completed?

A20 : Late October.

Q21 : Does this contract include the mowing of any DOT routes?

A21 : No.

Q22 : Does the average 60 feet right of way start at the center line or does it include 30 feet on each side?

A22 : Starting from the center line.

Q23 : Where can we access the current contract information?

A23 : Roadside mowing has been done in house up until now therefore no current or historical pricing information is available.

Q24 : Can you clarify in the bid documents where it mentions spraying the roadside in lieu of mowing?

A24 : Our goal is with a combination of both spraying and mowing we can control height and take out the undesirables.

Q25 : Is litter removal required on the 33 miles of unpaved roads?

A25 : Yes

Q26 : Is that mileage center line?

A26 : Yes

Q27 : Is this strictly a low bid?

A27 : This bid is an RFP (Request for Proposal) not an ITB (Invitation to Bid). Evaluations will be based on several factors scored by a grading system.

Q28 : Is the scoring system in the RFP? If not, can that be made available?

A28 : We can add it to the website.

(END OF ADDENDUM 3)

Please note addendum 3 on the addenda acknowledgment form located in the RFP Package.