



**ADDENDUM #1**  
**ITB NO. 1004-0-2020**  
**JANITORIAL SERVICES**

**DATE: 10/7/2020**

The purpose of this addendum is to provide clarification to vendor questions:

- 1. Question:** Who is your current contractor and what is the annual contract amount of your Janitorial Services?  
**Answer:** There is no current outsourced contractor. The work is handled in house by the MCSD Staff.
- 2. Question:** How much is the budget for this project?  
**Answer:** The project consists of the awarded vendor to deliver workforce services as needed or requested based on the District's need.
- 3. Question:** How many schools will be in the contract?  
**Answer:** There are 23 School Sites.
- 4. Question:** Does the new bid encompass the same scope of work as the current contract?  
**Answer:** Currently this service is not outsourced. Thus, the work encompassed is similar to the work provided by MCSD custodian staff.
- 5. Question:** What is the square footage for each facility to be cleaned?  
**Answer:** The square footage is approximately 3,073,753. However, work will be completed concurrently with MCSD Staff as needed or requested by the District for an 8-hour daily shift. The number of staff required at each of the District sites will be determined as the need becomes essential.
- 6. Question:** On page 27, the estimated annual hours (1,800) is for each 23 positions or is the total hours?  
**Answer:** 1,800 hours per staff, 1800 hours x 23 staff = 41,400 total hours.
- 7. Question:** Is there a Collective Bargaining Agreement in place with the current custodial staff?  
**Answer:** Yes.
- 8. Question:** What is the current hourly rate of pay for a Martin County School District Custodian?  
**Answer:** Custodian salaries range, no specific hourly amount. The MCSD pays the District Custodians with an approved annual contract amount that includes the benefits provided for each District Custodian.
- 9. Question:** Will the District be outsourcing all of the 23 remaining positions?  
**Answer:** Yes.
- 10. Question:** Is there a bid bond required for this procurement?  
**Answer:** No.
- 11. Question:** Is there a performance bond required from the awardee?  
**Answer:** No.



**All other terms and conditions of this ITB remain unchanged.**

This Addendum shall be considered an integral part of the ITB and Contract Documents and this Addendum must be signed and returned with your submittal **by 2:00 p.m. on October 14, 2020**, and acceptance on the Bid Form designated in Section 7.2. Failure to comply may result in disqualification of your bid submittal.

*Lenora S. Darden*

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Lenora Darden, MCPP, CPPB, CPSM  
Purchasing Supervisor

Acknowledgement is hereby made of Addendum #1 to ITB# 1004-0-2020: Janitorial Services.

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Authorized Signature

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Firm

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Printed, Title

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Date

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Email Address