



## ADDENDUM NO. 1

Issue Date: August 16, 2021

Project Name: Real Estate Broker Services

RFP Number: 2021011

RFP Opening Date: August 24, 2021

This addendum is being released to answer questions received to date.

The information and documents contained in this addendum are hereby incorporated in the invitation to bid. **This addendum must be acknowledged where indicated on the proposer information form, or the proposal may be declared non-responsive.**

### Questions and Answers

Does the County currently have an up to date inventory of its existing owned real estate assets (land and improved properties) and current leased space that you could make available for review? If not,

1. is creating that inventory and developing corresponding recommendations a desired service under this contract?

**This RFP is not intended for disposing of existing County buildings, land, or improved properties. This RFP is for when the County has property that needs to be disposed of due to purchase of right of way or for purchasing property for right of way or other projects listed in Capital Improvement Element of the Comprehensive Plan. The County has a list of existing properties and leased space, but this is not relevant to the RFP.**

2. Can you provide a list of the properties (or types of properties) that you envision transacting under this contract? Understanding your property types will enable us to most appropriately staff the account and price our services.

**This RFP is for selling the remainder of property after the needed right of way or segment of property has been separated for the original purchase or for acquiring property for right of way or other County projects. The typical type of property sold would be a 5 to 10 acre vacant parcel after the needed property has been separated. A single family home and the remaining property after the needed property had been separated. We have a vacant section of rental space for a restaurant (3,500) that would be marketable. At this time, we sell and or acquire three to four parcels a year that would be provided to the firm selected by the County.**

3. If available, could you share a current version of Indian River County's master plan (comprehensive plan)?

**The comprehensive plan is available at**

**[https://www.irccdd.com/Planning\\_Division/Comp\\_Plan.htm](https://www.irccdd.com/Planning_Division/Comp_Plan.htm).**

- Initial cover instructions ask for one original and 3 copies of the proposal (plus additional electronic version), but on page 6 under submission requirements one original and five (5) copies (along with electronic version) are requested. Can you please verify the number of copies you would like to receive for submission?
- 4.

**One original and five copies will be required, plus an electronic file.**