

**HICKORY ROAD @ PALM STREET INTERSECTION IMPROVEMENTS PROJECT
PROJECT NO: RFB-2019-01**

PREBID MEETING AGENDA

Date: 3-13-19 **Time:** 10 AM

Location: City of Holly Springs Train Depot 164 Hickory Road Holly Springs GA 30115

- Announce the name, location and general scope of the project to all attendees and state purpose of meeting. Announce that, at present, bids will be taken on Thursday, [3-29-19].
- Pass around sign in sheet. Have everyone sign it and tell them that they are to include an email address if they want a copy of the completed list of attendees.
- Advise all attendees that whatever is said during the meeting is meant to be helpful but does not and cannot change the Bid Documents. Bidders must rely on published Addenda for official answers to questions that are not currently covered by Bid Documents.
- Introduce all parties present who are involved in the Project.

Project Manager Consultant City Engineer – Jacob Hughes, P. E.

Design Consultant Representative SEI – Brennan Gifford, E.I.T.

Construction Manager BM&K Construction & Engineering

City Manager Robert H. Logan

Testing Laboratory Representative NOVA

- Announce Addendum No. 1 is to be released shortly. Registered Plan Holders will receive notification.
- Announce a tentative schedule of events:
 - Last Addendum [3 days prior to Bid Date]
 - Receive Bids [3-29-19]
 - Contract Awarded [4-15-19]
- Contractor Questions

PREBID MEETING SIGN IN SHEET

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PREBID MEETING SIGN IN SHEET

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