

**CONSTRUCTION SERVICES FOR  
INSTALLATION OF INTERIOR WALL FOR OFFICES  
AT THE 440 SOUTH CHURCH STREET**

**SCOPE OF WORK**

**General**

The purpose of this work is to provide construction services for installation of walls, doors, hardware, trim, and electrical lighting circuits necessary for proper lighting functions

**Construction Phase**

The Contractor shall provide services which may include but not limited to:

- Contractor shall installation of walls, doors, hardware, and trim.
- Contractor is responsible for relocation of lights in new office areas with switch control.
- Contractor is responsible for relocation HVAC returns and supply diffusers for adequate air circulation. All ceiling are lay in 4' x 4' or 2' x 2' ceiling tiles. Contractor shall be responsible for replacement of damages tiles. Tiles may be moved to other locations if color consistency is not the same.
- Contractor to demolish existing interior walls shown on drawings.
- Contractor shall secure both top and bottom plates per building standards. Contractor may use either metal or wood framing.
- Drywall material shall be 5/8" Type X secured and finished to industry standards.
- Contractor shall cut and adjust ceiling grid to accommodate wall installation.
- In the reception area, there will be a service counter which will accommodate handicap persons. See Drawings for details. All color selection shall be by owner.
- Contractor shall keep a clean working environment and clean debris at the end of each day.
- Door hardware will be Schlage AL53PDSAT626 Satin Chrome Saturn Keyed Entrance/Office Door Lever Set. Contractor shall supply 4 keys per lock set.
- Wood doors shall be solid Birch with wood framing to be stained (stain grade) to match existing doors.
- Contractor is required to obtain building permit from City Building Inspection Department.
- Contractor is responsible for secure and maintain all insurance requirements for working for the City of Spartanburg.
- City Business License shall be required.

Submit all questions in writing to: No questions will be answered verbally.

David Cook  
Construction Project Manager  
City of Spartanburg  
dcook@cityofspartanburg.org  
Interior Walls Offices S Church Street  
Construction Services

