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Addendum

SOLICITATION NAME	Electronic Document Management System Q1617 121015	ADDENDUM NUMBER	2	DATE	12-21-15

KCDC is using this addendum to answer the questions raised about this solicitation. To aid in readability, the questions are in black, the answers are in **bold**, and the answers follow immediately below.

1	Does a Resource Team need to be on-site for the duration of the implementation or can they perform some functions remotely?
	Remote work is acceptable.
2	May the vendor convert and/or import approximately 30,000 electronic documents remotely or must this function be on-site?
	Remote work is acceptable.
3	Are there any business system integrations within the scope of this request and if so, what are they?
	Workflows as described in the RFP.
4	Can you clarify #32 of document H "The system presents a clear commitment to XML for web elements and data interchange."
	If the system supports it-fine. Otherwise, this is not important.
5	Item 10 page 14 requires financial statements. We are a privately owned company and are not willing to make our financial statements public. We are willing to put our source code in Escrow and we are willing to have a confidential discussion about our financial capability to deliver our software. We could even provide some kind of statement from our bank or financial advisors that we are a profitable company and have the financial resources to meet your needs. If not including financial statements with the RFP response will disqualify us I would appreciate knowing in advance and save both of us the time and expense of responding.
	The point of KCDC's requirement is so that KCDC's evaluation team can ascertain the company's stability and this is typically required/suggested by HUD, KCDC's major funding source. However, KCDC wants this solicitation to be as broad based as possible. Therefore, KCDC will consider, at its own determination, proposals that provide sufficient financial stability/capability information to determine the vendor's viability for our project. Note however that KCDC still prefers the financial statements as noted in the RFP. KCDC will not rule out proposals not including financial statements provided other acceptable concrete evidence of financial stability is provided.
6	As per PWS, currently KCDC maintains Application Extender software package. Please let us know if you are willing to have a new software package.
	Yes, that is the purpose of the RFP.

7	Which vendor has installed the Application Extender software?
	The existing software was installed by Infotech.
8	Is this a new requirement?
	Yes. This RFP is intended to be new in that our existing software will be replaced by the successful vendor.
9	If not, can you please provide the name of the vendor, the current contract value and eligibility criteria to re-compete?
	The eligibility to compete is to meet the criteria stated in our RFP document. If you do not have the document, please go to our webpage and retrieve it.
10	Will KCDC extend the due date until the 8th?
	Yes. The new due date is 01-08-16. The due time is 2:00 p.m. KCDC time.
11	I need clarification about the scanning expectations. a. How many bankers' boxes? Standard size or Larger size or file cabinets? b. Can we see files to confirm how you would like them scanned? Do you want file scanned as one whole file or in sections, etc?
	KCDC wants a price per page for scanning services. Additionally vendors may quote a prep fee on a per page basis. **KCDC is not guaranteeing that any scanning services will be required. If needed, KCDC may have a lot or a little to scan. KCDC's staff may scan as time allows but periodically there could be small or large scale scanning opportunities for the awarded vendor.**

End of Addendum