

ADDENDUM NO. 1

DATE: September 25, 2019
TO: All Potential Proposers 
FROM: Julie Smith Maxwell, Procurement Specialist
SUBJECT: Addendum No. 1 – Digital Conversion of City Records
BIDS TO BE OPENED: September 12, 2019, at 11:00:00 a.m. Eastern Time

This addendum is being published to respond to questions asked by a potential proposer regarding the above-referenced Request for Proposal. This addendum becomes a part of the Contract Document and modifies the original specifications as noted.

Question 1: May companies from Outside USA apply for this? (like,from India or Canada)

Response: Yes.

Question 2: Do we need to come over there for meetings?

Response: There are no mandatory meetings required for this Request for Proposals.

Question 3: Can we perform the tasks (related to RFP) outside USA?? (like,from India or Canada)

Response: As noted in the RFP, the City will not ship records. Proposers are required to detail plans for transportation of City Records and security of such records.

Question 4: Can we submit the proposals via email?

Response: No. Please see submission instructions noted in the RFP.

END OF ADDENDUM NO. 1