

NOTICE OF ADDENDUM #1

Request for Proposal No. 2017/18-11 Inmate Medical Services

This one (1) page must be completed and submitted with
all other documents in the Proposal Package

By signing this page and submitting a proposal, vendor hereby acknowledges that it/they have read and understand all terms, conditions, and requirements set forth in the RFP and the attached addendum #1. In addition, acknowledges the addenda(s) that have been issued.

Offeror Information:

Signature: _____

Print Name & Title: _____

Firm Name: _____

Mailing Address: _____

City, State, Zip: _____

Phone & Fax:

Email Address: _____

NOTICE OF ADDENDUM #1

TO:

Request for Proposal No. 2017/18-11

Inmate Medical Services

Issue Date: July 18, 2018

The board of County Commissioners of Curry County, State of New Mexico, has issued the following Addendum #1 to the Request for Proposals for Inmate Medical Services, RFP No. 2017/18-11. Questions were invited and received and a compilation of questions were made and the following answers are provided to all offerors that submitted the “Notice to Owner of Intent to Propose”.

All of the remaining terms and conditions of RFP No. 2017/18-11 have not been altered or changed and remain the same.

Extension of Date to Submit Proposal: Last date for submission of proposals to Curry County RFP No. 2017/18-11 has been extended until July 25, 2018, at 2:00 pm.

Questions and Answers:

1. Question: The RFP doesn't cite a transition and start date, when does the County anticipate the successful bidder to transition and begin providing services.

Answer: The Current contract terms August 31, 2018 and the new contract start date will be September 1, 2018.

2. Question: Item #4 under the “*Specific Conditions*” Section, states, “*Proposals shall not exceed twenty-five (25) pages in length exclusive of cover letter, divider sheets, Resident Certificate(s) and Campaign Contribution Disclosure pages and other attached forms.*” Would the County consider adding Appendices into pages that will not be counted towards the 25-page minimum requirement? Curry County needs

quality with its new inmate healthcare leadership and team, its programs, services and partnership and the support of such, and the County is also requiring a substantial amount of information in the RFP which requires a detailed explanation and the space allotted to provide the detail necessary to educate the County on our unique approach. Would the County please omit the 25-page limit?

Answer: Appendices will not be counted towards the page limit. Curry County will increase the page limit to 40 single sided pages.

3. Question: Page 15 of the RFP requires the successful provider to be responsible for, “*Tertiary Medical Care Services*” to include urgent care, hospitalization, specialty, consultant, surgical and ambulatory transport (ground and air as needed) services which are necessary outside of the Curry County Adult and Juvenile Detention Centers.

Would the County consider including the cost of high-cost medications (HIV, Hepatitis and Biological Medications) to be included in with this aggregate cap? If so, what is the cap amount which the County is requiring from any, and all interested bidders? By establishing and requiring all bidders to propose the same aggregate cap number, and the same terms for this cap, the County will be assured all bids will be based on an equal-level, which will make proposal review and evaluations much simpler.

Please understand, by requiring the successful provider to be responsible for such off-site services through an aggregate cap, the County is pre-paying for any potential off-site expenses several months prior to those expenses being realized, IF they’re needed at all. With the successful provider proactively maximizing and managing on-site services as the County is requesting, those off-site cap funds (tax payer funds) may not be necessary. The County receives no additional benefit by requiring an aggregate cap, the County receives no cost-savings, nor change in the tax-dollars spent. With there being zero benefit in the County pre-paying for off-site services through an aggregate cap, would the County consider waiving this cap requirement? Please understand waiving the cap requirement would not alter service delivery, the quality of care and would ensure the county’s tax dollars stay in the County’s offers instead of the successful bidder’s.

Answer: All medical bills will be billed to Curry County. Medications will be at the offerors cost.

High-cost medications will be included in the aggregate cap. Offerors maximum liability for costs associated with the provision of medications shall be fifty thousand dollars (\$50,000.00) in the aggregate per contract year, to be pro-rated for any partial contract

years (the “pharmacy cap amount”). Costs for medications which are provided to inmates/detainees during the contract year which are in excess of the pharmacy cap amount shall be the responsibility of the County. On a quarterly basis, offeror will provide a report to the County identifying the amount of the pharmacy cap amount expended during the quarterly and cumulatively during the contract year. When the pharmacy cap amount for the contract year is reached, offerors accounting department shall provide monthly cap report to the County Manager and the offeror will continue to provide utilization management, extend all provider discount to the County and pay these expenses on behalf of the county, as long as the County remains current payments due under the agreement. Amounts paid by the offeror which are over the pharmacy cap amount will be periodically reconciled with the County.

4. Question: Please provide a detailed vacancy report for any, and all healthcare positions (to include Contractors), annually over the past three years (2015, 2016 and 2017) and thus far in 2018. Please also include the duration for how long each position remained vacant.

Answer: The County does not have the information as this is with current vendor.

5. Question: Approximately what percent of the incumbent’s staffing and coverage levels consist of temporary agency personnel?

Answer: There are currently no temporary agency personnel within Curry County.

6. Question: How many intakes does each of the detention facilities manage on an average daily and annual basis?

Answer: The detention facility manages an average of 8 intakes daily and 3,000 intakes annually.

7. Question: Question 23 on page 30 of the RFP states, “*The architect will be required to carry the following minimum insurance coverage with Curry County named as additional insured on all policies:*

a. General and professional liability insurance in the amount of \$1,050,000 single limit, and \$2,000,000 aggregate.

b. Workers’ Compensation insurance as required by state statute.”

Since this RFP does not include, nor pertain to any architectural services, please confirm the County's specific insurance requirements, and the limits of liability for each insurance policy which the County is requiring through this RFP.

Answer: Please replace the use of the word "architect" with offeror.

8. Question: What has been the County's census for HIV inmates annually over the past three years (2015, 2016 and 2017) and thus far in 2018?

Answer: The County does not have the information as this is with current vendor.

9. Question: On average, how many inmates are placed on detox protocols on a weekly, monthly and annual basis? On average, how many inmates were placed on detox protocols annually over the past three years (2015, 2016 and 2017) and thus far in 2018?

Answer: Information on detox protocols will have to come through a formal IMPRA request. 40% of intakes may be placed on wx protocol.

10. Question: What has been the County's census for pregnant females annually over the past three years (2015, 2016 and 2017) and thus far in 2018? What is the average length of stay for this population?

Answer: Information on County's pregnant females will have to come through a formal IMPRA request. The length of stay varies.

11. Question: Please explain where pregnant females who are addicted to Opiates receive services? Please explain any addiction maintenance programs, and the process of enrolling this high-risk population in such programs. Please provide as much detail as possible.

Answer: Pregnant females who are addicted to Opiates receive services at Plains Regional Medical Center. Procedures for handling pregnant females who are addicted to Opiates will come from the offerors Policy and Procedure Manual.

12. Question: Is the incumbent currently providing/managing the following services on-site;

- X-Ray/Radiology services? If so, who is the current provider and how often are they on-site to provide services?
- Laboratory services? If so, who is the current provider and how often are they on-site to provide services?
- Medical Waste services? If so, who is the current provider and how often are they on-site to provide services?

Answer: X-Ray/Radiology services are provided through Plains Regional Medical Center as needed. Laboratory Services are provided through Lab Corp, two (2) times per week or as needed. Medical Waste Services are provided through Sterile Cycle, three (3) times per week.

13. Question: On average, how many off-site medical related transports do the Adult and Juvenile Detention Facilities manage on a weekly basis related, but not be limited to:

- ER/hospital services?
- Specialist visits?
- OBGYN services?
- Dialysis services?
- Emergency Laboratory services?
- X-ray services?
- Dental services?

Answer: Medical related transports vary on a weekly bases at the direction of the Medical Provider.

14. Question: Which local EMS/ambulance provider currently serves Curry County's Adult and Juvenile Detention Facilities? How much do they charge per trip? Please provide the annual expenditures related to EMS/ambulance services annually over the past three years (2015, 2016 and 2017) and thus far in 2018?

Answer: EMS/Ambulance services will be at the expense of Curry County. Expenses are paid through the County Indigent fund.

15. Question: On average, how many EMS/ambulance calls are made per week, per month and annually over the past three years (2015, 2016 and 2017) and thus far in 2018?

Answer: There are an average of eleven (11) EMS/ambulance calls per month.

16. Question: The second sentence on Page 6 under the “Personnel (Staffing and Recruitment Plan)” section of the RFP requires, “*The offeror will support the mandatory requirements for health services staff orientation and local refresher sessions provided by Curry County Adult Detention Center staff to include background checks and verification, as per policies.*” Section C on page 7 of the RFP requires, “*...must attend orientation as required by the Curry County Detention Center prior to starting employment.*” Please explain the mandatory requirements of the orientation for health services and the required local refresher sessions provided by Curry County.

Answer: Please refer to NMAC Standards for Training Requirements. The County requires forty (40) hours of orientation and training and forty (40) hours annually.

17. Question: Page 13 of the RFP requires, “*Offeror will implement a policy to ensure that all medical services provided to an inmate are properly recorded and the Curry County Financial Specialist is notified of the type and nature of services provided to all inmates.*” Please explain this process in detail and what is required of the provider to ensure the County’s Financial Specialist has the information he/she needs.

Answer: Offeror must keep a record of all outside referrals and the County’s Financial Specialist must receive the referral information within 24 hours.

18. Question: How does the County currently manage OBGYN services at the Adult and the Juvenile Detention Centers?

Answer: Refer to NMAC, ACA and NCCHC Standards.

19. Question: Does Curry County’s Health Department provide any services to the County’s Adult and Juvenile Detention Facilities? If so, please specifically state which services they currently, and will be providing.

Answer: The Curry County Health Department does not provide any services to the County’s Adult and Juvenile Detention Facility.

20. Question: Please supply a complete equipment list of the medical and ancillary equipment to include, but not be limited to; any, and all computer, printing and scanning equipment, defibrillator and an emergency crash cart, EKGs, O2 tanks, wheelchairs, crutches, AEDs, auto-scopes, thermometers, blood pressure cuffs, blood pressure machines, locking medication carts and/or any other pieces of necessary medical equipment. Please also include the age, ownership and condition of each piece of equipment.

Answer: The County will supply all computer equipment and be responsible for upkeep. All other medical equipment will be at the expense of the medical provider.

21. Question: Item 2 on page 24 of the RFP requires, “*Technical approach: The offeror must provide approach to administering the County’s account...*” Please explain which “account” the County is referring to, and please also clearly specify the County’s requirements through this item.

Answer: Remove the first sentence of Item 2 and replace with: “The offeror must provide their approach to administering to the County’s Detention Centers and their response to all requirements included under “Scope of Services” in this Request for Proposals”.

22. Question: Is the County requiring NCCHC and/or ACA accreditation costs to be included in all bidder’s models?

Answer: No, but NCCHC and ACA Standards must be followed.

23. Question: Page 19 of the RFP requires, “Optometry & Ophthalmology Services. The offeror shall provide optometry and ophthalmologic services off-site as necessary. The offeror shall provide or arrange for eyeglasses with the family as necessary. All items brought from outside of the facility shall be first cleared with a Lieutenant. If a disease process such as diabetes requires additional follow up of baseline evaluation by an optometrist, an evaluation by an ophthalmologist will be scheduled as an off-site/on-site consultation by the offeror.”

Please be specific and provide detail for how often the incumbent currently manages Optometry & Ophthalmology Services. How often are these services necessary and how often inmates are transported off-site for these services?

Answer: Need for Optometry & Ophthalmology services vary at the direction of the medical provider.

24. Question: Page 19 of the RFP requires, “Auditory Services. Auditory services will be provided through the offeror off-site/on site by a licensed audiologist when indicated and a comprehensive auditory program must be implemented for both facilities. The provision of hearing aids will be the responsibility of the offeror.”

Please provide be specific, and detail for how often the incumbent currently manages Auditory Services. How often are these services necessary and how often inmates are transported off-site for these services?”

Answer: Need for Auditory services vary at the direction of the medical provider.

25. Question: As prosthetic services can be extensive, would the County consider capping Prosthetic Services?

Answer: This will be discussed during negotiations.

26. Questions: Please clarify that when the RFP states HIPPA (Health Information and Portability Protection Act) compliance, the County is referring to HIPAA (The Health Insurance Portability and Accountability Act of 1996)?

Answer: That is correct, please replace all uses of “HIPPA” with HIPAA.

27. Questions: Is the current provider currently providing tele-psych services? If so, how many hours per week of tele-psych services are being provided?

Answer: Current provider is not currently providing tele-psych services.

28. Question: How many completed suicides have occurred annually over the past three years (2015, 2016 and 2017) and thus far in 2018? Has any litigation resulted from these events?

Answer: There have been no “completed” suicides since 2016. No litigation has resulted from the events.

29. Question: How many attempted suicides have occurred annually over the past three years (2015, 2016 and 2017) and thus far in 2018? Has any litigation resulted from these events?

Answer: There have been three (3) suicide gestures/self-harm cases since 2016. No litigation has resulted from the events.

30.Question: What is the accessibility for inmates requiring acute psychiatric hospitalizations when care and treatment is beyond the scope of practice on site? How many inmates were transferred to your acute psychiatric hospital annually over the past three years (2015, 2016 and 2017) and thus far in 2018? Has any litigation resulted from these events?

Answer: There have been approximately twenty (20) inmates transferred to the acute psychiatric hospital since 2016.

31.Question: What is the incumbent's process for inmates who meet requirements for involuntary hospitalization?

Answer: Please refer to NM State Statue on Involuntary Commitments.

32.Question: Are inmates currently given forced or involuntary psychiatric medications when they are a danger to self or others as a result of a psychiatric disease, disorder, or illness? If so, what is the current protocol?

Answer: Please refer to NMAC MM Medical Standards.

33.Questions: Where does the County send inmates requiring inpatient psychiatric treatment?

Answer: New Mexico Behavioral Health in Las Vegas, NM.

34.Questions: How does the County manage inmates who are scheduled for release yet continue to be high-risk (i.e. on suicide watch)?

Answer: Medical Provider makes referral process to PRMC and Mental Health Providers

35.Question: Does the incumbent, or the County currently provide any mental/behavioral health programming? If so, which program(s) is being utilized? Who/which licensure manages these programs? Does the current provider/the County offer, and manage programs which address substance abuse, mental health issues, individual/group therapy and/or re-entry case management?

Answer: Weekly meetings with Treatment Team. One-One counseling and Psychotropic Medication Management Meetings with the NP.

36.Question: Please explain and provide detail for the incumbent/the county's discharge plan.

Answer: Please refer to NMAC MM Medical Standards.

37.Question: Does the incumbent currently provide discharge or case management services? Would the County be interested in seeing options which include Case Managers and/or Discharge Planners? If so, does the County work with any community-based providers to ensure the coordination of community-based care? Which community-based providers does the incumbent work with, if so?

Answer: Yes the incumbent currently provides discharge or case management services. Community-based providers are Mental Health Resources, New Interventions, United States Department of Veterans Affairs and Light House.

38.Question: Do the Adult and the Juvenile Detention Centers allow inmate's family members to provide inmate's medications?

Answer: Yes, bridging medications apply.

39.Question: Are inmates provided medication upon release into the community? If so, what is the standard supply of medication provided?

Answer: Three (3) days' worth of medication will be provided. Supply is on a case by case basis.

40.Questions: Please provide a listing of the a) twenty-five (25) most frequently prescribed pharmaceuticals, b) the twenty-five (25) most frequently prescribed psychotropics and c) the most expensive pharmaceuticals prescribed in the Curry County Adult and Juvenile Detention Centers.

Answer: County follows formulary regulations and the top twenty-five (25) varies.

41.Questions: How does the incumbent/the County currently order, receive and manage inmate's Over the Counter (OTC) medications at the Curry County Adult and Juvenile

Detention Centers? Please provide a complete listing of any, and all OTCs offered to the County's inmate population.

Answer: OTC's are sold through the commissary program to inmates. Medical provider will also issue Over the Counter Medications as needed.

42. Question: Does the County allow inmates with "Keep-on-Person (KOP)" medications? If so, please provide the list of acceptable KOP medications which inmates are approved to maintain.

Answer: No KOP's are allowed, unless authorized by the provider. KOP's must be cleared by security.

43. Question: Did the incumbent provide and/or do they currently manage an electronic medical records (EMR) system in the Curry County Adult and in the Juvenile Detention Center? If so, which EMR did they provide, and currently operate?

Answer: The current incumbent does not provide or manage a electronic medical records system. County uses Beacon Software that has the capability to provide EMR.

44. Question: Which Jail Management System (JMS) does the Curry County Adult and Juvenile Detention Centers currently utilize?

Answer: Beacon Software

45. Question: Is Wi-Fi enabled throughout the Curry County Adult and Juvenile Detention Centers?

Answer: Wi-Fi is enabled for medical purposes only.

46. Question: "Pre-employment physicals for potential Curry County Detention employees."

How is the County managing pre-employment physicals currently? How many pre-employment physicals should be considered annually?

Answer: County provides this services with local providers. Providers are Dr. Stalker and Roosevelt General Hospital. There are approximately 70 pre-employment physicals annually.

47. Questions: "Hepatitis B vaccinations for Curry County safety sensitive employees; Detention, Maintenance and Sheriff."

How is the County currently providing and managing Hepatitis B vaccinations for safety sensitive employees? How many Hepatitis B vaccinations should be considered annually for this population? Will the County, or the County's health department be providing the serum for the vaccines?

Answer: Vendor will provide Hepatitis B vaccinations, if needed. County will provide the serum for vaccines.

48. Question: "Flu vaccines for Curry County employees."

How is the County currently providing and managing Flu vaccinations for the County employees? How many Flu vaccinations should be considered annually for County employees? Will the County, or the County's health department be providing the serum for these Flu vaccines?

Answer: County currently provides Flu vaccinations. Flu vaccinations vary annually. The County currently provides the serum for the Flu vaccines.

49. Question: "TB testing for Curry County employees."

How is the County currently providing and managing TB testing for the County employees? How many TB tests should be considered annually for County employees? Will the County, or the County's health department be providing the serum for these TB tests?

Answer: The offeror will provide and manage TB testing. Serum will be provided by the offeror

50. Question: "At any renewal during the term of this contract, offeror may be requested to provide mental health coverage. If offeror has mental health care that can be provided, offeror shall submit a proposed plan for services for providing complete mental health screening, testing, counseling and care to all inmates in Curry County Detention Facility."

Please confirm whether the incumbent is currently providing mental health programs and services for the County's Adult and Juvenile Detention Centers. In an effort for the County

to receive and compare all bids on an equal and level basis, would the County please provide a baseline requirement of the coverage and staffing levels, licensure and level of programs and services? Please explain and clarify this question.

Answer: Mental Health Care is currently being provided. Please delete paragraph five (5) of the alternate components on page 24 of the RFP in its entirety, as Mental Health and Addiction Services are a requirement starting on page 16 of the RFP. Requirements of the Mental Health Services are covered in the RFP starting on page 16.

51. Question: On page 10, Advanced Cardiac Life Support (ACLS). Please describe what the County specifically requires for these services. CorrHealth's basic medical services include Basic Life Support (BLS) and Emergency Medical Services. Please advise if these are sufficient to fulfill this requirement.

Answer: Please refer to ACA and NCCHC Standards. The County will accept Basic Life Support (BLS) and Emergency Medical Services.

52. Question: "Offer must submit a certified copy of a current financial report..." Please detail what the County requires by "certified".

Answer: The financial report must be audited and signed off on by an accountant to be considered "certified".

53. Question: What are the duties and responsibilities of the Psychiatric NP?

Answer: The Psychiatric NP will act as the Medical Provider. The NP is the Counties Psychiatric NP.

54. Question: Does the County believe their current mental healthcare provider is providing the quality and type of care the facility requires?

Answer: The County will not provide details about the quality and type of care provided by the current mental healthcare provider.

55. Question: As the questions will be answered on the 16th, and the County would like a two-day shipping window, would the County consider extending the response one week?

Answer: The County will extend the proposal due date to July 25, 2018 at 2:00 pm.

56. Question: We understand that the County currently uses a \$50,000 pharmacy cap, if the incumbent has exceeded the cap anytime over the past three years and how much did they exceed it, if any.

Answer: 2014/15 – Under cap amount by \$2,366.57.

2015/16 – Exceeded by \$21,814.51

2016/17 – Exceeded by \$20,834

2017/18 – Currently under the cap amount.

57. Question: What is the name of the Pharmaceutical sub-contractors that provide services for Curry County Detention Center?

Answer: Roden-Smith and Diamond Pharmacy

58. Question: What is the name of the Dental sub-contractors that provide services for Curry County Detention Center?

Answer: ACC Dental

59. Question: What is the name of the Electronic Medical Records (EMR) sub-contractors that provide services for Curry County Detention Center?

Answer: Electronic Record Management Application (ERMA).

60. Question: What is the name of the TeleMedicine/TelePsychiatry sub-contractors that provide services for Curry County Detention Center?

Answer: We do not use tele-psych. We contract with a Psychiatric Nurse Practitioner currently.

61. Question: What is the name of the Laboratory sub-contractors that provide services for Curry County Detention Center?

Answer: Labcorp

62. Question: What is the name of the Biohazard Disposal sub-contractors that provide services for Curry County Detention Center?

Answer: Sterile Cycle

63. Question: What is the name of the X-Ray/Ultrasound sub-contractors that provide services for Curry County Detention Center?

Answer: PRMC Plains Regional Medical Center

64. Question: What is the name of the ECG sub-contractors that provide services for Curry County Detention Center?

Answer: PRMC Plains Regional Medical Center

65. Question: What is the name of the Optometry sub-contractors that provide services for Curry County Detention Center?

Answer: The Optometry sub-contractors vary with different area Doctors.

66. Question: Is Curry County Detention Center's Pharmacy current and if it is current when does it expire?

Answer: The Curry County Detention Center Pharmacy expires in January 2019.

67. Question: Is Curry County Detention Center's Pharmacy License a Clinical License or a Custodial License?

Answer: The Curry County Detention Center's Pharmacy License is a Clinical License.

68. Question: P. 7 – With the extremely limited number of LPNs in the state of New Mexico, will the County continue to allow staffing with RNs to ensure contract-compliant staffing levels at the Curry County Adult Detention and Juvenile Detention Center as is the current practice?

Answer: The County will continue to allow staffing with RNs to ensure contract compliant staffing levels at the Curry County Adult Detention and Juvenile Detention Center as is the current practice.

69. Question: P. 10 – Will the County consider continued staffing with the current Nurse Practitioner with the current level of certification?

Answer: Yes

70. Question: P. 10 – The RFP requires a defibrillator and an emergency crash cart in the Detention Center Medical office in order to handle any and all interventions described by Advanced Cardiac Life Support (ACLS) protocols. Currently the facility has an AED. Will the County purchase the newly required equipment or will the current equipment be acceptable?

Answer: The County has purchased a back board with neck collars. The current equipment will be acceptable.

71. Question: P. 15 – What is expected by Secondary Type Care? Please clarify what the County considers Secondary Type Care

Answer: Secondary Type Care is for treatment of those inmates with health care problems which may extend beyond the primary care services provided on-site and outside of scope of in house care.

72. Question: P. 24 – Please confirm that the required references are to be only from clients the company is currently contracted with and not clients with whom the owners or employees may have a previous business/professional relationship?

Answer: References must be from clients the offeror has contracted with, not prior business/professional relationships between owners or employees and clients. Reference between owners or employees with clients may be listed in staff resumes, but not included on the “Offeror’s Reference Form” on page 36 of the RFP.

73. Question: P. 41 – Because of the impactful nature of this contract, if a proposer declares New Mexico Veteran’s or New Mexico Resident Business status, yet does not meet the required five current references requirement, would lack of RFP compliant-references void the 10% preference discount on this proposal process?

Answer: Lack of RFP compliant-references will not void the preference discount for New Mexico Veteran’s or New Mexico Resident Business status.

74.Question: Please confirm the County seeks a new contract similar in scope to the current contract which does not place responsibility on the vendor for off-site care nor ambulance/medical transportation costs. If the new contract does place financial responsibility with the health care vendor, is the county open to a capitated pricing model?

Answer: The County seeks a new contract in scope to the current contract, which does not place responsibility on the offeror for off-site care nor ambulance/medical transportation costs. Please disregard all reference of responsibility on the offeror for off-site care or ambulance/medical transportation costs from the original RFP. These costs are paid through the County Indigent fund.

75.Question: The current contract has a maximum liability for costs associated with the provision of medications of Fifty Thousand Dollars (\$50,000.00) in the aggregate per contract year. Does the County expect to have a similar CAP going forward?

Answer: Please refer to the answer on question three (3) of the Addendum #1. The fifty thousand dollar (\$50,000.00) CAP will remain the same.

76.Question: Due to the requirement of the RFP, will the County agree to the technical proposal page limit of 25 double-sided pages?

Answer: Please refer to the answer on question two (2) of the Addendum #1.

77.Question: Will there be an opportunity to ask follow up questions after answers to the first round of questions are received?

Answer: No follow up questions will be allowed after the Addendum #1 has been issued.

78.Question: How are medications being dispensed by the current Vendors? Can we get their schedule for medication dispensing for a 24 hour period, explaining which shift nurse (day/Evening/nights) is dispensing for which shift?

Answer: Medications are being dispensed at 6 am and 6 pm each day. Blood sugars are dispensed as needed.

79.Question: What is the start and end of shift hours for the nursing staff (day/evening/night shifts)

Answer: The nursing staff hours are from 6 am to 6 pm and 6 pm to 6 am.

80. Question: Can we get a list of the medical staff positions (titles not names of a staff member) that are currently filled?

Answer: One (1) Medical Provider NP, one (1) Psychiatric NP, one (1) Medical Assistant, five (5) RN's, four (4) LPN's and one (1) MH Provider.

81. Question: Can we get vacant positions not filled per the minimal requirements by the current Vendors at this time?

Answer: There are currently zero (0) vacant positions at this time.

All of the remaining terms and conditions of RFP No. 2017/18-11 have not been altered or changed and remain the same.

Questions concerning this addendum should be directed to Troy Hall, Purchasing Agent at (575) 763-6016 or Carol Pipes, Finance Director at (575) 763-6016

End of Addendum #1

