



The Beaufort County School District is requesting quotes for **Affordable Care Act Reporting Solutions**

Submit offer by: Quotes should be submitted to - Beaufort County School District, Kaylee Yinger, Procurement Coordinator, by **11:00 AM on Wednesday November 16, 2022** via email to kaylee.yinger@beaufort.k12.sc.us, faxed to 843-322-0748 or uploaded to our Vendor Registry Portal at: <https://vrapp.vendorregistry.com/Bids/View/BidsList?BuyerId=c1e946d4-c2fd-4f03-8a2a-275f65086c93>.

Direct Inquiries to: Kaylee Yinger, Procurement Coordinator, in writing via email – kaylee.yinger@beaufort.k12.sc.us

SPECIFICATIONS:

The contractor will provide the following reporting action/items:

- Employer Discovery Session
- Patented Workbook Template
- Test Data Submission
- Form 1094 Creation
- Form 1095 Creation
- Forms in PDF format
- Electronic filing of required IRS forms to include applicable US States where required
- IRS Audit Assistance
- IRS Inquiry Assistance
- Personal Affordable Care Act Account Manager
- Discovery Session Interview
- Workbook Data Manipulation-Vendor will need to be able to manipulate file data from format provided by BCSD
- Up to 4,000 forms for Beaufort County School District (BCSD)
- Up to 30 forms for Academy of Career Excellence (ACE)

PRO-ACA REPORTING SOLUTIONS			
BCSD Up to 4,000 forms		ACE Up to 30 forms	
For the Following:		For the Following:	
Employer Discovery Session		Employer Discovery Session	
Patented Workbook Template		Patented Workbook Template	
Test Data Submission		Test Data Submission	
Form 1094 Creation		Form 1094 Creation	
Form 1095 Creation		Form 1095 Creation	
.pdf Format of all Forms		.pdf Format of all Forms	
e-filing forms to the IRS		e-filing forms to the IRS	
IRS Audit Assistance		IRS Audit Assistance	
IRS Inquiry Assistance		IRS Inquiry Assistance	
Personal ACA Account Manager		Personal ACA Account Manager	
Discovery Session Interview		Discovery Session Interview	
Workbook Data Manipulation		Workbook Data Manipulation	
BCSD TOTAL COST		ACE TOTAL COST	

Terms and Conditions:

Please include detailed warranty information for each product.

Pricing should be valid for 90 Days.

Items must be shipped per grouping.

Do not add sales tax.

This will be a fixed price three (3) year contract.

F.O.B. Destination: Beaufort County School District, 2900 Mink Point Blvd, Beaufort, SC 29902

Vendor shall not perform any work prior to the receipt of a purchase order from the BCSD. The District shall order any supplies or services to be furnished under this contract by issuing a purchase order. Vendor agrees to accept payment by the BCSD procurement card for **no extra charge**. An order placed pursuant to the purchasing card provision qualifies as a purchase order.

Vendor shall not outsource to another vendor without written permission from the BCSD.

AFFIRMATIVE ACTION EQUAL OPPORTUNITY EMPLOYER

Bids from Minority and Women owned Business Enterprises are strongly encouraged.

CONTACT INFORMATION:

Vendor Name: _____

Vendor Address: _____

City/State/Zip: _____

Phone: _____

Contact Person: _____

E-Mail: _____

Authorized Signature: _____

Printed Name: _____