



ADDENDUM NO. 1

Date: April 2nd, 2024

To: All Interested Parties

From: Alessia Bencomo, Procurement Specialist
Village of Palmetto Bay
9705 E. Hibiscus Street
Palmetto Bay, Florida 33157

Re: Request for Proposal No. 2024-11-008
Emergency Debris Removal and Disposal

This Addendum forms part of the Request for Proposal (RFP) Package advertised on March 5th, 2024, and with a proposal opening date of April 5th, 2024, with any amendments and/or additions noted below.

Question: Can you please confirm that the Pre-Submission Meeting for RFP No. 2024-11-008 Emergency Debris Removal and Disposal being held on Monday, March 25th, 2024 at 11:00 AM is not mandatory?

Response: *Please be advised that the pre-submission meeting scheduled on Monday, March 25th is not mandatory.*

Question: Would it be possible to reschedule this pre-submission meeting or provide a virtual link to the meeting?

Response: *Please be advised that the non-mandatory pre-submission meeting scheduled for Monday, March 25th, 2024, will not be rescheduled and a virtual link will not be available. All questions/answers that are discussed in the meeting will be added to the addendum that must be a part of the proposal package. Please email me a list of any questions the Company may have no later than 3:00 p.m. on April 1st, 2024.*

Question: For this contract will the contractor or the Village be responsible for tipping and disposal fees at approved landfills?

Response: *Please be advised that the Village would pay for tipping and disposal fees at the approved landfills.*

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Question: Is there a pre-defined list for the divisions of work? If not, should the firms responding to the RFP provide their own divisions of work for the applicable selected subcontractor?

Response: *Please be advised that the divisions of work are not pre-defined but the firms may provide their own divisions with the proposal.*

Question: Will annual contract price increases or decreases based on Consumer Price Index (CPI) be allowed?

Response: *The RFP does reference complying with the Davis Bacon Act which takes into consideration ongoing wages. Please note that the Village also requests for the Company to provide an updated contract price every year in relation to the price cost form attached in the RFP.*

Question: Will the landfill/tipping fees be treated as a pass-through expense?

Response: *Please be advised that the Village would pay for tipping and disposal fees at the approved landfills.*

Question: Will the payment for hanging limbs be for the cut only and placement of debris safely onto the ROW for collection?

Response: *Correct, within the first seventy (70) hours.*

Question: Do you know if the Village will be extending the due date?

Response: *The deadline for the proposal submission date will be Friday, April 5th, 2024 on or before 3:00 p.m. (the original date listed in the RFP).*

Question: Has the city determined which landfill(s) can be used? If so, please provide locations.

Response: *Please reference page 90 of the RFP which has an image and address of the Trash & Recycling Centers.*

Question: Has the city determined where possible DMS will be? If so, please provide locations.

Response: *Please reference page 90 of the RFP which has an image and address of the Trash & Recycling Centers.*

Question: Will annual contract price increases based on Consumer Price Index (CPI) be allowed?

Response: *The RFP does reference complying with the Davis Bacon Act which takes into consideration ongoing wages. Please note that the Village also requests for the Company to provide an updated contract price every year in relation to the price cost form attached in the RFP.*

Question: Can the City provide which contractor held the previous or holds the current contract for the services requested in this solicitation with pricing?

Response: *The Company's who are currently under contract include Bergeron Emergency Services, Inc., Ceres Environmental Services, Inc., Crowder Gulf, DRC Emergency Services, LLC, and SFM Services, Inc.*

Question: Will there be a public bid opening? And if so, can you please provide call in #, zoom/Webex link or similar for the responding bidders to be present?

Response: *There will be a public bid opening but please be advised that a virtual link or dial in option will not be available for the bid opening meeting scheduled on Friday, April 5th, 2024 at 3:00 p.m.*

Question: Section 3.23 states "Only one subcontractor shall be listed for each division of the Work." Does this mean the company can only have one tier of Subcontractors for each type of work?

Response: *Please be advised that more than one subcontractor per division will be allowed.*

Question: Section 3.1(N) of RFP States "The Company shall provide the Village with a Performance and Payment Bond based on one hundred percent (100%) of the contract value, within ten (10) calendar days of a written notice to proceed by the Village," but the Sample Contract Article 10(C) states "Performance and Payment Bonds – must be received before Notice to Proceed is issued. Each One Hundred Percent (100%), and subject to Village approval." Which section is accurate?

Response: *The original language in the RFP will be used in that section of the contract.*

Question: Are modifications to the terms allowed, and if yes, should they be provided with the bid or will there be an opportunity to negotiate after award?

Response: *Modifications to the terms will not be allowed with the proposal.*

Question: Would the Village consider adding a unit for Hazardous Limbs per tree (excluding hauling and disposal) to Section 1 of the pricing sheet?

Response: *Please add Hazardous Limbs removal to pricing (excluding hauling and disposal), this would be as part of 1st push/road clearing operation.*

Question: Will the City accept Reference Letters in place of the provided reference form?

Response: *The Village is requesting use of the form provided. Any reference letters provided in a different format may or may not be considered by the Village.*

Question: Are performance and payment bonds required within 10 days of award or notice to proceed?

Response: *The performance and payment bonds are required within ten (10) days of the notice to proceed.*

Question: Please confirm the contract term is for 1 year.

Response: *The term of the contract shall commence upon the date of execution for three (3) years with an option to renew for an additional year thereafter not to exceed five (5) consecutive years at the sole discretion of the Village.*

Question: Please confirm that the Village will provide TDSR sites.

Response: *The Village will provide TDSR sites which will be located at Coral Reef Park and Palmetto Bay Park.*

Thank you,



Alessia Bencomo
Procurement Specialist

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION



Amendment/Modification No: 1

Amendment of RFP No: 2024-11-008

Title: Emergency Debris Removal and Disposal

Name of Contractor _____

Date Addendum Received _____

Total Pages of Addendum including Acknowledgement 5

Print Name _____

Signature _____

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your proposal.