



Dinwiddie County Procurement

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www.dinwiddieva.us/purchasing

ADDENDUM #1

Date: May 1, 2024

Request for Proposals 24-041224

Classification and Compensation Study

Deadline: May 2, 2024 at 2 p.m. EST

TO ALL POTENTIAL OFFERORS:

The following information is being provided for purposes of clarification or in response to questions received from potential offerors. In the event that any of these specifications conflict with previous specifications, the specifications in this addendum shall control. Prepare your proposals accordingly:

Answers to Questions Received:

1. Was the last study completed internally or with the assistance of an outside firm? Who was the outside firm if one was used?
Answer: The last study was completed by Management Advisory Group International, Inc.
2. How many unique job titles are covered in the study?
Answer: A list of the current job titles can be found at <https://www.dinwiddieva.us/DocumentCenter/View/9538/Position-Classifications---Alpha>.
3. Can you advise us on the anticipated start date of the project?
Answer: The County wishes to start as soon as a contract is executed. See Section 5.3 of the RFP for the tentative timeline.
4. When do you need to have your results for the study?
Answer: Please provide a proposed timeline for completion in your proposal starting at contract execution.
5. Are any employees represented by unions? If so, provide the names of the unions/collective bargaining agreements.
Answer: No
6. Has the County established a budget for this project? If so, will the amount be shared with bidders?
Answer: The County chooses not to disclose budget information.

Note: A signed acknowledgement of this addendum must be received by this office prior to the due date and time, or must be attached to your proposal. Signature on this addendum does not constitute signature on the original proposal. The original proposal must also be signed per RFP instructions.

Company Name: _____

Signature: _____

Type/Print Name: _____

Title: _____

Date: _____