

#### **Building on Success**

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## ADDENDUM NO. 2

DATE: 9/1/23

RE: Solicitation #: IFB 23-320

Solicitation Title: Closed Circuit Television (CCTV) Installation & Maintenance Services

## **TO All Prospective Bidders**

There is no change in the proposal due date.

#### PLEASE NOTE THE FOLLOWING CHANGE/CLARIFICATIONS:

Fee Information – Attachment E has been revised. You <u>must</u> use the attached revised attachment included in this addendum when submitting your bid.

Page 3, Section 2, "It is the intention of BCHA to award a maintenance contract for a term of three years with two one- year renewal option periods.

"BCHA intends to award the contract to a single firm for installation and maintenance of closed circuit television." With two separate contracts, one for installation and one for maintenance.

Page 5, Section 4.1.3, language is removed from the IFB 23-320 solicitation.

Page 6, Section 4.4.1., "Contractor shall install, at minimum, Indoor/outdoor (I/O) vandal proof dome cameras and bullet cameras, as designated within the provided drawings with a minimum 5 Mega Pixel Resolution, 2.8 MM lens with Infrared (IR) capabilities for clear viewing range distance up to 30 meters. Camera must also have night vision capabilities"

Page 6, Section 4.4.2, Contractor shall provide camera licenses for all cameras installed. Cameras must come with a 1-year license. The awarded Contractor is responsible for obtaining the license renewal. Yearly license renewal will be invoiced to BCHA via the maintenance contract.

Page 6, Section 4.5.7. Installation of equipment and system time frame will be determined by BCHA and the awarded vendor.

Page 9, Section 4.11.9, "**Dispatch:** Vendor must have telephone service coverage 24 hours per day; 7 days per week, and 365 days a year, to receive service calls from an authorized BCHA representative and dispatch those calls to their staff to enable them to coordinate response within two hours of BCHA's call."

Page 13, Section 5.5, "Site visits are strongly recommended. If the bidder missed the site visit scheduled on August 17, 2023. Bidder may contact the site manager, Edith Galloza, at Tel 954-847-9567 to schedule another site visit."

Attachment N – Site Plans has been added to the IFB 23-320 solicitation.

Page 26, the notation regarding attachments has been changed as follows:

#### LAST PAGE OF DOCUMENT PLEASE SEE ATTACHMENTS A – N

Attachments	Description
А	Bid Submission Form
В	Profile of Firm Form
С	Proposed Services
D	Client References Form
E	Fee Information
F	BCHA'S Form of Contract
G	Form HUD 5369-A – Representations, Certification, and Other
	Statements of Bidders
Н	Sworn Statement Under Section 287.133(3) (A)Florida Statutes
	on Public Entity Crimes
l	Certification Pursuant of Florida Statute 287-135
J	Form HUD-5369-B Instructions to Offerors Non-Construction
K	Form HUD-5370-C General Conditions for Non-Constructions
	Contracts
Ĺ	HUD Form 52158 – Maintenance Wage Rate Determination
М	Site Drawings and Camera Locations for each site
Ν	Site Plans

#### List of Attachments Included in this IFB

### PLEASE NOTE THE FOLLOWING QUESTIONS/CLARIFICATIONS:

The following questions(s) are shown in italicized text) were submitted by prospective bidders. BCHA's responses are presented here (shown in bold text). The submitter's names and email address have been removed due to privacy requirements.

- 1. Can you verify that restrictions of the <u>National Defense Authorization Act (NDAA)</u> will apply to this IFB, specifically in the choice of camera and NVR manufacturer (there is a list of prohibited brands, see link). This is important to know because most local and federal government entities are bound by this. **Answer: Broward County Housing Authority is not bound to NDAA**
- As the contract entails replacing existing CCTV cameras with new, 5MP IP cameras it is important to know what kind of cabling infrastructure is in place (e.g. coaxial, CAT5, CAT6 etc.). If the existing cable is unsuitable for high resolution IP cameras and needs to be replaced, this will significantly add to the cost.

# *Answer:* The IFB details cable installation in section 4.6. Vendor determines type of cable requirement.

3. In order to provide remote access to the CCTV system for Law Enforcement and other Agencies, it will be necessary to have cooperation from the relevant IT Departments, and also to learn if they have a preferred VMS (Video Management System) platform that we need to know about. At what point and to whom may we speak to someone about this before submitting a Bid.? Answer: The requirement under 4.1.3. has been removed from the IFB 23-320, solicitation. See the above notation under change/clarification.

- 4. Is there a specific brand of equipment that is being sought? Answer: No
- 5. Is there a preferred Video Recording Management system being sought? **Answer: No.**
- The solicitation notes that quarterly maintenance is required, are we to provide a separate quote for a maintenance agreement and support agreement?
   Answer: See Revised Fee Information Attachment E, under terms and conditions, Section c and h.
- Are we to include all the network equipment (switches, racks, etc) or will we be connecting to existing infrastructure?
   Answer: The Vendor is to provide all necessary equipment.
- 8. Where will this system be viewed? Is there a central location or will it be in each facility as stand alone? Answer: To be viewed on each site with the exception of Auburn and Roosevelt which are to be viewed at Everglades Heights. See page 10, Section, 4.11.18 and Attachment (M).
- 9. Who should receive the alarms (events) from the system? Answer: BCHA site staff.
- 10. The document states a system that will "deter" crime, can you expand on what the agency expects as deterrent?Answer: The ability to capture clear enough pictures that can be used as evidence in a crime.
- 11. Will the system need to be tied into any law enforcement agency? If so, which? **Answer: No, See question 3 response.**
- 12. The times for the site visits are quite short, only 30 minutes to walk a building with 30 minutes to get from one to the other, can this be expanded?
  Answer: Bidder (s) may contact the Site Manager, Edith Galloza, at 954-847-9567; to schedule another site visit.
- 13. A permit is required for the installation of a surveillance camera system in the state of Florida for several reasons. Firstly, it is a legal requirement in order to ensure that the camera is not used in a way that violates anyone's privacy. Secondly, the permit will also ensure that the installation of the camera is done in a safe and secure manner. Finally, the permit will provide proof that the installation of the camera is in compliance with the law. From Minor Repairs, Section 105.2.2, of the Florida Building Code clearly states that ordinary minor repairs do not include electric wiring systems. With that said, if this job calls for running wires, and setting poles, it certainly requires a permit to be pulled. However, business owners and operators along with contractors, are the only responsible actors for fulfilling permit requirements, and certain government authorities can issue permit exceptions for jobs carried out within their premises. This means that BCHA might choose to issue permit exceptions stating that the job was required to be carried out without permit by BCHA, and that the contractor is not liable for not pulling it. No law-abiding licensed and insured contractor will take the risk of doing this job without either the due permits or the exception documents. I hope this is understandable, and that and answer to that common claim is included in the addendum. Following that same line of thoughts, I expressed in the previous message, in case permitting is needed, CAD files from the locations are required as well. In case you do not have the files, we'll need to develop them, which is an additional service. Answer: See page 9, Section 4.11.4 of IFB 23-320 solicitation regarding your obtaining permits. See Attachment N for site plans.

14. Would having a separate NVR at each location be acceptable? Without a direct line of site back to the main site that will house the NVR, the only alternative would be to transmit the cameras via the internet. When installed in this fashion, an internet outrage would interrupt camera recording for the duration of the internet outage.

Answer: We will provide a location from which to stream via the internet at both sites. NVR to be located at Everglades for Roosevelt and Auburn.

- 15. The language in the IFB does not stipulate whether the camera system desired is Buy America Compliant (NDAA)? The language needs to be specific on this fact. Answer: Broward County Housing Authority is not bound to NDAA and Buy America.
- 16. There were several notes given verbally during the pre-bid meeting that are not specified in the bid documents regarding the nature of these facilities "Auburn has a shed with wifi... etc", "Everglades is at the end of a cul de sac, it will have an air-conditioned enclosure with power, etc..." "Some of these sites have environmental restrictions where we can't install camera poles...etc" Answer: Site specific information provided verbally at pre-bid was meant as general information and will not affect your fee information submitted on the Revised Fee Information - Attachment E. Information given will be explained to awarded vendor.

17. During the pre-bid meeting it was established that ALL sites are to be completely rewired. The customer needs to specify what is the minimum requirement for the infrastructure. We also need a detail of each building Site to see if it has the infrastructure to support all new wiring? (Proper electricity, grounding, rack space, and no existing violations that would conflict with permitting). For communities that have several buildings to connect to the camera system - is there existing fiber optic connectivity for the network to bring the cameras online?

Answer: See page 6, Section 4.6 of IFB 23-320 solicitation. The vendor will determine the viability of existing infrastructure.

18. Section 4.4.2 states licenses are required for all cameras - but these licenses are purchased yearly how many years of licensing is required for each camera & how many Manager/Supervisor user licenses do you require per year?

Answer: Equipment should come with 1-year license and renewals will be invoiced to BCHA annually via maintenance contract.

- Section 4.4.1 states the requirements for the camera specifications but it does not mention any thermal/night vision or PTZ (high definition) capabilities that were mentioned in the pre-bid conference. Please accurately describe all the requirements the customer would like in the addendum.
   Answer: See the above change in the language regarding section 4.4.1
- Period for performance: What is the performance period for this contract to finish all 7 sites? The IFB document does not state what is the time frame for completion.
   Answer: To be determined after the contract is awarded to the vendor, see change above made to section 4.5.7.
- 21. On point #2 (page 3) it states that the intention is to award for a term of three years, however, the bid form and the sample contract show for only one year. Are we supposed to enter the cost for one year only, or for the three years?

Answer: The Revised Fee Information – Attachment E requires the first-year cost. However, the annual maintenance cost, which will be billed quarterly, remains the same for the three years; see section h under terms and instructions on revised fee information. Additionally, see the above change was made to Page 3, Section 2 of IFB 23-320 solicitation. Attachment F shows a sample of what the contract form will look like. The correct term dates of the contract, as stated in addendum No. 2 and IFB 20-320, will be included in the executed contract.

- 22. According to points 4.1.3 and 4.4 there are no specifications regarding brands of cameras. However, during the pre-bid meeting it was suggested that cameras should be NDAA compliant and Buy-America. Is that going to be the official bid standard? Answer: We have no restrictions on camera type as long as it meets the specifications given as stated on page 6, section 4.4. and on attachment M.
- 23. According to point 4.4.2 contractor should provide camera licenses for all cameras installed. Licenses depend on the software that will be used for monitoring. Is there a specific software the cameras need to be licensed for/with? Answer: No, the Vendor will recommend software.
- 24. According to point 4.4.3 cameras shall be fixed. However, point 4.5.5 and the description of cameras on the site drawings show several varifocal cameras. Please confirm which direction should be followed. Answer: Both requirements must be met. All cameras must be installed as per IFB 23-320 Attachment M. The ability of the camera to be zoomed does not affect location and direction of install.
- 25. Point 4.6 describes requirements for different cable installations. However, there are no specifications on the site drawings as to which wiring methods to use. Will this be left up to the contractor's discretion?

Answer: Yes, the vendor will decide.

- 26. Point 4.11.4 states "the cost and fees for <u>all</u> necessary permits shall be paid by the contractor, then reimbursed to the vendor after providing copies of the cost and fees". Does that include the cost of plans and time spent by contractor (contractor's personnel) in the process or requesting/submitting, permits, inspections, etc.? Answer: Yes.
- 27. According to 4.11.9, BCHA expects 24x7x365 services with on-site appearance within 2 hours. Is this flexible? Being that there is hardly ever life-threatening issues with security cameras, and that the plan is to allow police departments access to the cameras (according to point 4.1.3), can this be changed to *M*-F, 8-5, or next business day, onsite within two hours?

Answer: BCHA intended to address response time and coordination for repair to happen within the 2-hour window. See above change made to Section 4.11.9.

<u>Bidders must acknowledge receipt</u> of this addendum by completing and returning to the Procurement Office either <u>with their proposal or via email at purchasing@bchafl.org</u>, by no later than the time and date of the proposal due date. <u>Failure to do so may subject the bidder to disgualification</u>.

 Bidder
Address

Submitted by (Signature)

#### Broward County Housing Authority Solicitation Number IFB 23-320 INVITATION FOR BID (IFB) CLOSED CIRCUIT TELEVISION (CCTV) INSTALLATION & MAINTENANCE SERVICES

#### **<u>REVISED</u>** FEE INFORMATION - ATTACHMENT E

#### **Price of CCTV Installation and Maintenance**

Item No.	Property	Total Camera Cost with installation	Annual Maintenance Cost (Quarterly Billing, see terms and instructions, paragraph c below.)	Total Cost
1	Griffin Gardens Apartments			
2	Highland Gardens Apartments (Phase 1)			
3	Everglade Heights Apartments			
4	Meyers Estates Apartments			
5	Park Ridge Court Apartments			
6	Roosevelt Glenn Single Family Homes			
7	Auburn Gardens Townhomes			

A. TOTAL CAMERA COST WITH INSTALLATION	\$
B. ANNUAL MAINTENANCE COST FOR ALL PROPERTIES	\$
TOTAL BID COST (A+B)	\$

#### **OPTIONAL SERVICES**

Item No.	Service Description	Hourly Rate
1	Weekend/Holiday Service Fees	
2	Regular Service Calls	

#### Terms and Instructions:

a) Do not re-create, add, modify or replace this form with your own version. Alterations to this Fee Information - Attachment E will cause your proposal to become a "Conditional Proposal." Consequently, the proposal will be non-responsive and shall not be considered.

b) These items covered in the scope of work of the IFB 23-320 In submitting a response, bidders acknowledge they have read and agree to the solicitation terms and conditions and their submission is made in conformance with those terms and conditions.

c) Please provide annual cost for maintenance which will be billed quarterly.

d) Maintenance costs shall not exceed 5% increase in the optional contract renewal period.

e) The Contractor shall purchase materials at the most favorable market rate. All cost for materials is subjected to BCHA's verification and audit. Markup for materials must not exceed 20% of the prevailing market rates

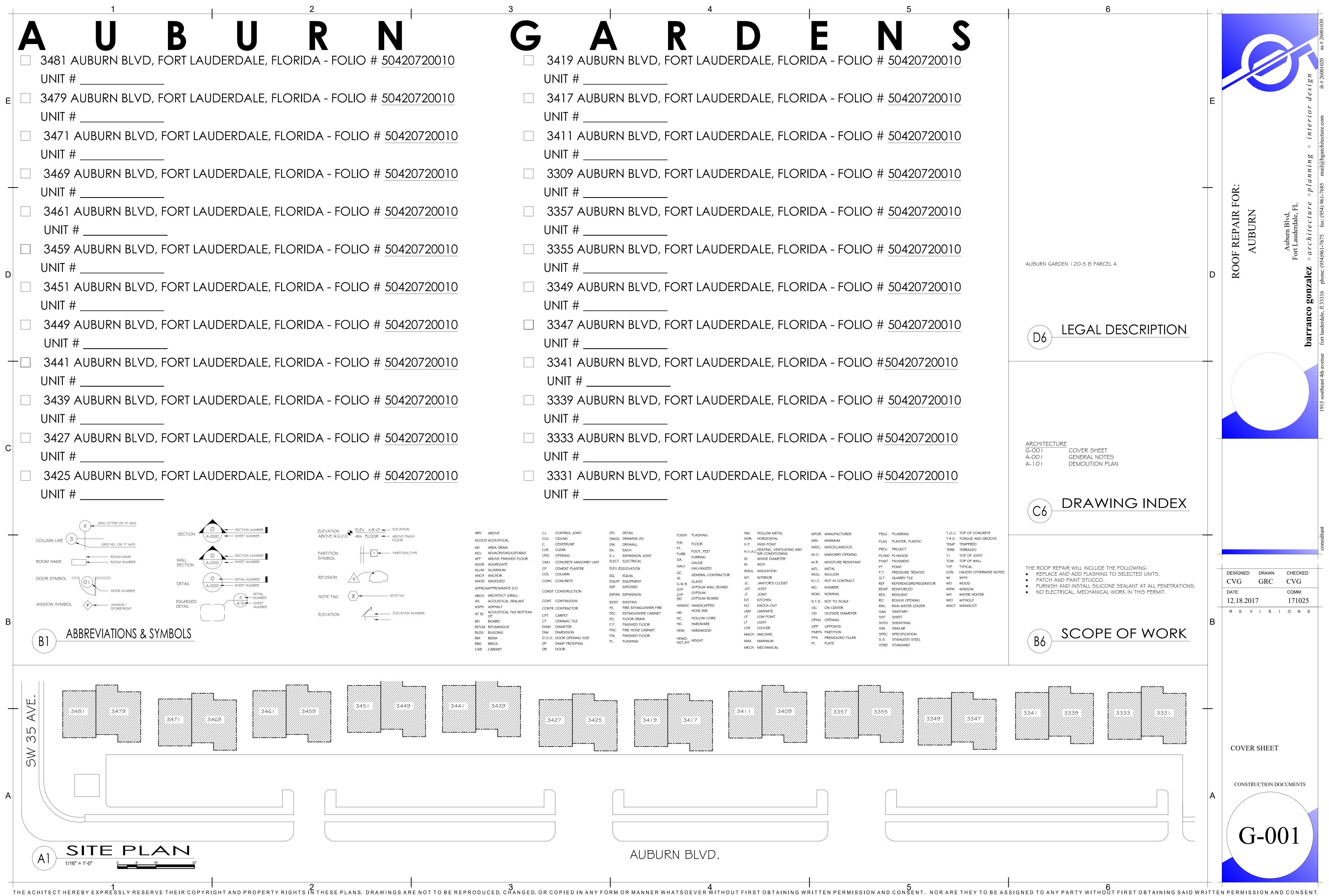
f)The Contractor is advised to provide a price for all items listed in the Fee Information. If a "0" is entered, then zero is the fee the vendor will receive to do the work. If a space is left blank, a space is marked N/A, or an un-official form is utilized, the proposal will be deemed non-responsive.

g) Services are defined in the IFB 23-320.

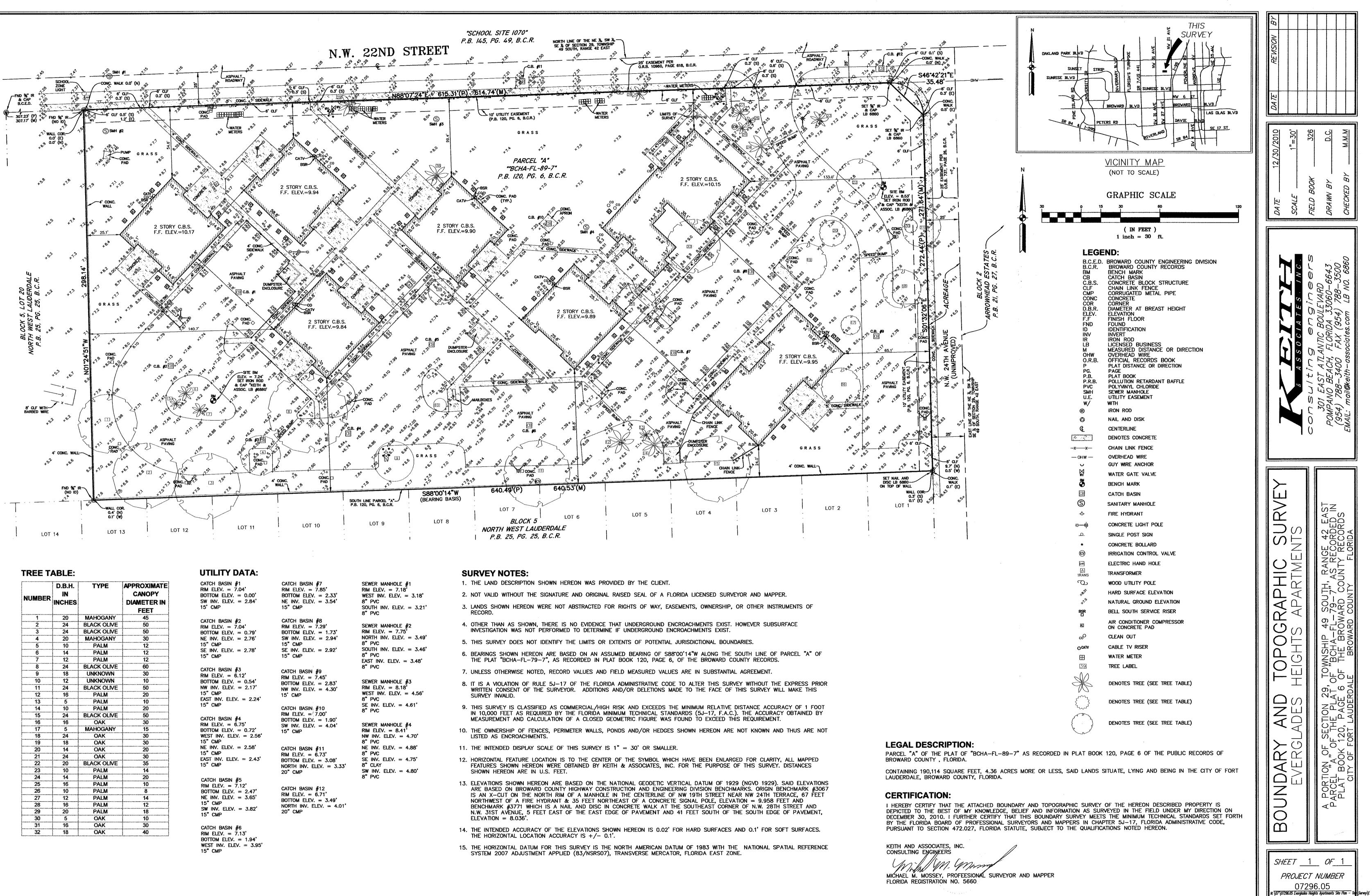
h) Annual mainteance cost submitted is fixed for the three year contract period.

#### The undersigned certifies that he/she has the authority to sign and bind the firm or company to the services to be performed within the fees proposed.

# **ATTACHMENT N – SITE PLANS**



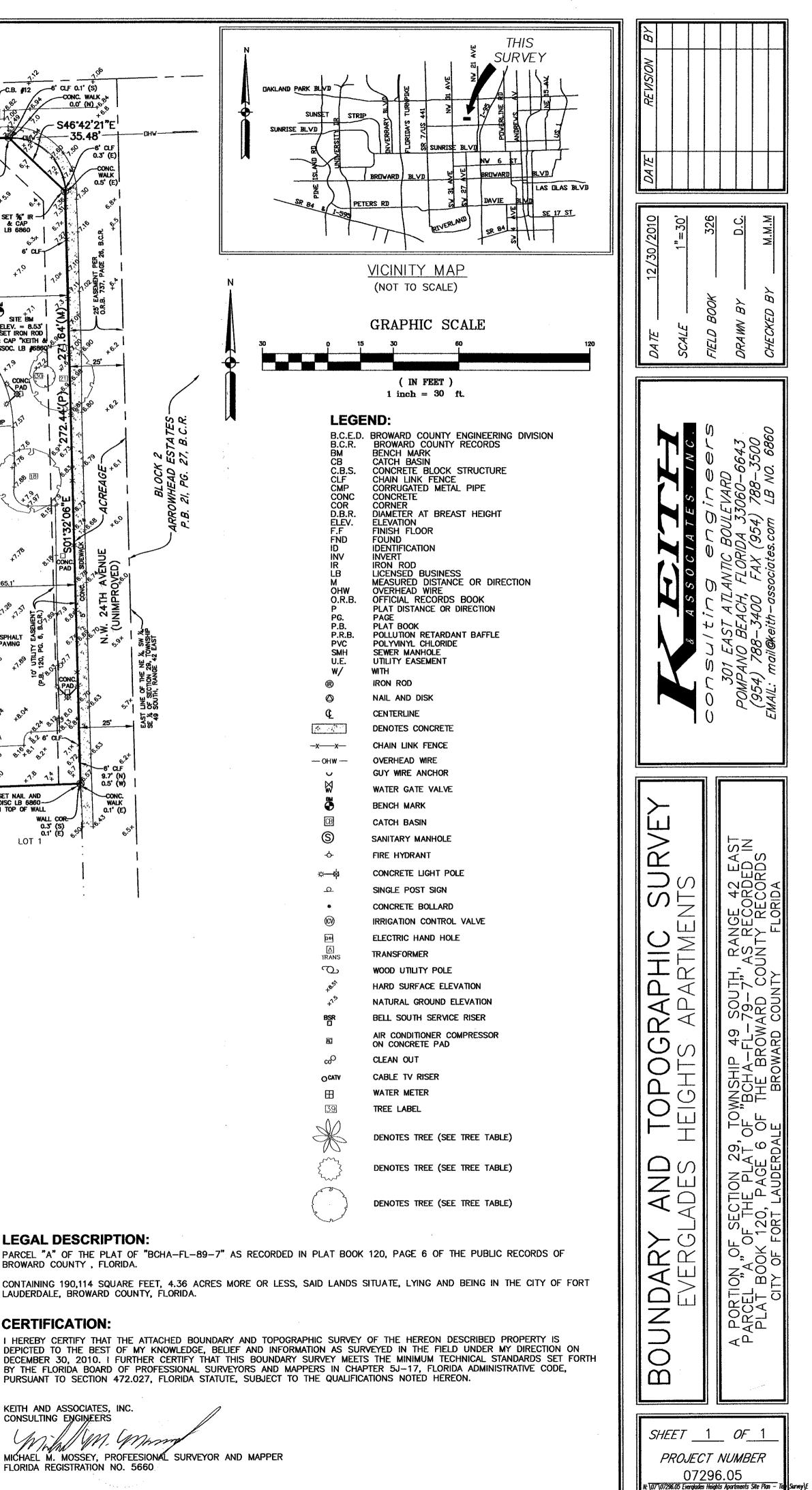
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	G	A R D E N
		3419 AUBURN BLVD, FORT LAUDERDALE, FLORIDA - FOLIO # <u>5042072001</u> UNIT #
		3417 AUBURN BLVD, FORT LAUDERDALE, FLORIDA - FOLIO # <u>5042072001</u> UNIT #
		3411 AUBURN BLVD, FORT LAUDERDALE, FLORIDA - FOLIO # <u>5042072001</u> UNIT #
		3309 AUBURN BLVD, FORT LAUDERDALE, FLORIDA - FOLIO # <u>5042072001</u> UNIT #
		3357 AUBURN BLVD, FORT LAUDERDALE, FLORIDA - FOLIO # <u>5042072001</u> UNIT #
		3355 AUBURN BLVD, FORT LAUDERDALE, FLORIDA - FOLIO # <u>5042072001</u> UNIT #
		3349 AUBURN BLVD, FORT LAUDERDALE, FLORIDA - FOLIO # <u>5042072001</u> UNIT #
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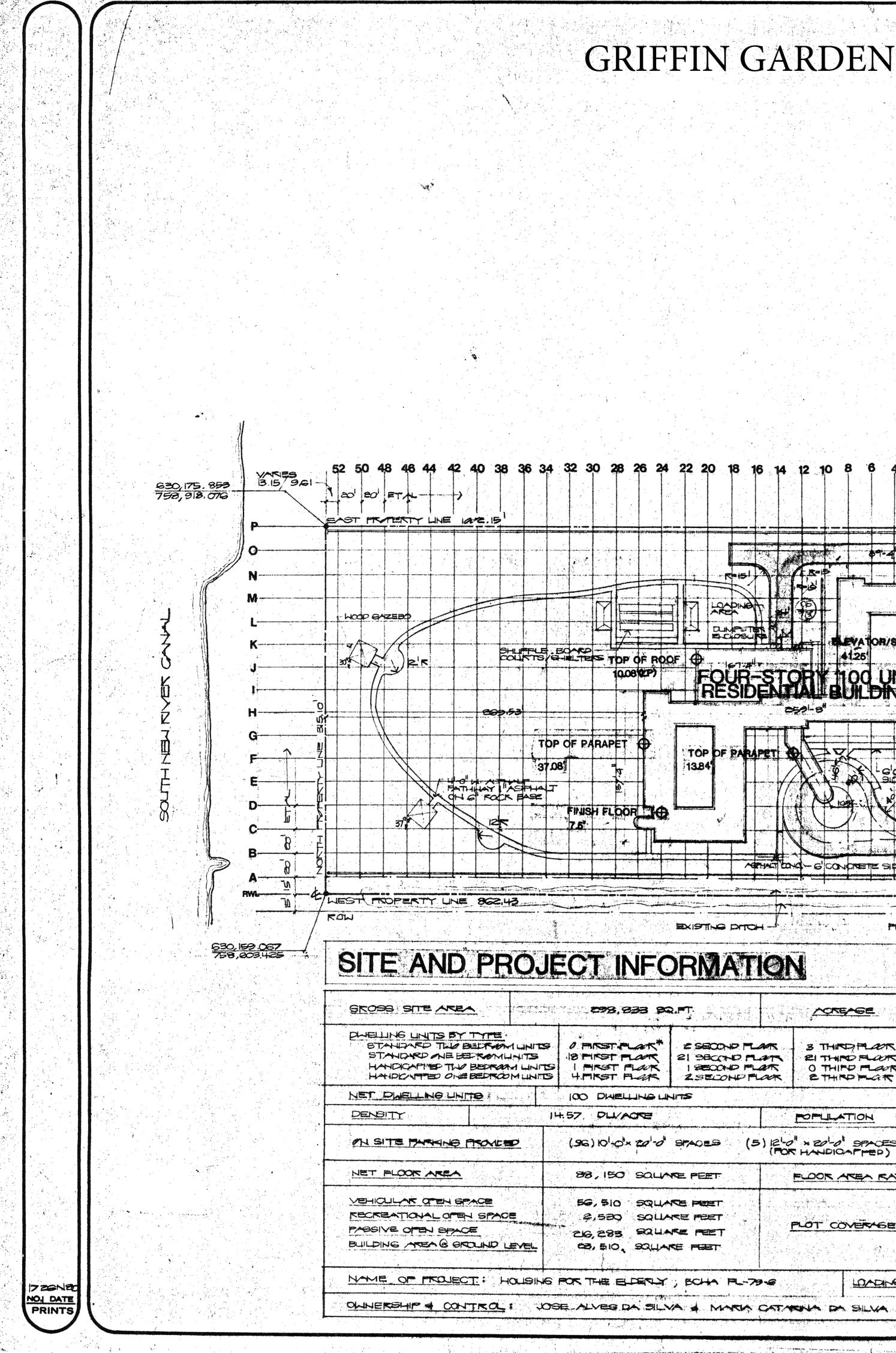


NUMBER	D.B.H. IN	TYPE	APPROXIMATE CANOPY
NUMDER	INCHES		DIAMETER IN
			FEET
1	20	MAHOGANY	45
2	24	BLACK OLIVE	50
3	24	BLACK OLIVE	50
4	20	MAHOGANY	30
5	10	PALM	12
6	14	PALM	12
7	12	PALM	12
8	24	BLACK OLIVE	60
9	18	UNKNOWN	30
10	12	UNKNOWN	10
11	24	BLACK OLIVE	50
12	16	PALM	20
13	5	PALM	10
14	10	PALM	20
15	24	BLACK OLIVE	50
16	16	OAK	30
17	5	MAHOGANY	15
18	24	OAK	30
19	18	OAK	30
20	14	OAK	20
21	24	OAK	30
22	20	BLACK OLIVE	35
23	10	PALM	14
24	14	PALM	20
25	16	PALM	10
26	10	PALM	8
27	12	PALM	14
28	16	PALM	12
29	20	PALM	18
30	5	OAK	10
31	16	OAK	30
32	18	OAK	40

CAT	CH E	BASIN	<b>#</b> 7	
RIM	ELE	V. =	7.8	5'
BOT	ТОМ	ELEV.		2.33'
NE	INV.	ELEV.		3.54'
15"	CMF	<b>&gt;</b>		

SEWER MANHOLE #4 RIM ELEV. = 8.41'
NW INV. ELEV. = 4.70'
8" PVC NE INV. ELEV. = 4.88'
8" PVC
SE INV. ELEV. = 4.75' 8" CLAY
SW INV. ELEV. = $4.80'$
8" PVC



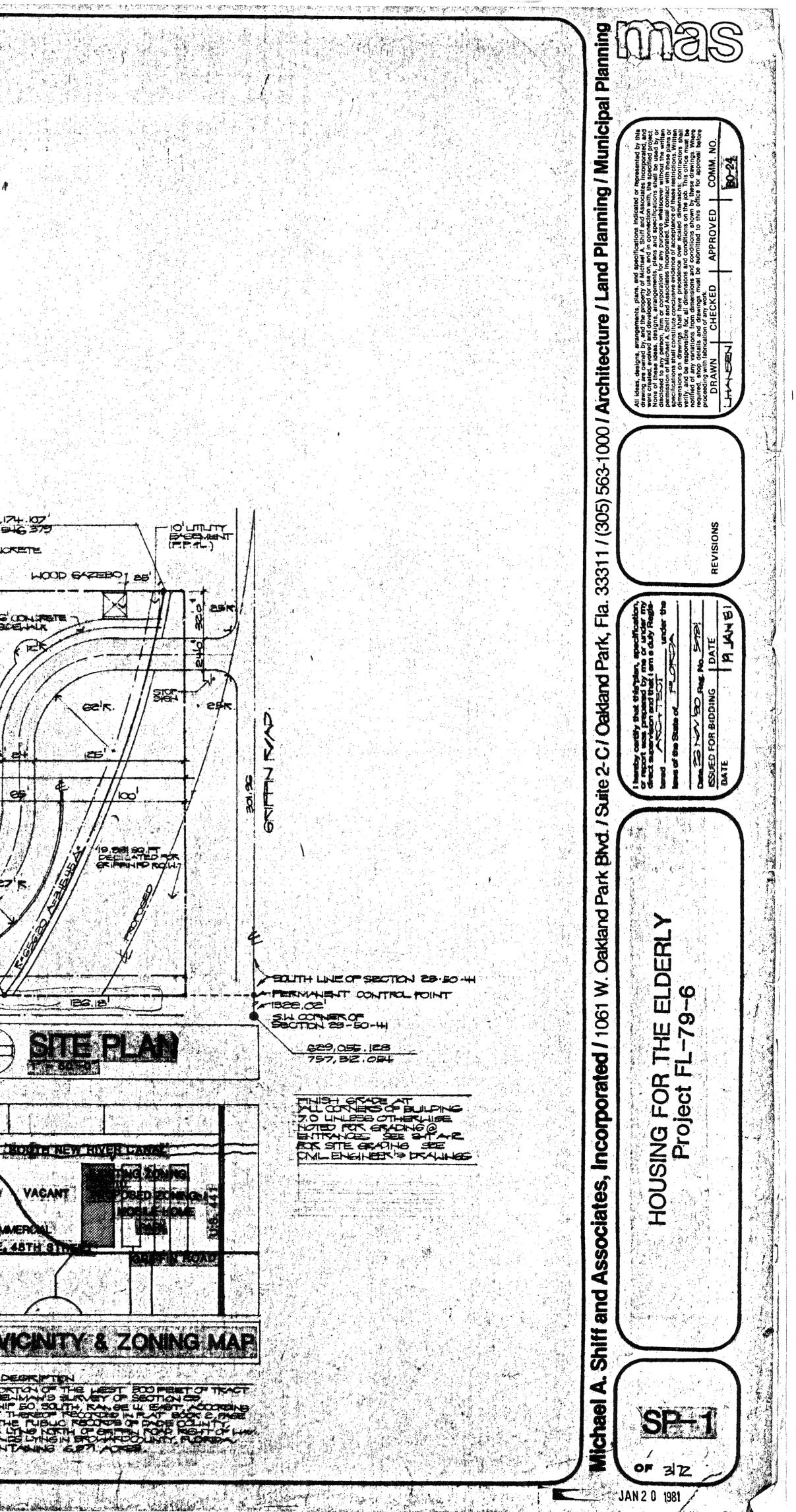


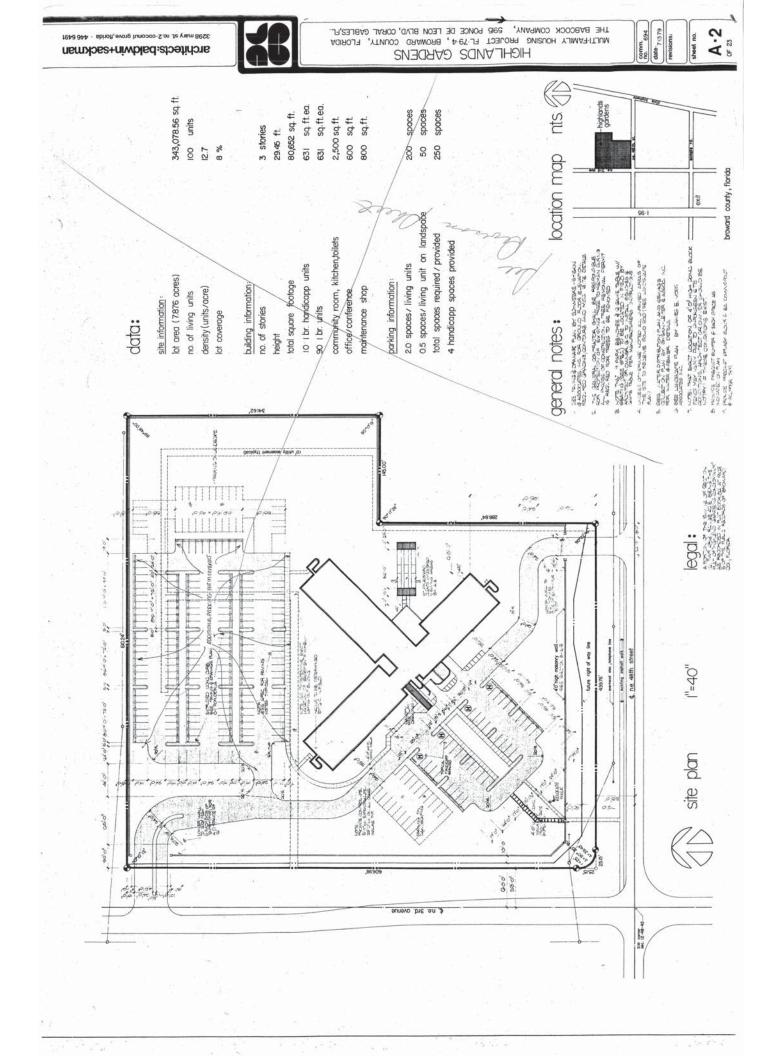
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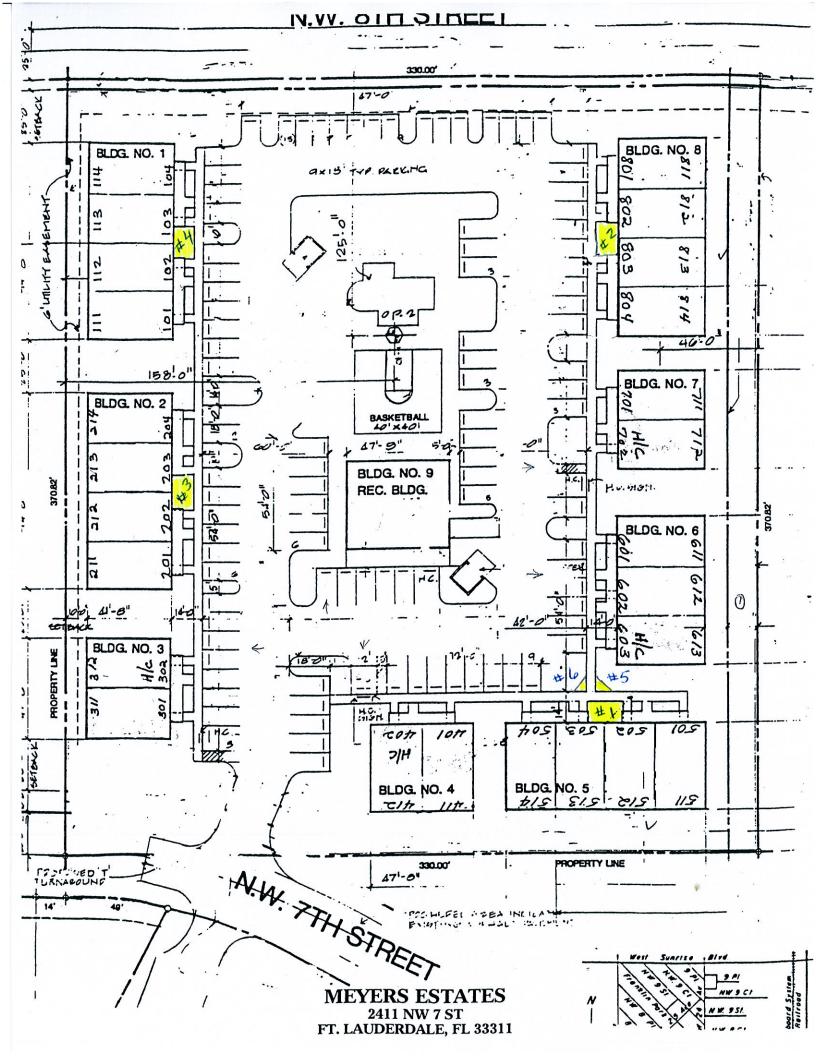
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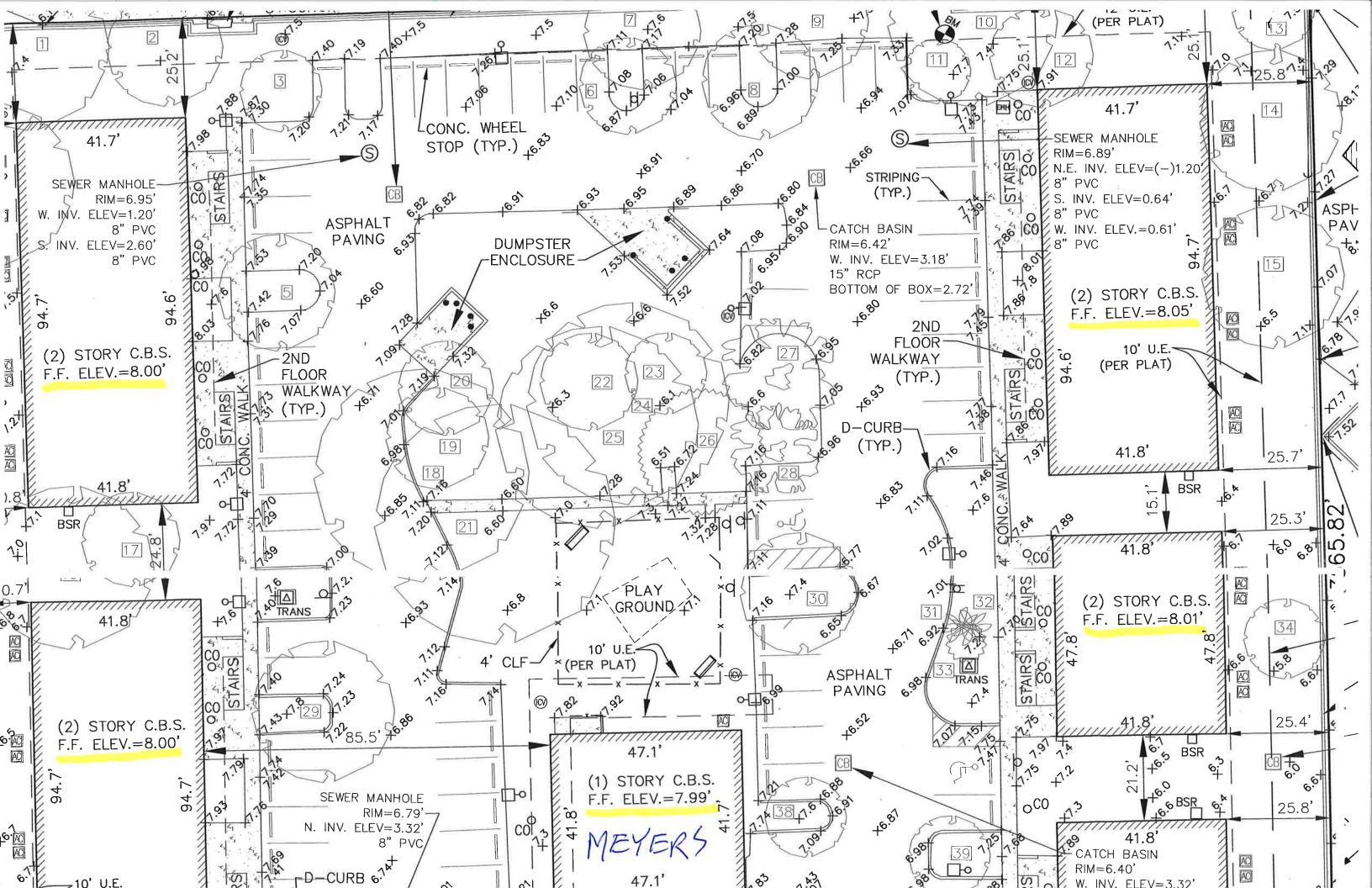
# **GRIFFIN GARDENS**

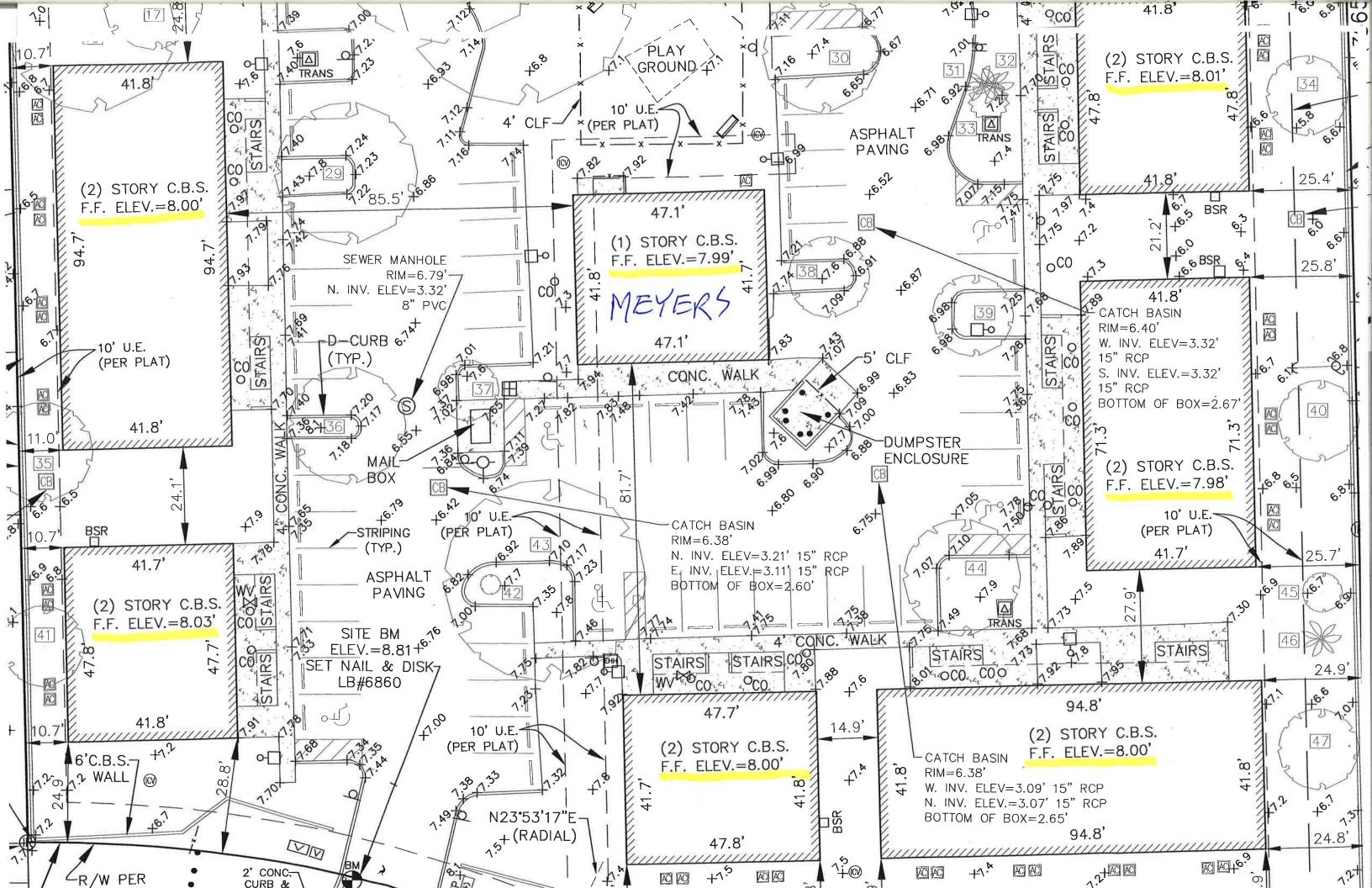
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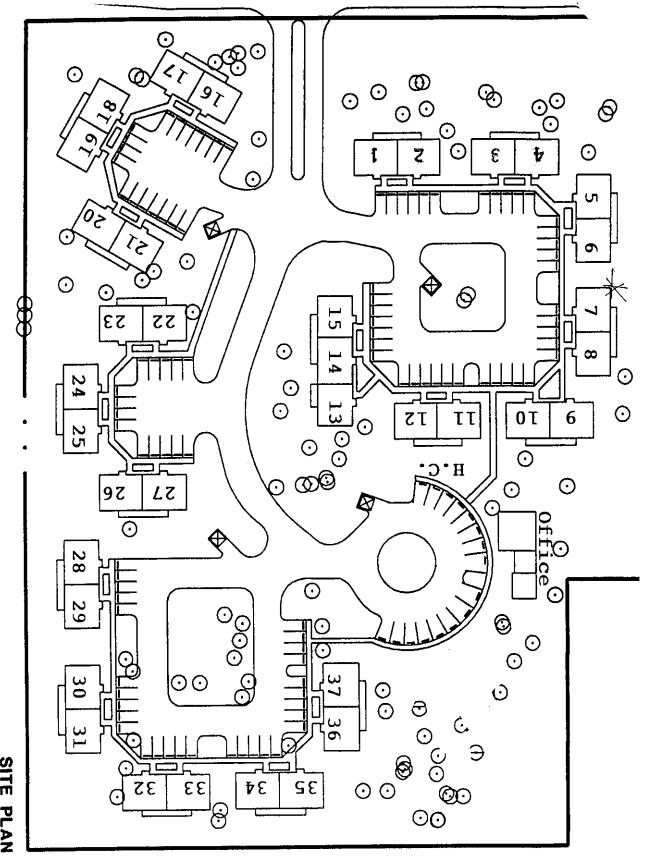




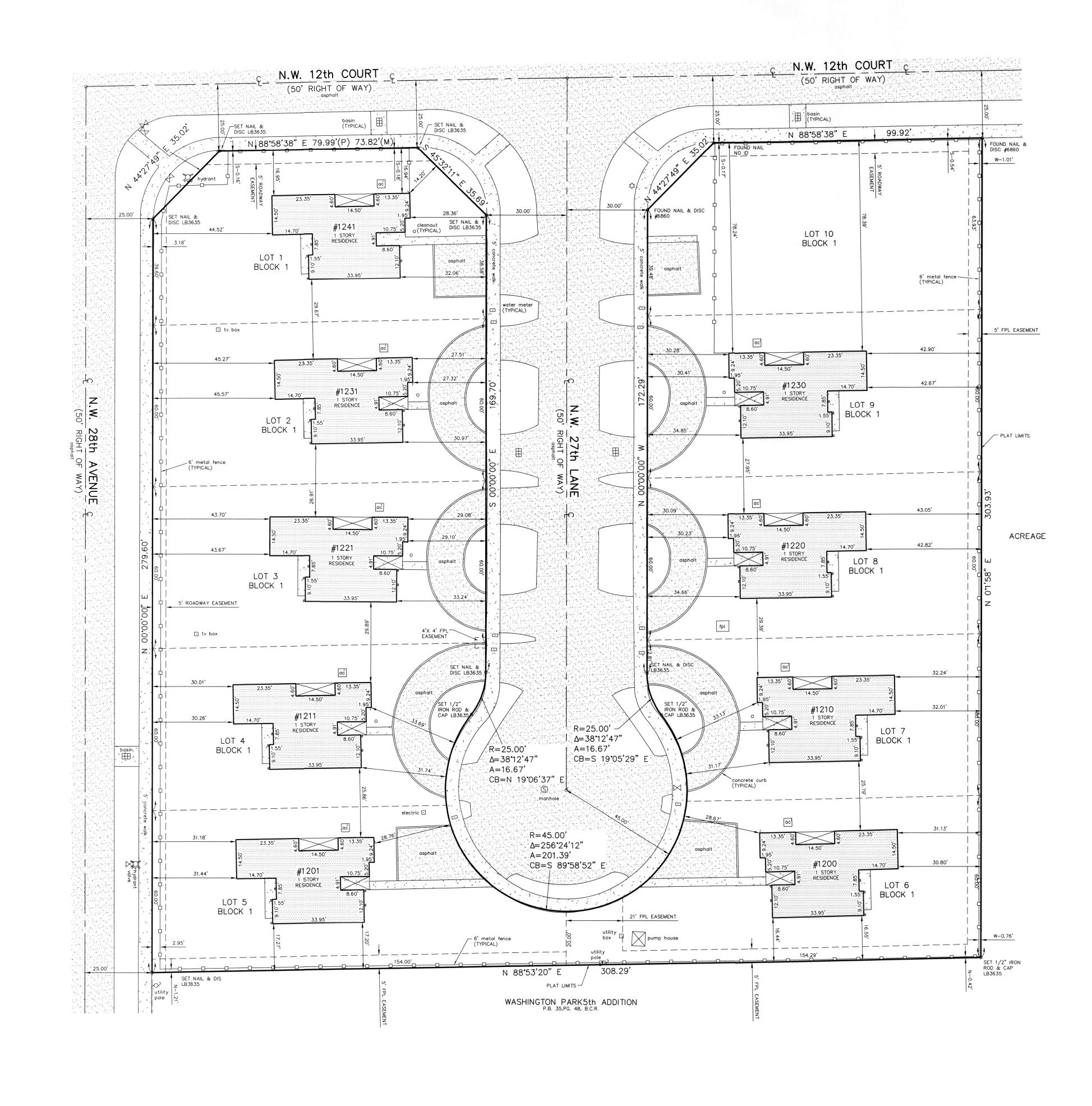




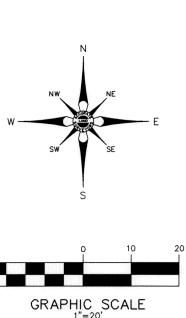




SITE PLAN PARK RIDGE COURT



# Roosevelt



1150 E. ATLANTIC BLVD. POMPANO BEACH, FLORIDA 33060 TEL. (954) 782–1441 FAX. (954) 782–1442 BOUNDARY SURVEY LEGEND OF ABBREVIATIONS: +' = ELEVATIONS BASED ON N.G.V.D. SQ. FT. = SQUARE FEET P.C.P. = PERMANENT CONTROL POINT = CENTRAL ANGLE ARC LENGTH = CHORD BEARING СВ P.B.C.R. = PALM BEACH COUNTY RECORDS R RADIUS = PLAT R/W RIGHT OF WAY N&D = NAIL & DISC P.C. POINT OF CURVATURE = POINT OF COMMENCEMENT P.O.C. = P.T. POINT OF TANGENCY P.O.B. POINT OF BEGINNING = WM WATER METER A/C AIR CONDITIONER = OH OVERHANG FND. FOUND = Ν NORTH CHATT. CHATTAHOOCHEE = = = SOUTH S F.P.L. FLORIDA POWER & LIGHT = Е = EAST N.T.S. NOT TO SCALE = w WEST B.C.R. BROWARD COUNTY RECORDS CONC. CONCRETE D.C.R. DADE COUNTY RECORDS = D.B. CLF DEED BOOK P.B. PLAT BOOK = = CHAIN LINK FENCE 0.R.B. OFFICIAL RECORDS BOOK = = BLVD. BOULEVARD F.F. FINISHED FLOOR = ENCH. ENCH. GAR. GARAGE = I.P. I.R. IRON PIPE C/L CENTERLINE = = **IRON ROD** MH MANHOLE ▲ P.R.M. PERMANENT REFERENCE MONUMENT (M) MEASURED = N.G.V.D. NATIONAL GEODETIC VERTICAL DATUM LP = LIGHT POLE U.E. UTILITY EASEMENT CHAIN LINK FENCE D.E. A.E. DRAINAGE EASEMENT ANCHOR EASEMENT MAINT. MAINTENANCE ESMT. EASEMENT CONCRETE WALL ELEV. ELEVATION = B.M. = BENCHMARK STREET ADDRESS: 1200-1241 N.W. 27th Lane Fort Lauderdale, Florida 33311 LEGAL DESCRIPTION: Lots 1 through 10 Block 1, ROOSEVELT HEIGHTS, SECTION ONE, according to the Plat thereof, as recorded in Plat Book 110, Page 50, of the Public Records of Broward County, Florida. NOTES: 1. Unless otherwise noted field measurements are in agreement with record measurements. 2. Bearings shown hereon are based on a bearing of North 00°00'00" West along the centerline of N.W. 27th Lane, Plat Book 110, Page 50, of the Public Records of Broward County, Florida. 3. The lands shown hereon were not abstracted for ownership, rights of way, easements, or other matters of records by Accurate Land Surveyors, Inc. 4. Ownership of fences and walls if any are not determined. 5. This survey is the property of Accurate Land Surveyors, Inc. and shall not be used or reproduced in whole or in part without written authorization. 6. This survey is made for the exclusive use of the certified hereon, to be valid one year from the date of survey as shown hereon. 7. This survey was made for mortgage and title purposes only and is not valid for design or construction purposes. EASEMENTS ACCORDING TO THE AFOREMENTIONED PLAT: 5' roadway easement along the North boundary of Lots 1 and 10. 5' roadway easement along the West boundary of Lots 1, 2, 3, 4 and 5. 5' Florida Power and Light easement along the South boundary of Lots 5 and 6. 5' Florida Power and Light easement along the East boundary of Lots 6, 7, 8, 9 and 10. 21' Florida Power and Light easement along the South West boundary of Lot 6. ENCROACHMENTS ACCORDING TO THE AFOREMENTIONED PLAT: Driveway in road right of way along the East boundary of Lots 1, 2, 3 and 4. Driveway in road right of way along the Northeast boundary of Lot 5. Driveway in road right of way along the Northwest boundary of Lot 6. Driveway in road right of way along the West boundary of Lots 7, 8, 9 and 10. Fence in 5' Florida Power and Light easement along the West boundary of Lots 1, 2, 3, 4 and 5. Fence in 5' Florida Power and Light easement along the East boundary of Lots 6, 7, 8, 9 and 10. Fence in 5' Florida Power and Light easement along the South boundary of Lots 5 and 6. Fence in 21' Florida Power and Light easement along the South boundary of Lot 6. Fence in 5' roadway easement along the North boundary of Lots 1 and 10. FLOOD INFORMATION: Community name and number: Unincorporated 125093 Map and panel number: 12011C0216F Index date: 10-02-97 Panel date: 08-18-92 Flood zone: "AH" Base flood elevation: 8'NGVD1929 CERTIFY TO: Broward County Housing Authority DATE OF FIELD SURVEY: 08-02-14 DRAWN BY: MLW FIELD BOOK: ALS-SU-14-2419 CHECKED BY: MLW REVISIONS DATE BY CERTIFICATION: This is to certify that I have recently surveyed the property described in the foregoing title caption and have set or found monuments as indicated on this sketch and that said above ground survey and sketch are accurate and correct to the best of my knowledge and belief. I further certify that this survey meets Minimum Technical Standards under Rule 5J-17.052 adopted by the Florida Board of Land Surveyors, January 11, 2010. SEA Not valid without the signature and the original raised seal of a Florida Licensed Surveyor and Mapper. ROBERT L. THOMPSON (PRESIDENT) PROFESSIONAL SURVEYOR AND MAPPER No.3869 - STATE OF FLORIDA

SHEET 1 OF 1

SCALE 1"=20'

SKETCH NUMBER SU-14-2419

ACCURATE LAND SURVEYORS, INC.

L.B. #3635