

ADDENDUM 1
RFP#1907-02

DATED: JULY 12, 2018



FOR THE
**OCONEE COUNTY ANNUAL GROUNDS MAINTENANCE
SERVICES-AREA 2**

ON BEHALF OF

THE OCONEE COUNTY BOARD OF COMMISSIONERS

OCONEE COUNTY, GEORGIA

THIS ADDENDUM FORM IS PART OF THE RFP DOCUMENTS ISSUED JUNE 29, 2018

ITEM 1: IN REFERENCE TO RFP#1907-02, THE FOLLOWING ARE QUESTIONS
SUBMITTED TO OCONEE COUNTY BY EMAIL BETWEEN THE DATES OF JUNE 29, 2018
THROUGH 10:00 AM, JULY 11, 2018.

Q1. What was the previously awarded amount for these services?

A1. The answers for each property are below:

- a) **Park Services**- You will need to submit an open records request to obtain this information. Please contact Kathy Hayes at khayes@oconee.ga.us for open records information.*
- b) **Senior Center**-No previous services*
- c) **Animal Services** – No previous services*
- d) **Fire Stations** - You will need to submit an open records request to obtain this information.*
- e) **Fleet Maintenance** - No previous services*
- f) **Roadside Mowing** - you will need to submit an open records request to obtain this information.*

Q2. Could you provide approximate acreage for each location and mileage for each road?

A2. *The answers for each property are below:*

- a) **Park Services and Senior Center**- Approximate acreage for each location is listed on Attachment B-1b (1), Attachment B-1b (2), Attachment B-1b (3), Attachment B-1b (4), Attachment B-1b (5), Attachment B-1b (6) and Attachment B-1b (7). The grounds can be available at 9:00am this Friday, July 6 for contractors who may wish a physical tour of our parks and their respective grounds. Please email the Purchasing Officer at kbarnett@oconee.ga.us if you wish to make an appointment.
- b) **Animal Services** - approximately 1 acre but this may be subject to change with building renovations.
- c) **Fire Stations** – TBD. The County’s GIS office is preparing information to be sent later. You may also visit each site and check the areas on your own. All station yards are probably less than 1/4 acre except Stations 1, 2, and 7.
- d) **Fleet Maintenance** – Please visit the property and check the area by appointment.
- e) **Roadside Mowing** - Epps Bridge Parkway – 4,090’, Plaza Parkway – 2,610’, Parkway Boulevard – 5,350’, Oconee Connector – 7,957, Mars Hill Road – 14,531, Hog Mountain (SR53) – 5,100’ (one side only), Dozer Drive – 2,255’, Jennings Mill Road – 2,005’ and 8.31 centerline miles.

Q3. Why are you requiring a landscape architect certification if this is just a Maintenance contract? That certification is not required for maintenance services.

A3. *This requirement applies to the Parks and Recreation Department. The Department is seeking professionals who can provide technical support in landscape maintenance and make sound horticultural and turf recommendations.*

Q4. In section 4.2 Properties there is mention of the new Mars Hill Rd and Dozier Drive for roadside mowing but in the scope of work, neither are listed. Can you Clarify please? Are Dozier Dr. and the new Mars Hill to be included?

A4. *Yes, Dozer and Mars Hill are to be included. They were inadvertently left off the Scope listing.*

Q5. Can tractors with finish mowers be used at the various parks?

A5. *As described in Attachment B-1:*

Mowing equipment may be rotary (Toro 72” Z Master 560 rotary mowers or equivalent) with a factory mulching kit to prevent side and excessive under deck

discharge for all Area 1 mowing. For Area 2, a tractor and an attached mulching mower are acceptable.

Therefore, a tractor with a finish mower is acceptable for AREA 2 only, as long as it meets the requirement of the mulching deck.

Q6. Are there maps of the fire stations, roadways, fleet maintenance and the animal services location that can be provided?

A6. We are anticipating some maps for the Fire Stations no later than tomorrow but can only supply measurements for the other properties, with some of those being estimates. I suggest that you visit the sites to gain a better perspective of the properties.

Q7. On page 3 under 4.1 it states that the contractor has the option to submit a proposal on one or all of the properties. I assume since this is the case the county does not plan to award the entire contract to one contractor, is that correct?

A7. The Board of Commissioners may award the entire contract to one vendor or they may decide to award it to more than one. Neither option has been ruled out.

Q8. Are there maps of the fire stations, roadways, fleet maintenance and the animal services location that can be provided?

A8. We are anticipating some maps for the Fire Stations no later than tomorrow but can only supply measurements for the other properties, with some of those being estimates. I suggest that you visit the sites to gain a better perspective of the properties.

Q9. Could you check over the attached maps for the roadways and confirm I have the right sections marked?

A9. The Public Works Director reviewed the maps (attached) and had the following comments:

Good except for the following:

1. On Epps Bridge, we do not cut past the Waffle House intersection.
2. Oconee Connector is cut from Epps Bridge to the intersection of Mars Hill and Daniells Bridge (the QT intersection). They show it stopping at SR316.
3. On Jennings Mill, they will cut from Virgil Langford past Meriwether Drive to the end of the sidewalk only.
4. Dozer is included from the cul-de-sac to the county line.

Q10. Do we now have to include fertilization and pre-and post-emergent for the parks and the senior center is that senior center also included to bid with the parks this time

A10. The only fertilization in RFP as listed in the Scope of Work, Attachment B-1:
- Area 1 – Ornamental trees , shrubs and groundcovers with 10-6-4
- Area 1 – Integrated Pest Management

Pre-and post-emergency for the parks and recreation is not included in the general grounds RFP for parks and recreation.

In addition, the Senior Center is to be quoted, but separately, from the parks and recreation bid.

Q11. Can you send me a complete list of roads that are to be mowed on the right of way?

A11. Right of way mowing

1. Epps Bridge Parkway – 4,090'
2. Plaza Parkway – 2,610'
3. Parkway Boulevard – 5,350'
4. Oconee Connector – 7,957
5. Mars Hill Road – 14,531
6. Hog Mountain (SR53) – 5,100' (one side only)
7. Dozer Drive – 2,255'
8. Jennings Mill Road – 2,005'

8.31 centerline miles.

Q12. Are sports fields included in the mowing of the various parks?

A12. Athletic turf sports fields are not included in the mowing of the parks.

Q13. For station 8 with it moving, what is the best approach to estimating that location? If awarded, would we just make adjustments to that site when the new site is completed?

A13. Please provide a proposal based on the existing station 8. We will work with the awardee on adjustments when the new site is completed.

Q14. Station 2 has a irrigation system. But I have not seen any irrigation details listed in the scope. Are we to maintain this?

A14. No, Oconee County will maintain these systems.

Q15. Based on what I read for the roadways, the distance off the roads to be cut is the bottom of the ditch where safe - correct?

A15. We need to cut the beauty strip between the sidewalk and the curb and then at least 6' on the backside of the sidewalk.

Q16. Are there any plans to postpone the opening or change the due date?

A16. We plan to open the proposals as scheduled.

Q17. For the fire stations that are specified to have chemical apps for the turf, how many rounds are expected?

A17. Three times during the growing season is sufficient.

ITEM 2: ATTACHMENTS

1. Attached you will find a revised cost sheet. The new cost sheet shows the Parks Services Lump Sum Fee broken down by “properties within the park system”.
2. MAPS for the Roadside Mowing proposal. (See Question 9.)
3. MAPS for the various Fire Stations. (See Question 2c. - Fire Dept. could not provide this information so the County provided the attached maps/notes.)

END OF ADDENDUM 1

Please note this addendum on the addendum acknowledgment form located in the RFP package.