

**COUNCIL LETTER  
CITY OF GALESBURG  
MAY 15, 2017**

**AGENDA ITEM:** Approve bid for new air cylinders for SCBA's.

**SUMMARY RECOMMENDATION:** The City Manager, Fire Chief, and Purchasing Agent recommend that the City Council approve the bid submitted by Municipal Emergency Services (MES) in the amount of \$8,720 for the purchase of eight cylinders to be utilized on the existing Scott SCBA's for the Galesburg Fire Department.

**BACKGROUND:** The Galesburg Fire Department utilizes Scott SCBA's (Self-contained Breathing Apparatus') as a normal part of their operations. The cylinders must be replaced after fifteen years of service life as per the Department of Transportation. The Fire Department has planned and budgeted for the replacement of these cylinders.

In addition to being advertised in Galesburg Register-Mail, bid packets were made available on the City website. All known vendors have registered on the site to receive these bids. Municipal Emergency Services (MES) submitted the sole bid for this request in the amount of \$8,720 for the purchase of eight cylinders. MES is a preferred Scott Brand reseller in this area and has provided quality products to the City for a number of years.

**BUDGET IMPACT:** There are sufficient funds in the Fire Department budget for this purchase.

**SUPPORTING DOCUMENTS:**

1. None