



PERALTA COMMUNITY COLLEGE DISTRICT

MERRITT COLLEGE LANDSCAPE HORTICULTURE COMPLEX PHASE 1

ADDENDA

RFP NO. I21-22/01

Peralta Community College District

333 East 8th Street Oakland, CA 94606

September 16, 2021

ADDENDUM No. 1

This addendum supersedes items of the original RFP documents wherein it is inconsistent with it. All other conditions remain unchanged. The following changes, modifications, corrections, additions, or clarifications shall apply to the contract documents and shall be made a part of and subject to all of the requirements thereof as if originally specified or shown. It is the responsibility of the proposer to review the list of attachments to ensure that the addendum is full and complete. This Addendum modifies the original RFP Documents for the above project. **Acknowledge receipt of this addendum in the space provided on Acknowledgement and Signature Form. Failure to do so may subject proposer to disqualification.**

Revisions/Questions to iRFP documents:

Questions:

1. On the walk we were told that we could group categories B-E on the pricing sheet and bid for them as a unit. Can you please confirm that bidding B-E as a unit is acceptable?

Response: Yes, categories B-E on the pricing sheet and bid can be grouped as one unit.

2. Can you confirm that you want the following bonds from the awarded contractor?
 - 1) Performance Bond (100%): On the form provided in the Contract Documents and fully executed as indicated on the form. ***Response: Yes.***
 - 2) Payment Bond (Contractor's Labor and Material Bond) (100%): On the form provided in the Contract Documents and fully executed as indicated on the form. ***Response: Yes.***
 - 3) Fidelity Bond: The successful proposer will be required to provide to the District a fidelity bond covering the successful proposer's employees. This bond shall protect the District against dishonest or fraudulent activities. This bond shall also cover the proposer's employees while on District property as a result of working under any service agreement, in

the minimum amount of \$25,000.00 for each employee or an umbrella bond of \$25,000.00 for all consultant employees. **Response: Yes.**

3. Can we include a cover letter with our submission? Would that count toward the 10-page limit?

Response: Yes, you can include a cover letter with your submission. It will not count towards the 10-page limit.

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V. Proposal Format and Content

B. Include any licenses your firm has which allow you to operate as a Moving Company. Will these count toward the 10 pages? Some of them are full page documents. If they will count toward the 10 pages, can we just include the names and corresponding license, certificate or permit numbers instead of copies of the documents?

Response: Include full page documents of licenses. It will not count towards the 10-page limit.

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C. Plan and Approach

iii. Live Plants and Propagation Supplies: Please indicate your process for dismantling, packing, moving, and installation of living plants, soils, and other organic materials. Provide examples of this type of moving assignments that your company has completed.

Per the walkthrough there are no live plants to transport. May we remove the "live plant" portion of this request and just respond to the propagation supplies?

Response: We would still like to know the approach as there is an allowance and its possible items requiring moving will change; therefore, it may be possible that plants will need to be moved.

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VI. Selection Process

D.4 Environmentally Sustainable Procurement

Does your product or service meet the District's Environmentally Sustainability initiatives? (Item 6 of Submission Requirements section.)

I have been unable to find Item 6 of the Submission Requirements section that refers to District's Environmentally Sustainability initiatives. Can you please provide the list of requirements and let us know where to address this within the format of the response? Or does this not apply to this proposal response?

Response: Please find the Environmentally Sustainable Procurement document attached to the Appendix A in this Addendum. Must be submitted with your proposal.

7. SLBE/SELBE Self Certification Affidavit Form

If this preference is N/A to our company, do we just check "Not Applicable None" or do we sign as well? The way the form reads it implies if we sign that we are claiming to qualify for this preference and that would be not only inaccurate but (per the form) have unpleasant consequences.

Response: Yes, please sign. If selecting Not Applicable, you are acknowledging that is the certification status preference you are claiming.

Appendix A

ENVIRONMENTALLY SUSTAINABLE PROCUREMENT

