



August 25, 2021

To: All Interested Parties

From: Litsy C. Pittser, Procurement Specialist
Village of Palmetto Bay
9705 E Hibiscus Street
Palmetto Bay, Florida 33157

Re: RFP# 2021-12-014
Coral Reef Park – Wi-Fi Equipment and Installation

ADDENDUM NO. 1

Prospective Respondent,

This Addendum forms a part of the RFP Package Document dated September 1st, 2021, with the amendments and additions noted below (deletions are shown by strikethrough and additions are underlined.)

Village Announcements After Mandatory Pre-Bid Meeting

Some of the proposers request an extension of time for the bid opening. After consideration, the new dates shall be:

Bid Opening: September 22nd, 2021 on or before 3:00pm (local time)

Last Day to Submit a Question: Wednesday, September 8th, 2021, cutoff at 3:00pm.

The last addendum to be published will be Thursday, September 9th, if applicable.

Incorporate a Service & Maintenance Agreement

The Village would like to incorporate as a "Service and Maintenance Agreement" as a separate part to this RFP. An additional proposal sheet will be submitted and is included with this addendum as a separate .pdf. The scope of the Service and Maintenance Agreement are as follows:

1. Contract will be for 3 years with an additional option to renew for 2 additional years if accepted by the Village.

2. Service and Repair shall include travel, labor, machinery, and tools necessary to repair or replace malfunctioning equipment.
3. Response time shall be no later than 48 hours after the initial phone/email alert by the Village.
4. Proposal sheet shall include the cost per hour of the technician.

** If any piece of equipment needs to be replaced, is up to the Village to replace the equipment and decide which vendor they feel that the Village will be most advantageous. Service and installation will be covered by this Service & Maintenance Agreement.

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result as a rejection to your proposal.

Thank you for your participation in our solicitation process.



Litsy C. Pittser, Procurement Specialist
Village of Palmetto Bay



Acknowledgement of
Addendum of Solicitation

Amendment/Modification No.: 1
Amendment of RFP# No.: 2021-12-014
Title of RFP: Coral Reef Park – Wi-Fi Equipment and Installation

Name of Bidder _____

Date Addendum Received _____

Total Pages of Addendum including Acknowledgement 3

Signature

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