

ADDENDUM NO. I

DATE: November 29, 2016

TO: All Proposers

FROM: Janice McClelland, Assistant Purchasing Agent

SUBJECT: Addendum No. 1 – Uniform Purchase

PROPOSALS TO BE OPENED: December 5, 2016, at 11:00:00 a.m.

This addendum becomes a part of the Contract Documents and modifies the original specifications as noted.

Item II. Questions Submitted to the Office of the Purchasing Agent

- 1. I notice you listed a bunch of different items, but did not include any pricing pages. Also, you did not list any quantities for the items listed. Do you want a price for just one item and determine from there? If there are no pricing pages, can an Excel spreadsheet work?**

Please provide per each pricing for the items listed. You may provide those prices on a spreadsheet, if you like, as long as it is printed out and included in your proposal.

- 2. We're primarily a sporting goods company. There are a handful items on the pages for Fire, KAT operators, and Public Service that we could match, but we primarily focus on Parks and Recreation departments (which you listed some items for). Can we simply bid on the items for the Parks and Rec?**

The Request for Proposals states that the City reserves the right to make multiple awards if it is in the City's best interest. Proposers may offer only those items that they can provide. Such proposers should note, however, that this is not a "low price gets it" Invitation to Bid. It is a Request for Proposals where the City may well determine that it is in our best interest to work with a single company that can provide the greatest bulk of needed items in the quality and turn-around that works best with City operations.

- 3. Is this an all-or-nothing bid or can we only list the items that we can bid on? Like I said, there are a lot of items on this bid (like badges, for one) that we simply do not offer.**

Please see the previous response.

- 4. It would be more prudent for us to put the electronic copy on a flash-drive instead of a CD. Is that a method that would be acceptable? And are 9 hard copies necessary?**

No, we must have a CD: flash drives are not acceptable. Yes, nine hard copies are necessary or we would not have asked for them.

- 5. Can I have a copy of the current contract?**

A link to the current contract is now available alongside the Request for Proposals.

- 6. Are all the garments embroidered or screen printed?**

At present, garments are embroidered. Proposals are welcome to offer screen printing as well.

- 7. Quantities do I need to quote?**

Please see Question 1 above.

- 8. Can I see the current website?**

The current website is cloud-based and only accessible with log-ins provided by the current contract holder.

END OF ADDENDUM NO. I