

ADDENDUM NO. I

BID NO: RFP 127062

DATE OF PROPOSAL OPENING: 6/22/2017 **TIME:** 4:00 PM

DEPARTMENT: Public Works

COMMODITY: Electrical Services

Question	Response
RFP Topic/Section: Page 1 "Items being purchased" Does this contract exclude MBWWTP?	A blanket contract resulting from this solicitation will not specifically exclude Moccasin Bend Wastewater Treatment Plant, but this site currently maintains a separate blanket contract for this service.
RFP Topic/Section: Page 9 Timesheets "The City will only pay overtime rates for hours worked specific to City projects, in excess of 40 hours during a work week". This can create a conflict with our agreement with local union & even Federal law? Please advise	Work performed during a regular City work day, being between the hours of 7 am to 4 pm, Monday thru Friday, the City shall pay only the Proposer's stated regular hourly rates. All work performed after regular hours, on City holidays, or on weekends shall be paid at the Proposer's stated overtime rate.
RFP Topic/Section: Pages 11 & 12 Payment of Services, #3, section f, subsection ii & iii "Vendor shall not include freight charges in the items to be marked up" & "Vendor should incorporate the effect of taxes and freight into its percentage Markup when bidding". How can we incorporate these unknown costs in markup?	Section f. Subsection ii. Freight charges shall have a maximum mark up of 8% for each individual Freight Bill. Subsection iii. Proposer shall not incorporate the effect of taxes and freight into the Markup when bidding. The Proposer will be expected to utilize the City's Tax Exemption Certificate for the applicable taxes.
RFP Topic/Section: Page 7, Para 2 Will a designated "City" personnel be provided for each project walk thru, providing, provide written scope of work, schedule, material, etc.? This would insure that contractor's maintenance pricing is "apples-to-apples" with other contractor's	Yes, a City representative from the Ordering Department will be allocated to coordinate each assignment and/or project with Proposer's personnel.

Original Solicitation Language	Amended Clarification
Page 5 The Contractor shall be bound to accept all stated terms not accepted in its proposal.	Page 5 The Contractor shall be bound to accept all stated terms not excepted in its proposal.
Page 7 - <u>Examples of Services Required</u> Please reference the example service categories, when structuring your response section <i>Approach to Scope of Work</i> (Response Format, below).	Page 7 - <u>Examples of Services Required</u> Please reference the example service categories, when structuring your response section <i>Competence/Approach to Scope of Work</i> (Response Format, below).
Page 11 - PAYMENT OF SERVICES	Page 11 - PAYMENT OF SERVICES The quote must reference the Blanket PO number, and include itemized line item descriptions that match the Blanket PO line items.
Page 13 - Evaluation Criteria 15 points: Approach to Scope of Work	Page 13 - Evaluation Criteria 15 points: Competence/Approach to Scope of Work
Page 15 - RESPONSE FORMAT 4. Approach to Scope of Work	Page 15 - RESPONSE FORMAT 4. Competence/Approach to Scope of Work
Page 20 - Attachment A, IV. SUBCONTRACTOR WORK	The City is asking for Proposers to list any subcontractors that are foreseeable, as of the time of Proposal submission. A subcontractor would be an entity to which Proposer would foreseeably issue an IRS Form 1099, or equivalent form.
Page 13 - REVIEW AND EVALUATION OF PROPOSAL	Evaluation scoring documentation will be available to Responders, after Notice of Award, upon request.
Page 5 - GENERAL INSTRUCTIONS TO PROPOSERS, General Terms	Piggyback contract function - based on mutual agreement of the other governmental agency and the Proposer. An example of another governmental agency would be Hamilton County, TN. The City does not have information regarding existing contracts held by other government agencies.

(SIGNED)_____

COMPANY:_____

**PLEASE SIGN ONE (1) COPY OF ADDENDUM AND RETURN TO THE
PURCHASING DIVISION. RETAIN THE OTHER COPY FOR YOUR
FILES.**