

PROCUREMENT
AND MATERIALS
MANAGEMENT



City of Myrtle Beach
SOUTH CAROLINA

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Addendum 01

May 22, 2023

RFP 23-R0026

Valor, Midway, and Futrell Park Restroom Janitorial Cleaning

The purpose of this Addendum 01 to RFP 23-R0026 for Valor, Midway, and Futrell Park Restroom Janitorial Cleaning, dated May 9, 2023, is to list the key points of discussion from the mandatory pre-proposal site visit. Offerors are advised that they are responsible for all specifications of the project, even if they are not reviewed or amended here.

- No bonds are required for this solicitation.
- Special trash bags are not necessary, but any trash bag that is used must fit in the receptacle properly and must be strong enough for use.
- Contractor is not responsible for trash receptacles that are located outside of the restroom building. Those will be addressed by City forces. However, Contractor may NOT use the outside receptacles to dispose of trash collected from inside the building.
- Each facility must receive full service once per day, unless specifically called by the City to address any additional concern. It is not necessary to restock any restroom throughout the day.
- Valor Park restroom opens at 8:00AM and closes at 10:00PM. Midway Park restroom opens at 8:00AM and closes at 9:00PM. These restrooms may be cleaned in the overnight hours or in the early morning hours. Futrell Park opens at 10:00AM and closes at 7:30PM. Futrell Park must be cleaned at the time it closes.
- Valor Park and Midway Park are currently being serviced on a temporary three-month contract. Therefore, the awarded Contractor must be prepared to provide service at the conclusion of the temporary contract, which is anticipated to expire in the very early part of July. Futrell Park will not be installed for another six (6) to eight (8) months, and will not be on a temporary contract when it arrives. Contractor will be responsible for cleaning services as soon as it is opened.
- Contractor will be responsible for any biohazard conditions observed in the restrooms. Contractor must take clear, accurate photos and e-mail to Tony Payne at tpayne@cityofmyrtlebeach.com before beginning biohazard remediation work. E-mail must contain location with the time noted. A revised price schedule to allow for biohazard remediation is attached and is hereby made a part of this addendum.
- Additional questions are due no later than 8:00AM (local time) on **Tuesday, May 30, 2023**. Questions may be submitted via e-mail to asowers@cityofmyrtlebeach.com. Official time of receipt will be marked by the time the e-mail is received, and not by the

time that it is sent. E-mail messages can take up to ten (10) minutes or more to be delivered to the intended recipient. All questions received by the deadline will be answered via addendum.

- Sealed proposals are due in the Procurement Office no later than 2:00PM (local time) on Monday, June 5, 2023. No electronic submissions will be accepted. The City of Myrtle Beach is not responsible for late or misdirected mail.

Please send in your sealed proposal to the address listed below:

City of Myrtle Beach Procurement Division

3231 Mr. Joe White Avenue

Myrtle Beach, SC 29577

Attn: Ann Sowers

Price Schedule - REVISED

In accordance with the project scope, plans, drawings and specifications in the contract, the Offeror shall provide all plant, supervision, labor, materials, equipment, supplies, and transportation necessary to complete this scope of work. Prices to include all taxes and costs, including (but not limited to): supplies, tools, equipment, labor, supervision, delivery, loading/unloading, truck charges, mileage, travel time, per diem, fuel, fuel surcharges, energy surcharges, hazardous material handling fees, environmental impact fees, and waste disposal fees. All work shall comply with all federal, state, and local laws and regulations, industry and construction codes and standards, manufacturer’s specifications and recommendations, all contract special provisions, and terms and conditions.

Item #	Description	Qty.	Unit of Issue	Unit Bid Price	Total Bid Price
1	Daily Cleaning at Valor Park - Labor	1	MO	\$_____	\$_____
2	Daily Cleaning at Valor Park - Supplies	1	MO	\$_____	\$_____
3	Daily Cleaning at Futrell Park - Labor	1	MO	\$_____	\$_____
4	Daily Cleaning at Futrell Park - Supplies	1	MO	\$_____	\$_____
5	Daily Cleaning at Midway Park - Labor	1	MO	\$_____	\$_____
6	Daily Cleaning at Midway Park - Supplies	1	MO	\$_____	\$_____

Grand Total Price (Line Items 1 - 6)					\$_____
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Biohazard Remediation – as needed (photos required before work to begin)	1	JA	\$_____	\$_____
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Company Name: _____

Authorized Signature: _____

Email Address: _____