

## **BUSINESS SERVICES**

JOHN D. TIGERT Manager of Purchasing Services

## **MEMORANDUM**

To: All Potential Proposers

FROM: John Tigert, Purchasing Services Manager

SUBJECT: Addendum #1, RFQ 2021-30, Insulation Replacement at Fire/EMS Station

DATE: 10/30/20

1. The quote due date and time has changed. The new quote due date and time is November 13, 2020 at 5:00PM Eastern Time.

2. A site visit has been scheduled for Thursday, November 5<sup>th</sup>, at 10:00AM. Attendance at <u>either</u> the October 13<sup>th</sup> or November 5<sup>th</sup> site visit is mandatory for a firm's quote to be acceptable.