

**ADDENDUM TWO  
ON-CALL LANDSCAPE DESIGN SERVICES  
CONTRACT NO. S-16-011  
CITY OF CHATTANOOGA, TENNESSEE**

**The following is in response to Request for Information:**

**1. Question –**

Would the City consider allowing electronic submittals only in lieu of printed copies to reduce exposure in our COVID-19 environment?

**Response –**

This City requires both a hardcopy and an electronic/flash drive submittal for these RFQ proposals. These RFQ packages can be delivered or mailed to the City's Purchasing Department by August 7, 2020 at the following address:

City of Chattanooga - Purchasing Department  
Attn: Debbie Talley  
101 E 11<sup>th</sup> Street, Suite G13  
Chattanooga TN 37402

**2. Question –**

Will a PDF be acceptable instead of Word format?

**Response –**

Yes, a PDF is sufficient.

July 15, 2020

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/s/ Justin C. Holland, Administrator  
City of Chattanooga  
Department of Public Works