

**ADDENDUM THREE
ON-CALL LANDSCAPE DESIGN SERVICES
CONTRACT NO. S-16-011
CITY OF CHATTANOOGA, TENNESSEE**

The following is in response to Request for Information:

1. Question –

Within the RFQ it mentions that there will be a designated person that will be the consultant project manager (3.4-A). Who is that person going to be?

Response –

An employee of the City's Public Works Department, Water Quality Management Division.

2. Question –

Can you provide clarification to the following statement in subject RFQ – (Section 3.2-A Qualifications and Experience). Is the entire answer to this request limited to 1 page or just the list of all work for the City since July 1, 2015?

Response –

The noted page requirement was established in this RFQ to limit the potential for enormous amounts of material during the review process. Although submittal reviewers are not obligated to review an exceedingly long list of past project qualifications and/or experiences, you may include additional pages.

3. Question –

2.1 GENERAL which states that "Seven (7) bound copies, one (1) unbound original copy, and an electronic copy in Word format of the RFQ shall be submitted. Would like to ask if this requirement can change to only an electronic copy in Word format? Request is due to concerns around COVID-19.

Response –

The City requires both an original hardcopy and an electronic/flash drive submittal for these RFQ proposals. These RFQ packages can either be delivered or mailed to the City's Purchasing Department by August 7, 2020 at the following address:

City of Chattanooga - Purchasing Department
Attn: Debbie Talley
101 E 11th Street, Suite G13
Chattanooga TN 37402.

July 29, 2020

/s/ Justin C. Holland, Administrator
City of Chattanooga
Department of Public Works