



**PURCHASING
AND MATERIALS
MANAGEMENT**

**City of Myrtle Beach
SOUTH CAROLINA**

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**Addendum 01
September 23, 2019
RFQ Stormwater Management Fee
and Level of Service Analysis**

The purpose of this Addendum 01 to the RFQ for Stormwater Management Fee and Level of Service Analysis, dated September 11, 2019, is to list the key points of discussion at the mandatory pre-qualification meeting.

- An initial stormwater ordinance was passed by City Council about one year ago. Since that time, this is the first study requesting a comprehensive look at our stormwater level of service.
- With regards to establishing policy v. “number crunching,” the firm will provide their project approach, and the City will provide policy guidelines within the framework of the existing ordinance. City Council workshops, which are typically held on the first Thursday of each month, can provide guidance in this area.
- The majority of existing level of service information is currently not written, but rather is shared among internal maintenance staff.
- One question that will need to be addressed is, “Is there a better method for financial benchmarking and tracking?” In other words, what will it take to fund our stormwater infrastructure for the next five years?
- No credit program currently exists, and if desired, it would need to be established.
- System mapping is available on ESRI.
- The tentative schedule is to have study components completed by February, 2020.
- The City seeks a set of recommendations from the study, which may also yield more questions for future consideration.
- Submittals should be no more than twenty (20) pages in length. A cover letter will not be considered part of the twenty-page limit.
- Qualifications are due in the Purchasing Office no later than 2:00PM (local time) on Friday, October 11, 2019. The City of Myrtle Beach is not responsible for late or misdirected mail. No e-mail submissions will be accepted.
- The mandatory pre-qualification meeting sign-in sheet is attached and is hereby made part of this addendum.

Please send in your qualifications in a sealed envelope to the address below:

City of Myrtle Beach
3231 Mr. Joe White Avenue
Myrtle Beach, SC 29577
Attn: Purchasing Division/Ann Sowers

If you have any questions, please don't hesitate to call to the undersigned below.

Thank-you,

City of Myrtle Beach

Ann Sowers/Procurement Office/Buyer

Email: asowers@cityofmyrtlebeach.com



City of Myrtle Beach
SOUTH CAROLINA

Mandatory Pre-Bid: Monday, September 23, 2019

BID: RFQ Stormwater Management Fee + Level of Service Analysis

BID Opening:
Please Sign In:

Company Name

Representative

1) ~~Lisa Wells~~ WK Dickson

864-313-1580

Signature

Phone/Fax

Lisa Wells

Print

lwells@wkdictson.com

Email address

2) Stantec

303-362-3912

Signature

Phone/Fax

Mihaela Coopersmith

Print

mihaela.coopersmith@stantec.com

Email address

3) WOOLPERT, INC.

803.214.5884

Signature

Phone/Fax

BRIAN T. BATES

Print

BRIAN.BATES@WOOLPERT.COM

Email address

Company Name

Representative

4) HAZEN AND SAWYER



Signature

(843) 414-1404

Phone/Fax

GABRIELLE M. SKIPPER

Print

gabrielles.gskipper@hazenandsawyer.com

Email address

5)

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6)

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Phone/Fax

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7)

Signature

Phone/Fax

Print

Email address

8)

Signature

Phone/Fax

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Email address