

**PURCHASING
AND MATERIALS
MANAGEMENT**



**City of Myrtle Beach
SOUTH CAROLINA**

**(843) 918-2170
FAX: (843) 918-2182
www.cityofmyrtlebeach.com**

**Addendum 01
August 3, 2022
IFB 23-B0005
Office Renovation**

The purpose of this Addendum 01 to IFB 23-B0005 for Office Renovation, dated July 21, 2022, is to list the key points of discussion from the mandatory site visit.

- The project will cover approximately 720 – 750 square feet, including minor demolition, walls, HVAC, lighting, windows, electrical, flooring, etc. The project does not involve plumbing.
- Work hours will be 7:30AM – 5:00PM, Monday through Friday. Due to the pressing need for this office space, Contractor will be expected to start work as soon as project is fully awarded.
- If it becomes necessary to shut off power, Contractor must contact Jay Hood beforehand by calling 843-655-1854.
- Water repellent will be elastomeric paint. Joint sealant will be MP150.
- The HVAC unit will be a 3-ton mini-split system from a national manufacturer; model to be current in production and availability.
- Exterior metal steel studs will be 6 inches. Interior steel studs will be 4 inches.
- Ceiling insulation will be six (6) inches thick and not twelve (12) inches thick as previously stated.
- Contractor will be responsible for installing electrical outlets and phone jacks at each work station that connect to the conduit. City IT will be responsible for running the wires.
- Lighting will be 2x4 LED on dimmer switches. Drywall will be 5/8 commercial grade.
- The wood door stored in the warehouse can be used as an office door with a metal frame.
- Flooring will be LVT commercial grade. City must approve all flooring samples before any installation work begins.
- Contractor will provide three (3) 10-lb. fire extinguishers to meet building code.
- Space is available for a roll-off container. Parking spaces can be blocked off in the parking lot.
- The performance period is ninety (90) calendar days. Any delays due to delivery of materials must be communicated to the project manager immediately.
- The City will be responsible for inspections and permit fees. Contractor will be responsible for all other licenses and fees, including a City business license.

- The designated construction entrance is also a fire exit and thus must remain clear at all times.
- The exterior color must match the rest of the building.
- Any contractor who desires a second visit to inspect the work area prior to submitting a bid must make an appointment with Jay Hood by calling 843-655-1854.
- Additional questions are due no later than 12:00 noon on Wednesday, August 10, 2022. Questions may be submitted via e-mail to asowers@cityofmyrtlebeach.com All questions received by the deadline will be answered via addendum.
- Sealed bids are due in the Purchasing Office no later than 2:00PM (local time) on Wednesday, August 17, 2022. No electronic submissions will be accepted. The City of Myrtle Beach is not responsible for late or misdirected mail.
- The mandatory site visit sign-in sheet is attached and is hereby made part of this addendum

Please send in your sealed bid to the address listed below:

City of Myrtle Beach
 Purchasing Division
 3231 Mr. Joe White Avenue
 Myrtle Beach, SC 29577
 Attn: Ann Sowers

MANDATORY PRE-BID: Wednesday, August 3, 2022 @ 10:00 AM (local time)

BID: 23-B0005 Office Renovation

BID OPENING: Wednesday, August 17, 2022 @ 2:00 PM (local time)
 Please sign in

Company Name

Representative

1) Madco Contracting

Donna Ives
 Print

803-556-8429
 Phone/Fax

Donna Ives
 Signature

madcocontracting@yahoo.com
 Email Address

2) Houck Contracting LLC

Randal G Houck
 Print

828-320-4561
 Phone/Fax

Randal G Houck
 Signature

houckcontracting@charter.net
 Email Address

4) Sellers General Construction

Tyler Thomas

Print

843 907 0437



Phone/Fax

Signature

Sellersgeneralconstruction@yahoo.com

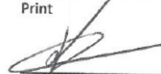
Email Address

5) Stalvey Construction Co Inc

Kia Ford

Print

843-347-9453 - 843-347-1827



Phone/Fax

Signature

Stalveyconcrete@yahoo.com

Email Address